

## **ATTACHMENT D**

### **ADJUSTMENTS TO BE MADE TO THE PRELIMINARY FISCAL YEAR 2015/16 ANNUAL BUDGET**

The following changes to the preliminary Fiscal Year 2015/16 Annual Budget as presented to the City Council on June 9, 2015, are required:

1. To correct the personnel detail included within Section E of the preliminary budget, which included typographical errors and omitted changes. Funds were correctly budgeted and only the position listing was incorrect. There is no fiscal impact associated with these corrections.
  - a. Police/Special Operations – Reclassify (1) Police Officer position to (1) Police Detective position.
  - b. Public Works/Street Maintenance – Reclassify (1) Data Entry Operator position to (1) Senior Office Specialist position.
2. To correct the City Council's non-personnel budget included in Section F of the preliminary budget to reflect a distribution of various non-personnel accounts, including travel and meeting expenses, into individual accounts for each City Council Ward. The following page is a replacement page for Page 4 of Section F.

## Departmental Budget Detail

**Department / Section:** City Council / City Council  
101 - 020000

Object	GL Key	Description	Actual	Budgeted	Amended	Requested	% Budget
			2013/14	2014/15	2014/15	2015/16	Change
411100	0200000	Salaries-Regular	586,155	645,324	645,324	721,489	11 %
412000	0200000	Emp Pension & Benefits	296,071	339,323	339,323	373,735	10 %
		<b>Personnel Services Total</b>	<b>882,227</b>	<b>984,647</b>	<b>984,647</b>	<b>1,095,224</b>	<b>11 %</b>
421000	0200000	Professional Services	7,500	0	750	0	---
421001	0200000	Prof Svcs - Admin	105	0	0	0	---
422000	0200000	Utility Services	14,519	14,000	14,000	1,400	(90) %
423000	0200000	Rentals & Transport	12,166	20,000	20,000	20,000	%
424000	0200000	Maint & Repairs	0	600	600	0	---
425000	0200000	Office Exp & Supplies	8,996	6,600	6,600	1,000	(84) %
425200	0200000	Periodicals/Dues	1,120	600	600	0	---
425401	0200000	Council Ward 1 Office Expense	0	0	0	3,800	---
425402	0200000	Council Ward 2 Office Expense	0	0	0	3,800	---
425403	0200000	Council Ward 3 Office Expense	0	0	0	3,800	---
425404	0200000	Council Ward 4 Office Expense	0	0	0	3,800	---
425405	0200000	Council Ward 5 Office Expense	0	0	0	3,800	---
425406	0200000	Council Ward 6 Office Expense	0	0	0	3,800	---
425407	0200000	Council Ward 7 Office Expense	0	0	0	3,800	---
426000	0200000	Materials & Supplies	3,205	0	0	0	---
427100	0200000	Travel & Meeting	1,090	35,000	35,000	0	---
427101	0200000	Council Ward 1 Travel	1,378	0	0	5,000	---
427102	0200000	Council Ward 2 Travel	7,876	0	0	5,000	---
427103	0200000	Council Ward 3 Travel	864	0	0	5,000	---
427104	0200000	Council Ward 4 Travel	6,174	0	0	5,000	---
427105	0200000	Council Ward 5 Travel	820	0	0	5,000	---
427106	0200000	Council Ward 6 Travel	378	0	0	5,000	---
427107	0200000	Council Ward 7 Travel	1,663	0	0	5,000	---
427115	0200000	Assorted Council Mtg Expenses	697	3,000	3,000	3,350	11 %
428400	0200000	Liability Insurance	24,033	38,311	38,311	50,017	30 %
		<b>Non-personnel Expenses Total</b>	<b>92,590</b>	<b>118,111</b>	<b>118,861</b>	<b>137,367</b>	<b>16 %</b>
881100	0200000	General Fund Allocation Chgs	201,693	307,663	307,663	483,386	57 %
882101	0200000	Annual Utilization Chgs 101 Fd	38,789	39,970	39,970	41,761	4 %
		<b>Charges From Others Total</b>	<b>240,482</b>	<b>347,633</b>	<b>347,633</b>	<b>525,147</b>	<b>51 %</b>
891100	0200000	General Fund Allocation Chrges	(1,277,883)	(1,475,994)	(1,475,994)	(1,785,126)	20 %
		<b>Charges to Others Total</b>	<b>(1,277,883)</b>	<b>(1,475,994)</b>	<b>(1,475,994)</b>	<b>(1,785,126)</b>	<b>20 %</b>
		<b>Total Budget Requirements</b>	<b>(62,583)</b>	<b>(25,603)</b>	<b>(24,853)</b>	<b>(27,388)</b>	<b>6 %</b>