



City of Arts & Innovation

# City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: JULY 28, 2015  
FROM: PUBLIC WORKS DEPARTMENT WARDS: ALL  
SUBJECT: AWARD A PROFESSIONAL SERVICES AGREEMENT FOR RFP 1500 -  
INORGANIC AND ORGANIC CHEMICAL ANALYSES FOR THE WATER  
QUALITY CONTROL PLANT IN THE AMOUNT OF \$80,000

## ISSUE

The issue for consideration by the City Council is to award a professional consultant services agreement for Request for Proposals (RFP) 1500 to perform analysis of inorganic and organic chemicals for the Water Quality Control Plant (WQCP).

## RECOMMENDATIONS

That the City Council:

1. Award a professional consultant services agreement for RFP 1500 inorganic and organic chemical analyses to Test America Laboratories, Inc., of Irvine, California, in an amount not to exceed \$80,000 for the period of July 1, 2015, through June 30, 2017; and
2. Authorize the City Manager, or his designee, to approve one (1) two-year extension to contract subject to the availability of budgeted funds.

## BACKGROUND

The Riverside Water Quality Control Plant (WQCP) must provide effective treatment of domestic and industrial wastewater generated within the City of Riverside and in the communities of Highgrove, Rubidoux, Edgemont and Jurupa. This entails the operation of the primary, secondary and tertiary treatment processes to produce high quality treated effluent that complies with 100% of all State and Federal requirements.

Inorganic and organic chemical analyses are needed in order to comply with the National Pretreatment Program (EPA Rule 40 CFR 403.) and the California Regional Water Quality Control Board, Santa Ana Region (Order No. R8-2006-0009).

The National Pretreatment Program is a cooperative effort of federal, state, and local regulatory environmental agencies established to protect water quality. The program is designed to reduce the level of pollutants discharged by industry and other non-domestic wastewater sources into municipal sewer systems, and thereby, reduce the amount of pollutants released into the environment through wastewater.

On April 15, 2015, the City received two responses to RFP 1500, for firms to provide state certified inorganic and organic chemical analyses for the City of Riverside's wastewater, receiving water, grit and screenings, industrial discharge, and biosolids samples.

After a review of both proposals, Test America Laboratories, Inc., of Irvine, California, received the highest scores from the reviewing team. Test America Laboratories' proposal was complete, addressed all items in the RFP, and their scores deemed them the most qualified candidate.

Based on pricing provided by Test America Laboratories, Inc., the total estimated cost for services is \$76,440. The agreement requested is for \$80,000 to accommodate any deviation from the estimated number of tests. The agreement is for a two year term, for the period of July 1, 2015, through June 30, 2017.

The Purchasing Services Manager concurs with the above recommendation.

### **FISCAL IMPACT**

There is no impact to the General Fund. The total cost for the two year period is \$80,000, the funding for FY16 is available in the Public Works Waste Water budget in the professional services account 4125500-421000 for \$25,000 and in the professional services regulatory compliance account 4125300-421043 for \$15,000. Funding for second year will be requested by Public Works for the FY17 budget year.

Prepared by:	Thomas J. Boyd, P.E., Public Works Director/City Engineer
Certified as to availability of funds:	Brent A. Mason, Finance Director/Treasurer
Approved by:	Al Zelinka, FAICP, Assistant City Manager
Approved as to form:	Gary G. Geuss, City Attorney
Attachment:	Contract with Test America Laboratories, Inc.