



Airport Commission Memorandum

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS DATE: JUNE 9, 2022

FROM: GENERAL SERVICES DEPARTMENT WARDS: 3

SUBJECT: CONSIDER WHETHER THE ABSENCE OF COMMISSIONER ROBERT RANDLEMAN FROM THE FEBRUARY 10, 2022, AND APRIL 14, 2022, REGULAR MEETING SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE

ISSUE:

Determine whether the absence of Commissioner Robert Randleman from the February 10, 2022, and April 14, 2022, regularly scheduled Airport Commission meeting, should be recorded as an excused or unexcused absence.

RECOMMENDATIONS:

That the Airport Commission determine if the absence of Commissioner Randleman from the February 10, 2022, and April 14, 2022, Airport Commission meeting should be recorded as excused or unexcused.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 23618, Board Members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting. A member's inability to provide 24 hours advance notice shall not preclude the board/commission from exercising its discretion to excuse said absence as outlined in Section 805 of the City Charter.

Pursuant to City Charter Section 805, if a member of a board or commission is absent from three consecutive regular meetings, unless by permission of the board or commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

Staff did not receive advanced notification from Commissioner Randleman regarding his absence on February 10, 2022. Staff received notification of a conflict in schedule from Commissioner Randleman regarding his absence on April 14, 2022.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by:	Kim Ellis, Airport Manager
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