



City of Arts & Innovation

Mayor's Nominating and Screening Committee Memorandum

TO: MAYOR'S NOMINATING AND SCREENING COMMITTEE **DATE: SEPTEMBER 6, 2016**

FROM: CITY CLERK'S OFFICE **WARDS: ALL**

SUBJECT: PLANNING COMMISSION WARD 1 VACANCY

ISSUE:

Review applications for the Ward 1 Planning Commission vacancy.

RECOMMENDATION:

That the Mayor's Nominating and Screening Committee identify applicants to interview for the Ward 1 vacancy on the Planning Commission, with the understanding that the Mayor or any member of the City Council may add an additional applicant for interview.

BACKGROUND/LEGISLATIVE HISTORY:

Section XIV(A) of the City Council Rules of Procedure and Order of Business (Resolution No. 23035) provides that for vacancies on the Community Police Review Commission, Board of Ethics, Planning Commission and Board of Public Utilities, the Mayor's Nominating and Screening Committee shall review applications submitted and identify applicants for interview with the Mayor and City Council. The City Clerk shall notify the City Council of those selected for interview. The Mayor and each member of the City Council may add an additional applicant for interview, if desired. Appointments shall be made by the Mayor and City Council immediately following the interviews. With a full quorum, five affirmative votes are required.

FISCAL IMPACT:

Recruitment and appointment costs are included annually in the City Clerk's Office budget.

Prepared by: Colleen J. Nicol, City Clerk
Approved as to form: Gary G. Geuss, City Attorney

Attachments: Roster
 Applications