



City of Arts & Innovation

City Council Memorandum

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TO: HONORABLE MAYOR AND CITY COUNCIL DATE: DECEMBER 11, 2018

FROM: FIRE DEPARTMENT WARDS: ALL

SUBJECT: COOPERATIVE AGREEMENT BETWEEN THE CITY OF RIVERSIDE FIRE DEPARTMENT AND RIVERSIDE COUNTY FIRE DEPARTMENT FOR THE PURPOSE OF PROVIDING AUTOMATIC AID FOR FIRE PROTECTION AND EMERGENCY SERVICES IN THE MARCH JOINT POWERS AUTHORITY REUSE TERRITORY

ISSUE:

Approve a Cooperative Agreement between the City of Riverside Fire Department and Riverside County Fire Department for the purpose of providing automatic aid for fire protection and emergency services in the March Joint Powers Authority (JPA) reuse territory.

RECOMMENDATIONS:

That the City Council:

1. Approve the Cooperative Agreement between the City of Riverside Fire Department and Riverside County Fire Department for the purpose of providing automatic aid for fire protection and emergency services in the March Joint Powers Authority (JPA) reuse territory
2. Authorize the City Manager, or designee, to execute the Cooperative Agreement on behalf of the City; and
3. Authorize the City Manager, or designee, to execute up to two (2) options to extend the Cooperative Agreement for an additional three (3) year period each.

BACKGROUND:

In early 2016, Riverside County Fire Department (RVC Fire) contacted the City of Riverside Fire Department (RFD) to begin discussions on a possible automatic aid agreement in the March JPA area of Riverside County near Meridian Parkway (Meridian Area), also known as the 'reuse territory'. Realizing the rapid development in the area and increase of commuters and day population, Riverside County Fire expressed a desire to partner with RFD to respond to this unincorporated County area for fire protection and emergency services.

DISCUSSION:

With the current economic development of the Meridian Area of the March JPA and the anticipated

build out of hotels, restaurants, gas stations and commercial businesses, the call volume for fire protection and emergency services is expected to increase. In 2017, the Meridian Area experienced 170 emergency incidents ranging from traffic accidents to medical emergencies to fires. In the interest of providing firefighting, medical aid, fire protection and the protection of life and property, it is agreed that both the City of Riverside and County residents and businesses will benefit from an Automatic Aid Agreement. This will furthermore enhance and foster a more collaborative relationship between the two agencies.

Through discussions, RFD and RVC Fire agreed to a 5-year agreement for fire protection and emergency services of the Meridian Area beginning January 1, 2019. The agreement specifies that RVC will financially compensate RFD for services rendered in the designated area. The following tables identify the total compensation rates for the City of Riverside Fire Department to respond on a Mutual Aid request in the Meridian Area.

Table 1A: City of Riverside Fire Department Cost Methodology identifies the following:

- City of Riverside Administrative Rate approved by the Cal OES 2018 Salary Survey
- City of Riverside dispatch processing per call for Fire Department Services only
- Fully burdened personnel actual rate for each type of apparatus response (i.e. engine, truck, squad and Battalion Chief)

Table 1A: CITY OF RIVERSIDE FIRE DEPARTMENT COST METHODOLOGY				
Riverside Fire Administrative Rate	23.84%			
Riverside Dispatch Processing Per Call	\$43.65			
Blended Fully Burdened Personnel Rate	Engine	Truck	Squad	BC Unit
Battalion Chief	\$0.00	\$0.00	\$0.00	\$110.85
Captain	\$80.27	\$80.27	\$0.00	\$0.00
Engineer	\$75.45	\$75.45	\$0.00	\$0.00
Firefighter/Paramedic	\$60.40	\$60.40	\$60.40	\$0.00
Firefighter	\$60.40	\$60.40	\$60.40	\$0.00
Total Crew Cost	\$276.52	\$276.52	\$120.80	\$110.85
Apparatus Billable Hourly Rate	\$97.00	\$97.00	\$0.00	\$0.00
Total Apparatus Rate	\$373.52	\$373.52	\$120.80	\$110.85

*Cost in attached Agreement are rounded to the nearest dollar

Table 2A: 1 Engine Response – Meridian Area provides an approximate annual cost allocation overview including:

- Rate of a 1-engine response for 1-hour x the amount of calls in the Meridian- March JPA area as provided by Riverside County Fire Department
- City of Riverside dispatch costs at rate x incident data
- Including the City of Riverside Administrative Rate

TABLE 2A - 1 ENGINE RESPONSE - Meridian Area					
ITEM	RATE	FORMULA	CALL DATA	AMOUNT	TOTAL
Incidents					
Total Engine Responses	\$373.52	(Rate X Responses)	170	\$63,498	\$63,498
Dispatch Costs	\$43.65	(Incident Data X Rate)	170	\$7,421	\$7,421

Subtotal:				\$70,919	\$70,919
Administrative Rate	23.84%	(Subtotal x Rate)		\$16,907	\$87,826
Total Compensation:					\$87,826

*Cost in attached Agreement are rounded to the nearest dollar

FISCAL IMPACT:

With the proposed agreement beginning in 2019, the rates of compensation will be prorated for Fiscal Year 18/19 and the positive fiscal impact will be approximately \$51,232. The positive fiscal impact for Fiscal Years 19/20, 20/21, 21/22 and 22/23 will be approximately \$87,826 annually. Revenue will be credited to account 0000101-341220 (Misc Fire Receipts). The compensation may fluctuate based on the actual call volume and resources utilized and the actual cost of services.

The total compensation shall be adjusted to reflect Department costs on July 1 of every year for the duration of the contract. The City and County will meet annually on or before March 1 of each year to review and adjust the total compensation to be paid for the upcoming fiscal year and based upon the data for the prior calendar year.

Prepared by: Michael D. Moore, Fire Chief
 Certified as to availability of funds: Edward Enriquez, Interim Chief Financial Officer/City Treasurer
 Approved by: Lea Deesing, Assistant City Manager
 Approved as to form: Gary G. Geuss, City Attorney

Attachments:

1. County Board Report
2. Cooperative Agreement for the Purpose of Automatic Aid between City of Riverside and County of Riverside to Provide Emergency Fire Response, Emergency Medical Response, and Technical Rescue Response Services