

City of Arts & Innovation

AIRPORT COMMISSION MINUTES

THURSDAY, OCTOBER 9, 2025, 3 P.M.
PUBLIC COMMENT IN PERSON/TELEPHONE
ART PICK COUNCIL CHAMBER
3900 MAIN STREET, RIVERSIDE, CA 92522

PRESENT: Chair Gibbs, Co-Chair Gamblin, Alderette, Delpino, Lofthouse and Trigueros

ABSENT: None

STAFF PRESENT: Daniel Prather, Michael Dean.

The Airport Commission convened the meeting at 3:07 p.m.

Pledge of Allegiance

Newly appointed Airport Commissioner David Lofthouse, representing Ward 7, gave a brief introduction about himself.

Chair Gibbs welcomed Commissioner Lofthouse to the Airport Commission.

Roll Call

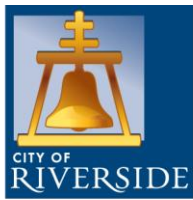
ORAL COMMUNICATIONS FROM THE AUDIENCE

There was no one wishing to address the Commission.

CONSENT CALENDAR

MINUTES OF SEPTEMBER MEETING

A motion was made by Commissioner Alderette and a second by Commissioner Gamblin to approve the Consent Calendar as presented. Commissioners Gibbs, Gamblin, Alderette, Delpino and Trigueros approved item number 2 with Lofthouse abstaining.



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DISCUSSION CALENDAR

OCTOBER 2025 AIRPORT MANAGERS' REPORT

Airport Manager Daniel Prather began his report by updating the Commission on airport operations. Prather stated that the operations numbers were specifically down in August due to flight schools still in summer recess and hot temperatures. Prather continued his report by speaking about the current financial figures which show revenues exceeding expenditures. Prather eluded that the airport is trying to tackle more projects in-house as opposed to contacting outside vendors.

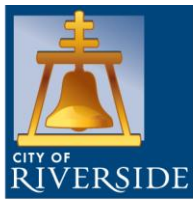
Prather updated the Commission on a few highlights including the sale of a generator from the previous Federal Aviation Administration Flight Service Station. The sale of the generator was an initial step in renovating the 10,000 square foot building. Prather continued by informing all about the recent Frank Miller's Vault event held in the airport terminal on September 13th. The event included artifacts and artwork from the Mission Inn Foundation which brought community members out to the airport.

Prather introduced Jennifer La Zor as the new Airport Administrative Analyst.

Prather informed the Commission about the upcoming annual Planes and Treats Event on Saturday, October 18th. The City of Riverside is playing a more organizational role this year with vendors and 30 aircraft displays. This year each aircraft will be given a stipend to decorate, and awards will be presented for best in show.

Prather then spoke about the recent City Council Actions which included the R&R Roofing Bid Award which includes reroofing the terminal building, a row of the Parflight Hangars and a portion of Waypoint Aviation Services and Michael's Discount Painting which consists of repainting the outside of the terminal.

Prather concluded his report by informing the Commission of the upcoming City Council Actions which include the FAA grant award of \$104,500 for the Airport



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Pavement Management Study and the FAA grant award of \$283,366 for the design phase of the Runway Safety Area Erosion Control Project.

Commissioner Gamblin asked if expenditures were low due to projects not started or was the current issue with inflation a factor.

Prather stated that projects in the works are stalled due to City processes which include insurance approval, new vendor documentation and certain procedures that must be met. Prather gave an example of the Airport Marquee Project that must go out to bid again due to a change in the scope. Prather, on a positive note, did state that the Airport Master Plan Project is currently under way and is going smoothly.

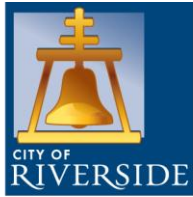
Commissioner Delpino asked if Flabob Airport's vendors must go through the same procedures as the city. Prather informed all that while he does not know for certain but probably not since Flabob Airport is privately owned.

Delpino then asked if the Master Plan Project was funded upfront or was it being paid in installments. Prather answered that invoices are received and paid as work is accomplished usually in a 2-3-month billing cycle.

Delpino then asked if the estimated \$900,000 Master Plan Project would affect the Airport's expenditures. Prather stated that the Master Plan Project was not coming out of the Airport's operating budget but was funded by City Managers Office with the goal to improve the airport.

Delpino inquired about the two upcoming City Council Actions authorizing acceptance of Federal Aviation Administration grant awards and why the City Council would not approve. Prather stated Federal Aviation Administration (FAA) Grant Assurance would be a factor in refusal of such awards. Prather said that generally award acceptance is not an issue but if awards recipients cannot meet mandated FAA Grant Assurances then that would be a consideration to not accept the award.

A motion was made by Commissioner Alderette and a second by Commissioner Delpino to approve item number 3 as presented. Commissioners approved item number three unanimously.



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COMMUNICATIONS

UPDATES OF CONFERENCES, SEMINARS, AND REGIONAL MEETINGS ATTENDED BY
COMMISSIONERS

No updates for item number 4.

ITEMS FOR FUTURE CONSIDERATION

Gamblin asked to consider for future agendas, the goal of the airport to become an executive/ business center especially for the newer commissioners.

Prather informed all that the upcoming economic impact study and the economic development plan should show the potential for future development and opportunities. Prather did state that regular updates will be given about how the airport can great that goal.

The Airport Commission adjourned at 3:45 p.m.

Respectfully submitted,

Michael Dean

MICHAEL DEAN
Airport Operations Analyst