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ORDINANCE NO.

AN ORDINANCE OF THE CITY OF RIVERSIDE, CALIFORNIA, REPEALING AND REPLACING TITLE 12 OF THE RIVERSIDE MUNICIPAL CODE TO ESTABLISH RULES AND REGULATIONS FOR THE USE OF THE RIVERSIDE MUNICIPAL AIRPORT.

The City Council of the City of Riverside does ordain as follows:

Section 1: Title 12, Airport Rules and Regulations, of the Riverside Municipal Code is hereby repealed.

Section 2: Title 12, Airport Rules and Regulations, is hereby adopted and added to the Riverside Municipal Code as follows:

Title 12 - AIRPORT RULES AND REGULATIONS

Chapter 12.02 – DEFINITIONS

12.02.010 – Definitions:

The following definitions shall apply to this Title 12:

A. *Airport* is defined as the Riverside Municipal Airport located in the City of Riverside, County of Riverside, State of California.

B. *Airport Manager* is defined as the Manager of the Airport, a designee, or the authorized representative of the Airport Manager.

C. *Person* is defined as any individual, firm, co-partnership, corporation, company, association, joint stock association, city or county, or district, and includes any trustee, receiver, or assignee.

D. *Structure* is defined as any object constructed or installed by man, including, but not limited to, permanent or temporary construction or alteration, including equipment or material used to construct, alter, repair or remove an existing structure, object, or tree or other object of natural growth.

E. *Unmanned Aircraft System* is defined as any remotely controlled aircraft. Common reference: drone, but may include remotely piloted scale model aircraft.

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Chapter 12.04 - GENERAL RULES AND REGULATIONS

12.04.010 – Rules and regulations adopted.

The rules and regulations set out in this Title are established and adopted for the use of the Riverside Municipal Airport. All persons using the Airport or any facilities thereon in any manner, including the operation of aircraft or motor vehicles, shall obey all applicable rules and regulations herein established or adopted.

12.04.020 – Federal aviation rules and regulations adopted.

The rules and regulations promulgated by the Federal Aviation Administration and presently in effect and all additions or amendments thereto are hereby referred to, adopted and made a part of these regulations as fully in all respects as if particularly set forth herein.

12.04.030 – Purposes of the Airport.

The Airport shall be conducted as a public use facility for the promotion and accommodation of civil aviation and associated activities.

12.04.040 – When open for public use.

The Airport shall be open for public use during all reasonable hours of the day and night, subject to such restrictions due to inclement weather, condition of the landing area, presentation of special events and like causes, as may be determined by the Airport Manager.

12.04.050 – Special Events Program

Prior to any event held on airport property, the host party shall submit an Special Event Permit Application with the Community and Economic Development Department of the City of Riverside.

12.04.060 – Commercial and business activities require permits and licenses.

No person shall use the Airport as a base for the carrying on of commercial and business activities, for the carrying for hire of passengers, freight, express or mail, for instruction in aviation in any of its branches, for the sale of fuels, refreshments or any commodity or service or for any other commercial purpose unless a lease, permit or license to conduct such business on the Airport has been granted by the City. All business activity shall conform to the minimum standards established by the City.

1 **12.04.070 – Indemnification of City.**

2 The privilege of using the Airport and its facilities shall be conditioned upon the
3 assumption of full responsibility and risk by the user thereof, and such user shall release, hold
4 harmless and indemnify the City, members of the City Council and the Airport Commission, its
5 officers and employees, from any liability or loss resulting from such use, as well as against
6 claims of third persons so using the Airport. The exercise of the privilege of use shall constitute
7 an acknowledgment that the City maintains the Airport in a governmental capacity.

8 **12.04.080 – Advertising and signs.**

9 No signs, posters or other advertising material shall be posted or distributed on the
10 Airport without prior written permission of the Airport Manager. The granting of such
11 permission by the Airport Manager shall not relieve the person posting or distributing such signs,
12 posters or other advertising materials from complying with any other applicable law or
13 ordinance.

14 **12.04.090 – Damage to Airport property.**

15 Any person damaging any Airport structure, light, fixture or other Airport property shall
16 report such damage to the Airport Manager’s office immediately or not later than the beginning
17 of the next business day and shall be fully responsible for any costs required to replace or repair
18 the damaged property.

19 **12.04.100 – Powers of Airport Manager.**

20 The Airport Manager may restrict or suspend any or all flight operations when required
21 for the interest of safety, military need or special circumstances, or to enforce any provision of
22 this Title. The Airport Manager shall have the authority to abate any public nuisance as set forth
23 in this Chapter.

24 **12.04.110 – General enforcement authority.**

25 For purposes of this Title, the Airport Manager or the designated enforcement officer(s)
26 shall have the power to issue notices of violation or citations and use whatever judicial and
27 administrative remedies are available under this Code.

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1 **12.04.120 – Notice to Airport Manager.**

2 Every person, who proposes to construct, alter or repair any structure which creates an
3 airport hazard on property situated in the Airport Influence Area as hereinbefore described shall
4 give five working days' prior written notice to the Airport Manager before commencing such
5 work.

6 **12.04.130 – Failure to notify Airport Manager.**

7 Every person, who fails to notify the Airport Manager in conformance with this Title,
8 shall be in violation of the provisions of this Title. Each day or portion thereof such violation is
9 in existence shall be a new and separate offense.

10 **12.04.140 – Public nuisance.**

11 An airport hazard is any condition or action which endangers the Airport and/or its
12 operations, endangers the lives and/or property of users of the airport, or an obstruction which in
13 effect reduces the size of the area available for the landing, taking off, and maneuvering of
14 aircraft. Obstructions include, but are not limited to, any structure, object, tree or other object of
15 natural growth, or use of land which obstructs the airspace required for the flight of aircraft to,
16 from, and around an airport or other forms of interference with safe flight, navigation, or
17 communication. The creation, establishment and/or maintenance of an airport hazard is hereby
18 declared a public nuisance which interferes with the interests of the community and the safe
19 operation of the airport. Any structure which creates or establishes an airport hazard is a public
20 nuisance.

21 **12.04.150 - Duty to correct or abate public nuisance.**

22 The owner or person in charge or in possession of any structure or aircraft which creates
23 or establishes an airport hazard, upon receiving notice of the violation, shall correct or abate the
24 violation immediately.

25 **12.04.160 – Summary abatement.**

26 In cases of manifest public danger and/or immediate necessity, the Airport Manager, or
27 his or her designated enforcement officer, shall have the authority to immediately call a
28 contractor to remove any structure, including, but not limited to, cranes creating or establishing

1 an airport hazard. All costs associated with abating the hazard shall be borne by the person or
2 persons responsible for creating the hazardous condition.

3 **Chapter 12.06 – AIRPORT RULES**

4 **12.06.010 – Aircraft owners to adhere to Airport rules.**

5 It shall be the responsibility of all aircraft owners, operators and users of the Airport to
6 become familiar with and adhere to the rules and regulations hereinafter set forth in this Code.

7 **12.06.020 – Registering airport-based aircraft.**

8 Any person electing to base aircraft on the Airport shall register the aircraft with the
9 Airport Manager or the fixed base operator with which the aircraft is based. Change of
10 ownership or removal of the aircraft from the Airport shall not relieve the registered owner from
11 payment of applicable fees unless prior notice is given to the Airport Manager or the fixed base
12 operator, whichever is appropriate.

13 **12.06.030 – Flying kites, moored balloons, model rockets, and ultralights at airport.**

14 No person shall release or fly, or cause to be released or flown, within five miles of the
15 Airport, any moored balloons, kites, unmanned rocket, or unmanned free balloon which might be
16 ingested by an aircraft engine or might obstruct or hinder a pilot's view of the Airport and
17 approach zone, or which could be used to suspend an object capable of endangering airborne
18 aircraft or impairing a pilot's vision. The provisions of 14 CFR Part 101 relating to moored
19 balloons, kites, unmanned rockets and unmanned free balloons shall be met.

20 The operation of ultralight aircraft on the Airport shall be permitted only from a site
21 designated by the Airport Manager. Ultralight aircraft with an official identification number and
22 a two-way radio shall be controlled as any other heavier-than-air aircraft. The provisions of 14
23 CFR Part 103 shall strictly apply to all ultralight aircraft operating at the airport, as well as
24 Sections 21012 and 21661 of the Public Utilities Code of the State of California.

25 **12.06.040 – Flying of model aircraft and civil unmanned aircraft systems (UAS).**

26 Flying of model aircraft within the City limits shall conform to applicable rules,
27 regulations, or circulars promulgated by the Federal Aviation Administration (FAA); and if
28 flown within five miles of the Airport, the operator shall first notify the FAA Air Traffic Control

1 Tower. For the purpose of this chapter, Model Aircraft shall mean any unmanned aircraft (1)
2 capable of sustained flight; (2) flown within visual line of sight of the operator; and (3) flown for
3 commercial, hobby or recreational purposes.

4 Flying of civil Unmanned Aircraft (UA) within the City limits shall conform to FAA
5 certification requirements, obtain appropriate exemptions from the FAA and notify the FAA Air
6 Traffic Control Tower. For the purpose of this chapter, civil Unmanned Aircraft shall mean an
7 unmanned aircraft operated by any person for any purposes other than strictly hobby or
8 recreational purposes, including but not limited to commercial purposes or in furtherance of, or
9 incidental to any business or media service or agency.

10 **12.06.050 – Entering restricted areas.**

11 A. No person shall enter any airport taxiway, runway, heliport, safety area or
12 movement area, as defined by the Federal Aviation Administration, on foot, in a motor vehicle or
13 bicycle or by any other means unless permission of the Air Traffic Control Tower or Airport
14 Manager was first secured.

15 B. The Airport Manager, at his sole discretion, is authorized to deny access to and
16 prohibit the use of the Airport to any person or firm which enters said restricted areas in violation
17 of subsection A of this section.

18 **12.06.060 – Motor vehicle regulations.**

19 A. Unless authorized by the Airport Manager, no motor vehicles shall be operated on
20 the Airport except on roadways, parking areas or places that are designated for such vehicles and
21 shall adhere to all posted speed limits.

22 B. No person shall operate any vehicle on the Airport in a careless or negligent
23 manner, in disregard for the safety of others, in excess of posted traffic speed signs and in no
24 event in excess of 25 miles per hour. On ramps or near building areas, the maximum speed shall
25 not exceed 15 miles per hour.

26 C. Motor vehicles on the Airport shall always yield the right-of-way to aircraft on
27 the ground or in the process of landing or taking off.

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1 D. Any accident involving motor vehicles on the Airport shall be immediately
2 reported to the Airport Manager.

3 E. Except as hereinafter set forth, motor vehicles on the Airport shall only be parked
4 in a manner and in areas so designated for such purpose. Fuel tank trucks, automotive or aircraft
5 fuel tenders and trucks delivering flammable materials are prohibited from entering or being
6 parked or stored in hangars. Vehicles and fuel and service vehicles owned and/or operated by the
7 fixed base operators may be parked in their leased areas. Vehicles parked in uncovered areas will
8 be required to display the aircraft parking space number on the vehicle. Aircraft owners who rent
9 hangar space from a fixed base operator may be permitted to park one vehicle within that hangar
10 space at the discretion of the fixed base operator with the reservation that any and all such
11 vehicles would be under the control of the fixed base operator; also, if any car is to be locked, the
12 keys shall be in the possession and control of the fixed base operator and such fixed base
13 operator shall be responsible for compliance with this regulation.

14 F. All visitors, aircraft owners, and employees utilizing the terminal area of the
15 Airport must park in designated parking spaces. No motor vehicle shall be left unattended in any
16 area designated as a taxiway between hangar rows or parking areas, or the access road north of
17 the Airport café.

18 G. Illegally-parked vehicles at the airport may be issued parking violation citations
19 or moved to designated parking areas. A charge for such towing may be levied, and the Airport
20 shall not assume any liability for damage while moving such vehicles.

21 H. Motor vehicles operated on the airport shall be appropriately licensed and shall
22 comply with the insurance requirements imposed by the State of California for the operation of
23 motor vehicles on the public street. Any operator of a motor vehicle on the Airport shall furnish
24 the Airport Manager with evidence of compliance with the insurance requirements if requested
25 by the Airport Manager.

26 I. Rental car delivery/pick-up shall be escorted to/from the perimeter access point to
27 the aircraft or staging area or delivered/picked-up in the terminal parking lot.
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1 J. All commercial delivery vehicles shall be escorted to/from the perimeter access
2 point by the customer receiving delivered goods.

3 **12.06.070 – Perimeter Gate Access.**

4 A. All tenants of the Airport are entitled to two perimeter gate access cards per lease.
5 Tenants shall submit an application for a gate access card to the Airport Manager and shall sign a
6 gate access card agreement. Applicable fees have been established by City Council. The sharing
7 or loaning any gate access card or keypad code is specifically prohibited. In the case where the
8 Tenant is a company, the company shall submit a list of individual(s) the company is requesting
9 gate access cards for.

10 B. In the event a gate card is lost/stolen or a keypad code is compromised, the card
11 holder shall notify Airport Manager immediately, or the next business day.

12 C. Any person accessing the Airport through a perimeter security gate shall stop after
13 entering/exiting the gate and ensure the gate is closed before leaving the area. Unless providing
14 an escort for a guest of the tenant in another vehicle, the tenant shall not allow another vehicle to
15 follow through the gate when entering the airfield. When exiting, the tenant may allow another
16 vehicle to follow through; in such an instance, the second vehicle assumes the liability for
17 ensuring the gate closes before departing the area.

18 D. No person shall allow for a perimeter gate to be blocked open.

19 E. No person shall tamper with any security gate, security camera, or other airport
20 security equipment.

21 F. Persons granted gate access cards by the Airport Manager shall follow all rules
22 and regulations regarding the use of the gate access card, including this section and the terms and
23 conditions of the gate access card agreement. A gate access card may be revoked, at the
24 discretion of the Airport Manager, for any violation of this section.

25 **12.06.080 – Fire regulations.**

26 Conformance with the California Fire Code as adopted by the City is required of all users
27 of the airport.

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1 **12.06.090 – Smoking.**

2 Smoking is strictly prohibited in any hangar. Smoking is also strictly prohibited inside
3 the airport perimeter fence.

4 **12.06.100 – Open Flames.**

5 Open flames are prohibited inside the airport perimeter fence.

6 **12.06.110 – Fire Extinguishers.**

7 An individual leasing a hangar shall furnish at least one 40lb. BC rated fire extinguisher.
8 The extinguisher shall be maintained in the hangar in a location that is readily accessible.

9 **12.06.120 – Restrictions on aircraft cleaning and/or washing.**

10 A. Findings. The Council finds that the cleaning and/or washing of aircraft at the
11 Riverside Municipal Airport, except for the approved wash racks, could result in the introduction
12 of fuel, oil and other contaminants of hazardous substances into the storm drain system. It is
13 therefore, necessary to regulate the cleaning and/or washing of aircraft and to control the
14 discharge of waste into the public sewer and storm drain systems as set forth in Chapter 14.12 of
15 the Riverside Municipal Code.

16 B. Prohibited activity. Cleaning and/or washing of automobiles on airport property
17 is strictly prohibited.

18 C. "Cleaning" or "washing" an aircraft means the use of water together with solvents
19 or cleansing agents.

20 D. Approved aircraft wash racks. All cleaning and/or washing of aircraft is
21 prohibited on any area of the airport except for the approved wash racks, or as permitted below.

22 E. Aircraft cleaning/washing may be conducted at areas other than a wash rack
23 provided the following conditions are met:

24 a. All liquid run off from this activity shall be contained in a system that
25 does not allow the liquid to run-off onto pavement or soil.

26 b. All liquid shall be picked up by means of a vacuum, or other such
27 vehicle/device and the liquid shall be disposed of in accordance with environmental disposal
28 regulations.

1 F. Violation. Every person who cleans and/or washes aircraft in any area of the
2 Riverside Municipal Airport, except as permitted above, shall be in violation of the provisions of
3 this section. Each incident shall be a new and separate offense.

4 **12.06.130 – Use of hangars.**

5 A. Aircraft storage hangars shall be used only for the storage of aircraft, and
6 associated aircraft equipment and supplies as approved by the Airport Manager. Hangars shall
7 not be used primarily for the storage of automobiles, vehicles, boats, or other personal property
8 not directly associated with the operation of aircraft. Use of hangars for nonaeronautical uses is
9 strictly prohibited as provided in Federal Aviation Administration rules and regulations, as
10 amended from time to time.

11 B. The Airport Manager or a designee shall be authorized to enter and inspect
12 hangars from time to time, provided that the Airport Manager has given notice to a lessee at least
13 24 hours prior to the date and time set for inspection. Lessee's permission to inspect shall not be
14 unreasonably withheld.

15 C. Any person renting a hangar containing an aircraft that is not airworthy or who
16 intends to restore, construct or engage in the major repair of an aircraft must register and file a
17 work plan with the Airport Manager before initiating the project. The work plan shall be
18 approved by the Airport Manager and shall contain the projected start and finish dates and scope
19 of work. A quarterly project status report demonstrating timely progress pursuant to the work
20 plan shall be filed with the Airport Manager. Failure to provide evidence of progress pursuant to
21 the work plan or reasonable explanation for delay constitute a breach of the applicable lease.
22 Due to the complexity and uniqueness of each project, the total length of time allowed for
23 restoration, construction or major repair of an aircraft shall be negotiated on a case-by-case basis.

24 D. Any person renting a hangar that desires to perform construction or improvements
25 to the hangar, including, but not limited to, electrical, plumbing, and interior wall modifications,
26 shall submit a proposal to the Airport Manager before work begins and obtain written approval
27 from the Airport Manager. The Airport Manager shall respond in a timely manner with approval
28 or disapproval. If approval is granted, the person renting the hangar shall obtain all necessary

1 permits or regulatory approvals for the proposed construction and provide the Airport Manager
2 with a copy of the permits and/or regulatory approval issued.

3 **12.06.140 – Repair, restoration or construction of aircraft.**

4 Except with the express written consent of the Airport Manager, no person shall engage
5 in any major repair, restoration or construction of any aircraft in any location on the airport other
6 than inside an approved hangar or other approved facility.

7 **12.06.150 – Places where repairs allowed and prohibited.**

8 No aircraft shall be permitted to remain on any part of the taxiway, landing or take-off
9 area of the Airport for the purpose of repairs, and all repairs shall be performed in designated
10 areas. Preventive maintenance described in 14 CFR Part 43 for holders of a pilot certificate shall
11 be permitted in aircraft parking areas of based aircraft. Other maintenance shall be in compliance
12 with all rules and regulations applicable thereto, including those promulgated by the Federal
13 Aviation Administration and shall be performed in areas designated by the Airport Manager.
14 Normal tie-down fees will apply.

15 **12.06.160 – Boarding or disembarking of aircraft.**

16 Except in an emergency, no person shall board or disembark from any aircraft on the
17 taxiway, landing or take-off area of the airport. However, a certificated flight instructor may,
18 with control tower approval, disembark on a taxiway to supervise the solo flight of a student
19 pilot in which case the instructor must exercise extreme caution.

20 **Chapter 12.08 – AIRCRAFT AND PILOT REGULATIONS**

21 **12.08.010 – Pilot to conform to rules.**

22 No person shall navigate any aircraft over, land upon, or take off from, service, repair or
23 maintain any aircraft on the airport, or conduct any operation on or from the airport, otherwise
24 than in conformity with this chapter and the rules and regulations of the Federal Aviation
25 Administration.

26 **12.08.020 – Operating aircraft while under influence of alcohol, drug, or substance.**

27 No person shall operate or assist in the operation of any aircraft on the airport while
28 under the influence of an alcoholic beverage, or any drug or substance that impairs a pilot's

1 performance, or under the combined influence of an alcoholic beverage and any drug or
2 substance.

3 **12.08.030 – Two-way radio required.**

4 All aircraft using the airport shall be equipped with functioning two-way radio
5 equipment. Exceptions are permissible when prior coordination with the Air Traffic Control
6 Tower have been made.

7 **12.08.040 – Communication with tower.**

8 Pilots are strongly encouraged to establish communications with the control tower prior
9 to departing from any parking or tie-down area. Radio contact should be maintained at all times
10 while taxiing and during engine warmup prior to departure. Aircraft approaching the airport shall
11 establish and maintain radio communications with the control tower at least three and one-half
12 miles (Airport Traffic Area for Riverside Municipal Airport) miles from the airport, unless prior
13 coordination with the control tower has been made. The Airman's Information Manual
14 recommends contacting ATC 15 miles from the Airport.

15 **12.08.050 – Taxi speed.**

16 No person shall taxi any aircraft on the airport in an unsafe manner, or may create a
17 danger of collision with any person or object. All aircraft shall be taxied at a safe and reasonable
18 speed commensurate with safe operation in relation to existing conditions and with due regard
19 for other aircraft, persons and property.

20 **12.08.060 – Approaching runway for take-off.**

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22 **12.08.070 – Conformance to 14 CFR part 91.**

23 All aircraft using the Airport, except in an emergency, shall conform to Title 14 of the
24 Code of Federal Regulations Part 91.

25 **12.08.080 – Turns after take-off.**

26 Except for Runway 27, no turn shall be made after take-off until the Airport boundary has
27 been reached or the aircraft has obtained an altitude of at least 1,500 feet above mean sea level
28 and the pilot of the aircraft has determined that such a turn can be made safely. For Runway 27, a

1 ten-degree right turn is recommended at the departure end of the runway to minimize the noise
2 impact to residential housing to the west of the Airport. This section does not apply when in
3 conflict with air traffic control instruction, or if the flight is operating under instrument flight
4 rules.

5 **12.08.090 – Traffic pattern established.**

6 The established traffic pattern for the Airport is a left-hand pattern, except for Runway 16
7 which shall be a right-hand pattern. The traffic pattern altitude for conventional aircraft is 1,800
8 feet above mean sea level and 2,300 feet above mean sea level for jet aircraft. Aircraft shall enter
9 the traffic pattern from straight and level flight.

10 **12.08.100 – Noise management procedures.**

11 In an effort to lessen the impact of aircraft noise on the surrounding community, it is
12 strongly recommended aircraft operators adhere to the following procedures. As always, pilot
13 discretion and/or instruction from air traffic control are the final governing authority.

14 A. VFR departures (1) Runway 09, climb to 1,500 mean sea level (MSL) prior to
15 first turn; (2) Runway 27, turn right ten degrees at departure end of runway to follow the river,
16 then climb straight ahead to 1,500 MSL.

17 B. VFR approach straight to Runway 09. Stay well north of housing area.

18 C. Maintain pattern altitudes of:

19 1. 1,300 feet MSL for helicopters

20 2. 1,800 feet MSL for piston aircraft

21 3. 2,300 feet MSL for turbine aircraft

22 D. Practice single-engine departure procedures with twin-engine aircraft should be
23 kept to a minimum.

24 E. Jet aircraft must comply with Federal Air Regulation Part 36 and execute rolling
25 takeoff consistent with safety.

26 F. Avoid Ramona High School on Magnolia Avenue.

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1 B. A noise curfew is in effect from 2200-0700 (10:00 p.m. to 7:00 a.m., Pacific).
2 During these hours high power runs of turbine engines for the purposes of maintenance or repair
3 is prohibited. This restriction does not apply to departing/arriving aircraft.

4 **12.08.110 – Cross-wind runway.**

5 Use of Runway 16/34: the secondary runway used primarily during (Northerly) cross-
6 wind weather conditions. Note: Runway length is 2,850 feet.

7 During hours of darkness, lights on Runway 16/34 of the Airport will be turned on
8 whenever the tower is not manned.

9 **12.08.120 – Calm wind runway.**

10 When the control tower is not in operation, Runway 09 shall be designated as the calm
11 wind runway.

12 **12.08.130 – Fueling of aircraft and operation of fueling vehicles.**

13 A. The following regulations relating to fueling of aircraft and operation of fueling
14 vehicles are applicable to all users of the Airport:

- 15 1. Fueling of aircraft shall be accomplished with strict attention to safety.
- 16 2. The refueling vehicle attendant shall stand by and monitor the refueling vehicle
17 during all phases of refueling operation.
- 18 3. All refueling vehicles must be equipped with approved fire extinguishers at all
19 times.
- 20 4. Refueling vehicles shall not refuel aircraft within any hangar. At no time will fuel
21 vehicles enter or park in hangars.
- 22 5. During refueling operations, aircraft and vehicle grounding/bonding procedures
23 shall be exercised at all times.
- 24 6. All fuel spills shall be treated as a potential fire hazard. The Fire Department will
25 be notified if the spill constitutes a hazard to either life or property. Asphalt damage must be
26 reported to the Airport office immediately by the refueling operator.
- 27 7. Fueling nozzles shall be equipped with a dead-man control. The dead-man shall
28 not be blocked in the open position.

1 8. All towable refueling trailers shall be approved and permitted by the Riverside Fire
2 Department.

3 B. All aviation fuels must be handled to ensure clean fuels reach the aircraft. Those
4 who choose to fuel their own aircraft with fuels imported from off the Airport must meet the
5 same standards applicable to fuel operators on the Airport:

6 1. Obtain fuel permit from Airport Manager.

7 2. Fuel containers must be marked to indicate type and grade of fuel being handled
8 and aircraft number.

9 3. Dispensing units must have fuel pumps equipped with automatic shut-off, filters,
10 standpipe and ground straps.

11 4. Two fire extinguishers will be available (20-BC), one on either side of vehicle.

12 5. Individuals will not fuel aircraft other than their own nor will they sell any fuels
13 on the Airport.

14 6. Hazardous materials shall not be stored in aircraft hangars.

15 7. Fuelers shall carry such liability insurance as reasonably required by the Airport
16 Manager.

17 8. Persons performing fueling operations should be familiar with pertinent rules
18 pertaining to fuels handling.

19 9. Aircraft shall be fueled from approved vehicles or containers.

20 10. Those individuals processing more than 50 gallons of fuel in a year must file a
21 disclosure of hazardous materials with the Riverside Fire Department.

22 C. After fueling, aircraft shall not be left unattended at the fuel island. Transient
23 aircraft may park in the transient parking area north of the Airport Terminal. Based aircraft
24 should be parked at their leased site.

25 **12.08.140 – Starting engine-runup.**

26 An aircraft engine shall not be started at the Airport unless a competent operator is at the
27 controls of such aircraft and adequate brakes are fully set or the wheels are set with chocks. An
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1 aircraft engine may only be run up after it is determined that propwash will not endanger other
2 aircraft, property or persons.

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4 **12.08.150 – Taxiing into or out of hangar—Operating engines in hangar.**

5 No aircraft shall be taxied into or out of the hangar at the Airport. Aircraft shall be halted
6 a safe distance from the hangar doors and the engine stopped. Power-operated aircraft tow
7 equipment may be used to move aircraft into, about and out of hangars. Aircraft engines shall not
8 be operated within hangars.

9 **12.08.160 – Moving aircraft upon direction of Airport Manager.**

10 Upon the direction of the Airport Manager, the operator, owner or pilot of any aircraft on
11 the Airport shall move the aircraft to any place designated on the Airport. If the operator, owner
12 or pilot refuses to comply with the directions, the Airport Manager may have the aircraft moved
13 to such place at the owner's expense and without liability for damage that may result from such
14 moving.

15 **12.08.170 – Removal of damaged aircraft.**

16 Removal of damaged aircraft from runways, taxiways or ramps of the Airport is the
17 responsibility of the owner. However, when disability or circumstances warrant, and in the event
18 of an accident, the Airport Manager may have the damaged aircraft removed from the landing
19 areas, ramps, aprons, or other areas at the expense of the owner and without liability for damage
20 resulting from such moving.

21 **12.08.180 – Reporting aircraft accidents.**

22 Aircraft accidents at the Airport shall be immediately reported to the Airport Manager
23 and to Federal and State agencies in accordance with agency requirements.

24 **12.08.190 – Aircraft to be properly secured.**

25 No aircraft shall be left unattended on the Airport unless properly secured with tie-downs
26 and/or wheel chocks.

27 **12.08.200 – Parking areas for aircraft.**

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1 Airport tenants shall park the aircraft owned by them, or in their custody, only in
2 designated storage areas assigned or leased to them, or as designated by the Airport Manager.

3 **12.08.210 – Transient aircraft parking.**

4 Transient aircraft shall be parked at the Airport only in designated areas.

5 **12.08.220 – Tie-down areas.**

6 No ladders, cans, boxes, wheel chocks or other materials of any nature may be left in
7 aircraft tie-down areas of the Airport without prior approval of the Airport Manager.

8 **12.08.230 – Helicopter operations.**

9 All helicopter operations at the Riverside Airport shall comply with the following:

10 A. Approaches and departures. All approach and departure routes for transient
11 aircraft shall comply with published procedures for helicopter traffic patterns at the Riverside
12 Airport and/or be conducted in compliance with Air Traffic Control (ATC) instructions.
13 Transient aircraft departures and arrivals shall be conducted at the marked and lighted helipad
14 immediately southeast of the intersection of Taxiways "A" and "B."

15 B. Traffic pattern practice. Helicopter traffic patterns for flight training and recurrent
16 practice purposes shall be conducted in north traffic with landings and approaches perpendicular
17 to, and touchdowns on the northern half of runway 16-34. Pattern clearances shall be obtained
18 from the ATC tower. Helicopter traffic patterns, to the extent practical and safe, shall avoid
19 overflight of all residential neighborhoods surrounding the Airport.

20 C. Police helicopter operations. Riverside Police Department helicopter operations
21 shall be routinely conducted at the police ramp located immediately east of the approach end of
22 runway 16. All police helicopter departures and arrivals shall be in accordance with ATC control
23 or established traffic pattern procedures when the tower is closed.

24 D. Large helicopters/military helicopters. Helicopters exceeding 9,000 pounds
25 maximum gross weight or those helicopters with dual main rotors shall arrive and depart the
26 Airport according to ATC instructions, anticipating fixed wing approaches to the main or
27 crosswind runways. Hover/ground taxi instructions to helicopter parking should also be
28 anticipated.

1 E. Helicopter taxiing. All rotary wing aircraft shall conduct both ground and hover
2 taxi operations over designated taxiways unless cleared to taxi-direct by ATC ground control. In
3 no case shall rotary wing aircraft ground taxi or hover taxi between hangar rows or between
4 hangars and perimeter fences.

5 F. Helicopter parking. There are four helicopter parking circles immediately east of
6 the Airport's main helipad. Transient helicopters shall use the parking circles for short term
7 and/or overnight parking. No helicopter shall park on the main helipad without obtaining
8 permission by submitting a Prior Permission Required (PPR).

9 G. Proximity warning. At no time shall rotary wing aircraft park in any fixed wing
10 aircraft parking row or adjacent to any fixed wing aircraft, nor shall any rotary wing aircraft
11 overfly or disturb, with downwash, any fixed wing aircraft.

12 H. Helicopter flight school training. With approval from the Airport Manager,
13 helicopter flight schools may park at, depart from, and arrive at secondary helipads established
14 solely for the use of that school or a fixed base operator (FBO). Such helipads shall be
15 specifically designated by the Airport Manager and operate at the discretion of the Airport
16 Manager. These pads may be closed at any time due to violations of any sections of this Code.

17 **12.08.240 – Insurance regulations.**

18 A. No aircraft shall be based on the Airport until and unless its owner places and
19 maintains on file with the Airport Manager a current certificate of insurance showing its owner
20 to be insured against liability or financial loss resulting from bodily injury (including death) and
21 damage to property caused by the ownership, operation and use of such aircraft such reasonable
22 amounts as shall be determined by the Airport Manager and the City's Risk Manager.

23 B. Such certificate shall expressly provide that the insurance certified shall not be
24 cancelled or reduced in coverage without 30 days' prior written notice to the City.

25 C. Such certificate shall also provide that the City shall be included as an additional
26 insured under the liability policy so certified.

27 **Chapter 12.10 - FEES**

28 **12.10.010 – Landing fees.**

1 A. The City Council may establish by resolution the landing fees to be charged for
2 all aircraft engaged in commercial operations landing at the Airport, excepting users possessing a
3 lease, permit or other agreement. The fees shall be based upon the maximum certificated gross
4 landing weight of the aircraft.

5 B. The City Council shall establish rates and charges for special or other uses of the
6 Airport.

7 **12.10.020 – Fees for hangar or outdoor storage of aircraft.**

8 The City Council may establish by Resolution the fees to be charged for hangars or the
9 outdoor storage of aircraft at the Airport.

10 **12.10.030 – Other fees.**

11 The City Council shall establish rates and charges for fees associated with the use of the
12 Airport special events, utilities, fuel flowage fees, etc.

13 **Chapter 12.12 – AIRPORT INFLUENCE AREA**

14 **12.12.010 – General.**

15 Land use safety compatibility guidance from the Federal Aviation Administration (FAA)
16 is limited to the immediate vicinity of the runway, the runway, the runway protection zones at
17 each end of the runway, and the protection of Airport airspace. The FAA regards its criteria as
18 minimum standards. State and local agencies are free to set their own land use compatibility
19 policies.

20 Pursuant to Public Utilities Code Section 21670, et seq., the Riverside County Airport
21 Land Use Commission (ALUC) was established to promote land use compatibility between an
22 airport and the surrounding community. The ALUC has designated a specific "Airport Influence
23 Area" which includes properties within an approximate two-mile radius of the Riverside
24 Municipal Airport.

25 **12.12.020 – Runway Protection Zone (RPZ).**

26 The Runway Protection Zone (RPZ) approved by the Federal Aviation Administration
27 presently in effect, and all additions or amendments thereto, are hereby adopted and made a part
28

1 of these regulations as fully in all respects as if particularly set forth herein. Much of the property
2 within the RPZ is also subject to existing aviation easements.

3 **12.12.030 – Incursions into aircraft movement areas.**

4 A. The Federal Aviation Administration (FAA) places extremely strong emphasis on
5 reducing the number of runway and taxiway incursions occurring across the country. An airport's
6 aircraft movement area is designed by the FAA to accommodate the safe transit of aircraft across
7 the ground as they prepare to depart, locate to a tie-down, parking or hangar position, or transit
8 under their own power from one portion of the airport to another. It is the responsibility of all
9 Airport users to regard aircraft movement areas as critical locations to aviation safety.

10 B. An Aircraft Movement Area (AMA) as defined by the FAA is any portion of the
11 tarmac, taxiway, or runway, and an aircraft ramp under the control of the air traffic control
12 tower, as designated by the Airport, is specifically for and restricted to the movement of aircraft
13 along the ground. Aircraft Movement Areas (AMA) are clearly marked with signs adjacent to
14 taxiway entrances and markings painted on the surface to designate the separation between
15 movement and non-movement areas.

16 C. Aircraft movement in said areas is specifically controlled by the Airport's air
17 traffic control tower via the ground control radio frequency of 121.7. Aircraft pilots are always
18 required to obtain authorization from air traffic control to enter the AMA. In those instances
19 when the tower is closed, pilots are required to make radio announcements "in the blind" of their
20 intentions to move into the aircraft movement area.

21 D. Unauthorized vehicles and pedestrians are prohibited in the AMA. Official
22 Airport, or other City vehicles are allowed in the AMA, only when in radio contact with air
23 traffic control. Other unofficial or non-radio equipped vehicles may enter the aircraft movement
24 area only with the express authorization of the Airport Manager, or his or her designee, and when
25 said vehicles are escorted by an official Airport vehicle in radio contact with air traffic control.

26 E. Any unauthorized entrance or movement on or into the AMA by pedestrians,
27 vehicles or aircraft shall be designated as an incursion and reported accordingly.

28

1 F. Every person creating an incursion by unauthorized entrance into the AMA shall
2 be in violation of the provisions of this section. Each incident shall be a new and separate
3 offense.

4 **12.12.040 – Riverside County ALUC safety zones.**

5 The Riverside County Airport Land Use Commission (ALUC) has developed a land use
6 plan for the environs of the Riverside Airport known as the Airport Land Use Compatibility Plan
7 (ALUCP). The ALUCP has defined certain land use as compatible with airports and aircraft
8 activity. This Plan generally precludes most land uses which involve structures, obstructions or
9 presence of substantial numbers of people.

10 **Chapter 12.14 – ENFORCEMENT**

11 **12.14.010 – Enforcement.**

12 A. The provisions of this Title may be enforced by the abatement proceedings set
13 forth in Chapters 1.17 and 6.15 of this Code, by summary abatement, by criminal prosecution or
14 by injunction.

15 B. Any remedy provided in this chapter for the abatement of a nuisance is in addition
16 to any other remedy provided by law.

17 **12.14.020 – Penalty for violation.**

18 Any person, firm, association, or corporation violating any of the provisions of this Title
19 shall be deemed guilty of a misdemeanor and is punishable as provided in Municipal Code,
20 Section 1.01.110. In addition to the penalties set out in Section 1.01.110, a violation of any of the
21 rules and regulations set out in this Title shall be deemed sufficient cause for the Airport
22 Manager or his/her designated enforcement officer(s) to deny or prohibit access to or use of the
23 Airport influence area by the responsible person or firm to the extent that continued use may
24 interfere with safe flight, navigation, or communication.

25 Section 3: The City Council has reviewed the matter and, based upon the facts and
26 information contained in the staff reports, administrative record, and written and oral testimony,
27 hereby finds that this ordinance is not subject to CEQA pursuant to Sections 15060(c)(2),
28 15060(c)(3) and/or 15061(b)(3) of the State CEQA Guidelines, California Code of Regulations,

1 Title 14, Chapter 3, in that it will not result in a direct or reasonably foreseeable indirect physical
2 change in the environment nor have a significant impact on the environment, and is not a project
3 as defined in Section 15378.

4 Section 4: The City Clerk shall certify to the adoption of this ordinance and cause
5 publication once in a newspaper of general circulation in accordance with Section 414 of the
6 Charter of the City of Riverside. This ordinance shall become effective on the 30th day after the
7 date of its adoption.

8 ADOPTED by the City Council this _____ day of _____, 2022.

9
10
11 _____
12 PATRICIA LOCK DAWSON
13 Mayor of the City of Riverside

14 ATTEST:

15 _____
16 Donesia Gause
17 City Clerk of the City of Riverside

18 I, Donesia Gause, City Clerk of the City of Riverside, California, hereby certify that the
19 foregoing ordinance was duly and regularly introduced at a meeting of the City Council on the
20 _____ day of _____, 2022, and that hereafter the said ordinance was duly
21 and regularly adopted at a meeting of the City Council on the _____ day of _____,
22 2021, by the following vote, to wit:

23 Ayes:

24 Noes:

25 Abstain:

26 Absent:

27 IN WITNESS WHEREOF I have hereunto set my hand and affixed the official seal of
28 the City of Riverside, California, this _____ day of _____, 2022.

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DONESIA GAUSE
City Clerk of the City of Riverside

CA 22-0604
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