



# City of Riverside

## Cultural Heritage Board

3900 Main Street  
Riverside, CA 92522  
Planning Division  
(951) 826-5371

*City of Arts & Innovation*

### Agenda

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Meeting Date: Wednesday, August 16, 2023  
Publication Date: Friday, August 4, 2023

3:30 PM

City Hall - Art Pick Council Chamber  
3900 Main Street, Riverside  
View Virtual Meeting at  
[www.RiversideCA.gov/Meeting](http://www.RiversideCA.gov/Meeting) or  
[www.WatchRiverside.com](http://www.WatchRiverside.com)

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#### MISSION STATEMENT

The City of Riverside is committed to providing high quality municipal services to ensure a safe, inclusive, and livable community

Face coverings are strongly recommended.

For virtual Public Comment, two options are available:

#### VIA TELEPHONE:

Call (669) 900-6833 and enter Meeting ID: 926 9699 1265

Press \*9 to be placed in the queue to speak.

Individuals in the queue will be prompted to unmute by pressing \*6 to speak.

#### VIA ZOOM:

Use the following link: <https://zoom.us/j/92696991265>

Select the "raise hand" function to request to speak.

An on-screen message will prompt you to "unmute" and speak.

Public comments are limited to 3 minutes.

Please follow along via the telephone or Zoom options above to ensure you call in at the appropriate time for your item(s).

Public comments regarding items on this agenda or any matters within the jurisdiction of the Cultural Heritage Board can be submitted by eComment at [www.RiversideCA.gov/Meeting](http://www.RiversideCA.gov/Meeting) until two hours before the meeting.

Email comments to [fandrade@riversideca.gov](mailto:fandrade@riversideca.gov).

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**Pursuant to the City Council Meeting Rules adopted by Resolution No. 23976, members of all Boards and Commissions and the public are reminded that they must preserve order and decorum throughout the meeting. In that regard, members of all Boards and Commissions, as well as the public participants are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council, Boards and commissions, or their presiding officer constitutes a violation of these rules.**

**The City of Riverside is committed to fostering a respectful workplace that requires all employees and external stakeholders to embrace a culture of transparency and inclusivity. This includes acceptable behavior from everyone; a workplace that provides dignity, respect, and civility to our employees, customers, and the public they serve. City meetings should be a place where all members of our community feel safe and comfortable to participate. While there could be a high level of emotion associated with topics on this agenda, the City would like to set the expectation that all members of the public use language appropriate to a collaborative, professional, and respectful public environment.**

**The City is resolute in its commitment to eliminate any form of harassment, discrimination, or retaliation in the workplace. The City maintains a zero-tolerance policy for harassment, discrimination, and retaliation in compliance with new harassment and discrimination laws.**

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*LISTENING ASSISTIVE DEVICES are available for the hearing impaired. The City of Riverside wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by 42 U.S.C. §12132 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City's ADA Coordinator at (951) 826-5427 at least 72 hours before the meeting, if possible. TTY users call 7-1-1 for telecommunications relay services (TRS).*

*Agenda related writings or documents provided to the Board are available for public inspection at [www.RiversideCA.gov/Meeting](http://www.RiversideCA.gov/Meeting) and in the binder located at the entrance of the meeting room.*

*PLEASE NOTE--The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Board Members.*

3:30 P.M.

*PLEASE NOTE: The scheduled hearing times are approximate. No item will be heard before its scheduled time but may be heard later in the meeting.*

*Oral communications from the audience relating to any agenda items are limited to three minutes and you will be asked to state your name and city of residence. The City of Riverside is committed to a workplace that requires acceptable behavior from everyone - a workplace that provides dignity, respect, and civility to our employees, customers, and the public.*

*Cultural Heritage Board action on all items may be appealed to the City Council within ten calendar days after the decision. Contact the Planning Division for further information.*

*LISTENING ASSISTIVE DEVICES are available for the hearing impaired -- Please see the Board Secretary. The City of Riverside wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by 42 U.S.C. §12132 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City's ADA Coordinator at 951-826-5427 at least 72 hours before the meeting, if possible. TTY users call 7-1-1 for telecommunications relay services (TRS).*

CHAIR CALLS MEETING TO ORDER

PLEDGE OF ALLEGIANCE

### PUBLIC COMMENT

*Audience participation is encouraged. Public comments are limited to 3 minutes.*

- 1 To comment on any matters within the jurisdiction of the Cultural Heritage Board, you are invited to participate in person or call at (669) 900-6833 and enter Meeting ID: 926 9699 1265. Press \*9 to be placed in the queue to speak. Individuals in the queue will be prompted to unmute by pressing \*6 when you are ready to speak.

To participate via ZOOM, use the following link: <https://zoom.us/j/92696991265>, select the "raise hand" function to request to speak. An on-screen message will prompt you to "unmute" and speak - Individual audience participation is limited to 3 minutes.

## CONSENT CALENDAR

*The following items will be acted upon with one motion and without discussion as recommended by the Planning Division unless a member of the Cultural Heritage Board requests that an item be considered individually. Prior to voting on the Consent Calendar, the Chairperson will ask the Board if any item need be discussed.*

- 2 Minutes of July 19, 2023, presented for approval

**Attachments:** [Minutes 7-19-23](#)

## DISCUSSION CALENDAR

*This portion of the Cultural Heritage Board Agenda is for all matters where staff and public participation is anticipated. Public comments are limited to 3 minutes. Via phone: press \*9 to be placed in the queue to speak when the discussion item is called. Via Zoom: select the "raise hand" function to request to speak. An on-screen message will prompt you to "unmute" and speak.*

- 3a Cultural Heritage Board Attendance -  
Determine whether the absence of Board Member Brown from the July 19, 2023 regular meeting be recorded as excused.

**Attachments:** [Attendance Report - Brown](#)

- 3b Cultural Heritage Board Attendance -  
Determine whether the absence of Board Member Ferguson from the June 19, 2023 regular meeting be recorded as excused.

**Attachments:** [Attendance Report - Ferguson](#)

- 4 PLANNING CASE DP-2023-01017 (COA): Certificate of Appropriateness request, Robyn Peterson, Museum of Riverside Director, for the following: 1) exterior and interior rehabilitation of the historic structure, former Riverside Post Office, City Landmark #11; 2) demolition of the existing 2,650 square foot addition; 3) construction a 12,000 square foot rear addition; and 4) various site improvements. This property is located at 3580 Mission Inn Avenue, at the southeast corner of Mission Inn Avenue and Orange Street, in Ward 1. The Community & Economic Development Department recommends that the Cultural Heritage Board determine the proposal is categorically exempt from the California Environmental Quality Act (CEQA) review pursuant to Sections 15301 (Existing Facilities), 15331 (Historic Resource Restoration/Rehabilitation), and 15332 (In-fill Development), as it constitutes rehabilitation and less than 10,000 square foot increase in size of an existing historic resource within an urbanized area that is consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties. Contact Planner: Scott Watson, Historic Preservation Officer, (951) 826-5507, [swatson@riversideca.gov](mailto:swatson@riversideca.gov).

**Attachments:**    [Report DP-2023-01017](#)  
                          [Ex 2 - Aerial-Location Map](#)  
                          [Ex 3 - Project Plans](#)  
                          [Ex 4 - Secretary of the Interior Standards Analysis](#)  
                          [Ex 5 - Site Photos](#)  
                          [Presentation](#)

- 5 PLANNING CASE DP-2023-01019 (COA): Certificate of Appropriateness request, Robyn Peterson, Museum of Riverside Director, for the following: 1) construction of an approximately 1,400 square foot Interpretive Center; 2) demolition of the existing garage; 3) construction of a 442 square foot caretakers dwelling; and 4) new concrete walkways. This property is located at 3342 Lemon Street, on the east side of Lemon Street between Third and Fourth Streets, in Ward 1. The Community & Economic Development Department recommends that the Cultural Heritage Board determine the proposal is categorically exempt from the California Environmental Quality Act (CEQA) review pursuant to Sections 15302 (Replacement or Reconstruction), 15303 (New Construction of Small Structures) and 15331 (Historic Resource Restoration/Rehabilitation), as it constitutes rehabilitation of a historic resource, reconstruction of an existing facility, and the construction of a small structure that is consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties. Contact Planner: Scott Watson, Historic Preservation Officer, (951) 826-5507, [swatson@riversideca.gov](mailto:swatson@riversideca.gov).

**Attachments:**    [Report DP-2023-01019](#)  
                          [Ex 2 - Aerial-Location Map](#)  
                          [Ex 3 - Project Plans](#)  
                          [Ex 4 - Section 106-CEQA Analysis](#)  
                          [Ex 5 - Site Photos](#)  
                          [Presentation](#)

## **COMMUNICATIONS**

- 6 Brown Act Training – Presented by Deputy City Attorney Anthony Beaumon

**Attachments:**    [Brown Act 2023 Presentation](#)

- 7 Items for future Cultural Heritage Board consideration as requested by members of the Board. Only items that fall within the powers and duties of the Cultural Heritage Board as set forth in the City Charter and/or the Riverside Municipal Code will be agendaized for future discussion.

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*The next Cultural Heritage Board meeting is scheduled for  
Wednesday, September 20, 2023, at 3:30 p.m. in the Art Pick Council Chamber.*

*For live Webcast of the Board Meeting:  
[RiversideCA.gov/Meeting](http://RiversideCA.gov/Meeting) or  
[www.WatchRiverside.com](http://www.WatchRiverside.com)*

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*[www.RiversideAlert.com](http://www.RiversideAlert.com)*