



City of Riverside

Board of Public Utilities

Public Utilities
Administrative Office
3750 University Ave. 3 Fl.
Riverside, CA 92501
(951) 826-2135

City of Arts & Innovation

Agenda

Meeting Date: Monday, December 11, 2023
Publication Date: Wednesday, November 29, 2023

6:30 PM

City Hall - Art Pick Council Chamber
3900 Main Street, Riverside, CA
Live Webcast at
www.RiversideCA.gov/Meeting or
www.WatchRiverside.com

MISSION STATEMENT

The City of Riverside is committed to providing high quality municipal services to ensure a safe, inclusive, and livable community

The City of Riverside Public Utilities Department is committed to the highest quality water and electric services at the lowest possible rates to benefit the community.

Face coverings are strongly recommended.

For virtual Public Comment, two options are available:

VIA TELEPHONE:

Call (669) 900-6833 and enter Meeting ID: 926 9699 1265
Press *9 to be placed in the queue to speak.

Individuals in the queue will be prompted to unmute by pressing *6 to speak.

VIA ZOOM:

Use the following link: <https://zoom.us/j/92696991265>
Select the "raise hand" function to request to speak.
An on-screen message will prompt you to "unmute" and speak.

Public comments are limited to 3 minutes.

Please follow along via the telephone or Zoom options above to ensure you call in at the appropriate time for your item(s).

Public comments regarding items on this agenda or any matters within the jurisdiction of the Board of Public Utilities can be submitted by eComment at www.RiversideCA.gov/Meeting until two hours before the meeting.

Email comments to City_Clerk@riversideca.gov.

Pursuant to the City Council Meeting Rules adopted by Resolution No. 23976, members of all Boards and Commissions and the public are reminded that they must preserve order and decorum throughout the meeting. In that regard, members of all Boards and Commissions, as well as the public participants are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council, Boards and commissions, or their presiding officer constitutes a violation of these rules.

The City of Riverside is committed to fostering a respectful workplace that requires all employees and external stakeholders to embrace a culture of transparency and inclusivity. This includes acceptable behavior from everyone; a workplace that provides dignity, respect, and civility to our employees, customers, and the public they serve. City meetings should be a place where all members of our community feel safe and comfortable to participate. While there could be a high level of emotion associated with topics on this agenda, the City would like to set the expectation that all members of the public use language appropriate to a collaborative, professional, and respectful public environment.

The City is resolute in its commitment to eliminate any form of harassment, discrimination, or retaliation in the workplace. The City maintains a zero-tolerance policy for harassment, discrimination, and retaliation in compliance with new harassment and discrimination laws.

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LISTENING ASSISTIVE DEVICES are available for the deaf and hard of hearing--please see City Clerk. The City of Riverside wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by 42 U.S.C. §12132 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City's ADA Coordinator at 951-826-5427 at least 72 hours before the meeting, if possible. TTY users call 7-1-1 for telecommunications relay services (TRS).

Agenda related writings or documents provided to the Board are available in the Office of the City Clerk, at www.RiversideCA.gov/Meeting, and in the binder located near the entrance of the Art Pick Council Chamber while the meeting is in session.

PLEASE NOTE--The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Chair or Members of the Board.

6:30 P.M.

CHAIR CALLS MEETING TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

PUBLIC COMMENT

Audience participation is encouraged. Public comments are limited to 3 minutes.

- 1 To comment on any matters within the jurisdiction of the Board of Public Utilities, you are invited to participate via telephone at (669) 900-6833 and enter Meeting ID: 926 9699 1265. Press *9 to be placed in the queue to speak. Individuals in the queue will be prompted to unmute by pressing *6 when you are ready to speak.

To participate via ZOOM, use the following link: <https://zoom.us/j/92696991265>, select the "raise hand" function to request to speak. An on-screen message will prompt you to "unmute" and speak.

PRESENTATIONS/COMMUNICATIONS

- 2 Office of Communications Update

Attachments: [Presentation](#)

- 3 Human Resources Department Service Level Agreement Update

Attachments: [Report](#)
[Presentation](#)

CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered routine by the Board of Public Utilities and may be enacted by one motion in the form listed below. There will be no separate discussion of these items unless, before the Board of Public Utilities votes on the motion to adopt, Members of the Board of Public Utilities or the Public Utilities General Manager, or his designee, request specific items be removed from the Consent Calendar for separate action.

- 4 Minutes of November 27, 2023

Attachments: [Minutes](#)

- 5 Recommend excusing absence of Board Member Montgomery from October 23,

2023, meeting

Attachments: [Report](#)

6 Mission Square Fiscal Year 2022/23 year-end update

Attachments: [Report](#)

[Fiscal Year 2022/23 Annual Report](#)

[Presentation](#)

- 7 Recommend City Council approve First Amendment to Lease Agreement with Greenberg & Greenberg, a Professional Law Corporation to amend Commencement Date of Lease and Rent Commencement Date from March 23, 2020, to August 1, 2020 - Amend Base Year from 2019 to 2020 to be consistent with new commencement date per Section 20 of Lease Agreement stated in Basic Lease Information - 3750 University Avenue, Suite 550

Attachments: [Report](#)
[Agreement](#)
[Presentation](#)

- 8 Approve increased expenditure of \$190,000 for Work Order 2217506 for revised total of \$776,000 from Public Utilities' Water Fund, CIP-Recurring Systems, Water Main Replacement Account for engineering, construction, paving, and construction contingency costs for Eleventh Street Water Main Replacement Project

Attachments: [Report](#)
[Map](#)
[Presentation](#)

- 9 Approve three additional contractors for Request for Proposals 1784 for Electric Utility Work providing construction, maintenance and repair of electrical utility distribution, transmission and substation facilities, including communications and control systems for various City locations on an as-needed basis - Master Agreements with Ferreira Construction CO, Michels Pacific Energy Inc, and Sturgeon Electric California LLC - Funded on project-by-project basis through Electric Capital Project accounts and submitted to Board for consideration when projects exceed \$50,000

Attachments: [Report](#)
[City Council Report June 5, 2018, Establishing Contractors Panel](#)
[Ferreir Construction Co](#)
[Michels Pacific Energy Inc](#)
[Sturgeon Electric California, LLC](#)
[Bid Award Recommendation April 24, 2018](#)
[R-23311](#)
[Presentation](#)

- 10 Award Request for Bid 8027 to Airgas, Inc., of Rancho Cucamonga, in amount of \$826,860 funds available in Springs Maintenance Generating Plant Account, RERC Maintenance Generating Plant Account, and Clearwater Maintenance Generating Plant Account for supply of continuous emissions monitoring system gases at Riverside's power plants for period of six years

Attachments: [Report](#)
[Award Recommendation](#)
[Presentation](#)

- 11 Find Merrie (Mary) Scott dba Scott Tractor in default of Agreement for Landscape Maintenance Service for Weed Abatement and Trash Removal Service – Request for Bid 7911, as required by Agreement

Attachments: [Report](#)
[Presentation](#)

DISCUSSION CALENDAR

*This portion of the Board of Public Utilities Agenda is for all matters where staff and public participation is anticipated. Public comments are limited to 3 minutes. Via phone: Press *9 to be placed in the queue to speak when the discussion item is called. Via Zoom: Select the "Raise Hand" function to request to speak. An on-screen message will prompt you to "unmute" and speak.*

- 12 Discuss absence of Board Member Gujral from October 23, 2023, regular meeting of the Board of Public Utilities

Attachments: [Report](#)

- 13 Appeal from Dianna Koster for water utility services from July 2023 to September 2023 - Uphold Public Utilities Department findings that billings were calculated accurately - 2639 Braden Place

Attachments: [Report](#)

[11-7-2023 Notice of Hearing](#)

[Water Rule 6 for Meter Investigations and Adjustment of Bills](#)

[Water Rule 17 for the Disputed Bill Appeal Processes](#)

[Standing Rules of the Board of Public Utilities](#)

[8-25-2023 CSM Summary of Investigation](#)

[9-11-2023 AGM Summary of Investigation](#)

[9-23-2023 email from Dianna Koster to Alma Franco](#)

[9-25-2023 email from Dianna Koster to Alma Franco](#)

[11-7-2023 email from Carlie Myers to Dianna Koster](#)

[Presentation](#)

- 14 Award contract for construction of Garner 6 Well and Garner D Well Electrical Equipment Modernization Project – Bid RPU-7984 to lowest responsive and responsible bidder, Eco Energy Solutions, Inc. dba High Volt Electric, Simi Valley, in amount of \$359,880 - Approve capital expenditure for Work Order 2306800 in amount of \$274,000 including design, construction, construction support, contract administration, inspection, and construction change order authority costs for upgrades to Garner 6 Well - Approve capital expenditure for Work Order 2306799 in amount of \$266,000 including design, construction, construction support, contract administration, inspection, and construction change order authority costs for upgrades to Garner D Well - Total project cost of \$540,000 funds available in Public Utilities' Water Facility Rehabilitation Account

Attachments: [Report](#)

[Map](#)

[Award Recommendation](#)

[Presentation](#)

- 15 Award Bid SUB-866 for procurement of 66kV switchyard equipment and material to One Source, LLC, Oceanside, in amount of \$1,166,081 for Casa Blanca Substation Expansion - Authorize additional change order authority to One Source, LLC for not-to-exceed amount of 15 percent or \$174,912 of original contract price for Bid SUB-866 for total amount of \$1,340,993 from Public Utilities Electrical Capital Account

Attachments: [Report](#)
[Map](#)
[Award Recommendation](#)
[Presentation](#)

16 Board of Public Utilities' Annual Work Plan review

Attachments: [Report](#)
[Proposed Work Plan Ideas and Notes Revised 12-11-23](#)
[Draft Work Plan Ideas and Notes 11-27-23 Version](#)
[Boards and Commissions Template](#)
[City of Riverside Charter ARTICLE VIII - APPOINTIVE BOARDS AND COMMIS](#)
[City of Riverside Charter ARTICLE XII - DEPARTMENT OF PUBLIC UTILITIES](#)
[City of Riverside Envision 2025 Strategic Plan](#)
[Presentation](#)

BOARD MEMBER/STAFF COMMUNICATIONS

- 17 Systematic reporting on meetings, conferences, and seminars by Board members and/or staff
- 18 Items for future Board of Public Utilities consideration as requested by members of the Board. Only items that fall within the powers and duties of the Board of Public Utilities as set forth in the City Charter and/or the Riverside Municipal Code will be agendaized for future discussion.

GENERAL MANAGER'S REPORT

19 WA-12 Agricultural Service Water Rate report as of October 31, 2023

Attachments: [Report](#)
[Charts](#)

20 Water Supply Report for October 2023

Attachments: [Report](#)
[Charts](#)

21 Customer Engagement Report updates through October 2023

Attachments: [Report](#)

22 Riverside Public Utilities Accounts Receivable and Delinquencies as of October 31, 2023

Attachments: [Report](#)

23 Contracts executed not requiring Board approval as of October 2023

Attachments: [Report](#)

24 Southern California Public Power Authority agenda and minutes

Attachments: [Agenda 08-17-23](#)
[Minutes 08-17-23](#)
[Special Meeting Agenda 09-07-23](#)
[Special Meeting Minutes 09-07-23](#)
[Agenda 09-21-23](#)
[Minutes 09-21-23](#)
[Special Meeting Agenda 09-21-23](#)
[Special Meeting Minutes 09-21-23](#)
[Special Meeting Agenda 10-19-23](#)
[Special Meeting Agenda 10-26-23](#)

25 Upcoming City Council and Board meetings

Attachments: [Report](#)

26 Electric/Water Utility Acronyms

Attachments: [Acronyms](#)

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*The next regular Board of Public Utilities meeting
is scheduled for Monday, January 8, 2023*

*For live Webcast of the Board Meeting:
RiversideCA.gov/Meeting or WatchRiverside.com*

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*Sign up to receive critical information such as unexpected road closures, utility outages,
missing persons, and evacuations of buildings or neighborhoods.*

www.RiversideAlert.com