



*City of Arts & Innovation*

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# City Council Memorandum

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**TO: HONORABLE MAYOR AND CITY COUNCIL** **DATE: JULY 28, 2015**

**FROM: PARKS, RECREATION, & COMMUNITY** **WARD: 3**

**SERVICES DEPARTMENT**

**SUBJECT: AWARD CONSTRUCTION CONTRACT TO RASMUSSEN BROTHERS CONSTRUCTION, INC., IN THE AMOUNT OF \$56,000 FOR DON JONES PARK RESTROOM REPLACEMENT SITE WORK - BID NO. 7331 AND CONTINGENCY OF \$8,400**

**ISSUE:**

Consideration of the award of Bid No. 7331 to Rasmussen Brothers Construction, Inc., in the amount of \$56,000 for the construction of Don Jones Park restroom replacement site work ("Project") and contingency of \$8,400 .

**RECOMMENDATIONS:**

That the City Council:

1. Authorize award of Bid No. 7331 to Rasmussen Brothers Construction, Inc., of Fallbrook, California, in the total amount of \$56,000 for the Don Jones Park site improvements, including Base Bid Item I-A, Site Improvements for the Restroom Replacement at Don Jones Park (\$39,760), and Additive Bid Item II-A, Installing a New Domestic Water Mainline (\$16,240); and
2. Authorize the City Manager, or his designee, to execute the necessary documents and change orders not to exceed 15% for the construction work (\$8,400).

**BACKGROUND:**

On April 7, 2015, City Council authorized Parks, Recreation and Community Services Department to purchase a pre-engineered restroom building from the Public Restroom Company in accordance with Purchasing Resolution 22576 Section 201 (f) (Attachment 1). The pre-engineered building will replace the existing 33 year old, single stall restroom building at Don Jones Park. The new restroom will be manufactured off-site and will be set in place using a crane once the site work is complete.

The Project's scope of work includes demolition of the existing restroom building, concrete paving, grading, underground utility connections, a new dedicated potable water service, preparation of the building foundation, and coordination of the prefabricated building installation. Also, Park's Staff will complete minor electrical, irrigation, and landscape improvements.

Bid documents for this project were completed in May and posted on the City's website by the Purchasing Division in May and June. On May 27, 2015, no responsive bids were received. The bid documents were reposted with minor scope changes and on July 7, 2015, nine bids were received. Per the attached Purchasing Services Manager's Bid Award Recommendation Report, the lowest responsive and responsible bidder was Rasmussen Brothers Construction, Inc., of Fallbrook, California (Attachment 2). Staff's review of this bidder's references has elicited no negative information. Further, the State Contractor's Licensing Board's records indicate this bidder's license is current, active, and in good standing.

The Purchasing Services Manager concurs with the bid award recommendation.

Change order authority in the amount of 15% is requested since the Project is being constructed with new water and sewer connection that may require extensive replacement of existing utility lines depending on what condition the underground infrastructure is found. Furthermore, the as-built record plans for this old building and existing site utilities are incomplete.

The Community Development Director concurs with the above recommendations.

The Project is projected to start in late August and be completed within 60 calendar days.

**FISCAL IMPACT:**

The total Project cost is \$73,320 including bid award (\$56,000), contingency (\$8,400), Park Division improvements (\$6,000) and contract administration/inspection (\$2,920). There is no impact to the General Fund. Sufficient funds are available in HUD (CDBG) Account No. 9253000611-44012000.

Prepared by: Adolfo Cruz, Parks, Recreation and Community Services Director

Certified as to availability  
of funds: Brent A. Mason, Finance Director/Treasurer

Approved by: Alexander T. Nguyen, Assistant City Manager

Approved as to form: Gary G. Geuss, City Attorney

Attachments:

1. City Council report on April 7, 2015
2. Bid Award Recommendation Report