



# City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: MAY 22, 2018

FROM: RIVERSIDE PUBLIC LIBRARY WARDS: ALL

SUBJECT: DONATION FROM RIVERSIDE PUBLIC LIBRARY FOUNDATION IN THE AMOUNT OF \$117,404.28 FOR SELF-CHECK SYSTEM AND MEDAL OF HONOR RECOGNITION AT SSGT SALVADOR J. LARA CASA BLANCA LIBRARY AND SPC JESUS S. DURAN EASTSIDE LIBRARY – SUPPLEMENTAL APPROPRIATION

## ISSUES:

Accept a donation from the Riverside Public Library Foundation in the amount of \$117,404.28 for Library self-check systems and Medal of Honor recognition at SSgt Salvador J. Lara Casa Blanca Library and SPC Jesus S. Duran Eastside Library; appropriate the total amount for use by the Library.

## RECOMMENDATIONS:

That the City Council:

1. Accept a \$117,404.28 donation from the Riverside Public Library Foundation for Library self-check system and Medal of Honor recognition at SSgt Salvador J. Lara Casa Blanca Library and SPC Jesus S. Duran Eastside Library to be deposited into Library System Account 0000722-225405; and
2. Authorize an increase in revenues in the amount of \$117,404.28 into General Fund Revenue Account No. 5145000-374200 and appropriate expenditures in the amount of \$116,129.28 to the Library Self-Check System Account No. 9898800885-42540000; and \$1,275 Library Expenditure Account No. 5145000-450201.

## BACKGROUND:

The City Charter requires all City funds, including private donations, be deposited into the City Treasury. All Gift Fund expenditures are paid from a General Fund expenditure account after the City Council considers the necessary appropriation. Gift Fund Donations are held in a Library Minor Gift Fund pending appropriation to the General Fund.

The 2017 Riverside Public Library Foundation (Foundation) Annual Campaign raised funds to pay for self-check kiosks at all Riverside Public Library locations and for funds to provide a method to recognize and honor SSgt Salvador J. Lara at and SPC Jesus S. Duran.

## **DISCUSSION:**

### **Self-check system:**

The self-check system is a free-standing kiosk, which will enable customers to conveniently check out books, pay fines and fees, and view all upcoming library programs and events in a customer driven environment.

The ER Carpenter Foundation awarded a \$45,000 grant to the Foundation for self-check kiosks for the Riverside Public Library. On April 25, 2018, the Foundation donated additional funds in the amount of \$71,129.28 to the Riverside Public Library, for a combined total of \$116,129.28 designated for the purchase of self-check kiosks at the Riverside Public Library. This funding, combined with an additional \$56,268.72 that was donated by the Foundation in April 2017, completed the total project cost for the self-check system. The self-check system will be implemented at all library locations and is scheduled for completion in June 2019.

### **Medal of Honor Recognition:**

As part of the 2017 Riverside Public Library Foundation campaign, \$1,275 was raised for a plaque or other recognition to honor SSgt Salvador J. Lara at the SSgt Salvador J. Lara Casa Blanca Library and for SPC Jesus S. Duran at the Eastside Library. Determination of what form the recognition will take has not yet been determined, but could be in the form of a plaque. Library staff will work with the Mayor's Office to determine next steps.

## **FISCAL IMPACT:**

The total fiscal impact of the action is \$117,404.28. Donated funds, in the amount of \$117,404.28, will be transferred into the General Fund Revenue Account No. 5145000-374200. Of these funds, \$116,129.28 will be appropriated to the Library Self-Check System Account No. 9898800885-42540000 and \$1,275 will be appropriated to Library Expenditure Account No. 5145000-450201.

Prepared by: Erin Christmas, Interim Library Director  
Certified as to  
availability of funds: Adam Raymond Chief Financial Officer/City Treasurer  
Approved by: Alexander T. Nguyen, Assistant City Manager  
Approved as to form: Gary G. Geuss, City Attorney