Airport Commission

City of Arts & Innovation

TO: **HONORABLE COMMISSIONERS** **DATE: OCTOBER 10, 2024**

FROM: **GENERAL SERVICES DEPARTMENT** **WARDS: 3**

SUBJECT: **DISCUSS THE ABSENCE OF COMMISSIONER RICO ALDERETTE FROM THE SEPTEMBER 12, 2024, REGULAR MEETING OF THE AIRPORT COMMISSION.**

ISSUE:

Record unexcused Commissioner Alderette absence for the September 12, 2024, regular meeting of the Airport Commission.

RECOMMENDATION:

That the Airport Commission:

1. Discuss the absence of Commissioner Alderette from the September 12, 2024, regular meeting of the Airport Commission.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 23976, Board Members shall make every effort to notify the administrative staff 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The Board is required to express in its official minutes if the absence of the Board Member is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a Board or Commission is absent from three consecutive regular meetings unless by permission of the Board or Commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

Staff did not receive notification that Commissioner Alderette would not be in attendance at the September 12, 2024, regular meeting.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Michael Dean, Airport Operations Coordinator