

1 APPENDIX A-1

2 CITY OF RIVERSIDE
3 CONFLICT OF INTEREST
4 DESIGNATED POSITIONS

5 CITY ATTORNEY'S OFFICE

6 <u>Designated Position Title</u>	<u>Disclosure Category</u>
7 Assistant City Attorney	1
8 Chief Assistant City Attorney	1
9 City Attorney	9
10 Deputy City Attorney	1
11 Deputy City Attorney I/II	1
12 Legal Assistant	1
13 Legal Services Manager	1
14 Paralegal	1
15 Senior Deputy City Attorney	1
16 Supervising Deputy City Attorney	1
17 Consultants*	6

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19 Designated employees include person filling the above positions in an acting, temporary, deputy
20 or alternate status to the extent not clearly inapplicable under the provision of this Code.
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22 [*Consultants shall be included in the list of designated employees and shall disclose pursuant to Disclosure Category 6 subject to the following limitation:](#)

23 The department head may determine in writing that a particular consultant, although a "designated position," is hired to
24 perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements
25 described in this section. Such written determination shall include a description of the consultant's duties and, based upon that
26 description, a statement of the extent of disclosure requirements. The department head's determination is a public record and
27 shall be retained for public inspection in the same manner and location as this conflict of interest code.
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APPENDIX A-2

**CITY OF RIVERSIDE
CONFLICT OF INTEREST
DESIGNATED POSITIONS**

CITY CLERK’S OFFICE

<u>Designated Position Title</u>	<u>Disclosure Category</u>
Assistant City Clerk	1
City Clerk	1
Consultants*	6

Designated employees include person filling the above positions in an acting, temporary, deputy or alternate status to the extent not clearly inapplicable under the provision of this Code.

*Consultants shall be included in the list of designated employees and shall disclose pursuant to Disclosure Category 6 subject to the following limitation:
The department head may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The department head’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

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APPENDIX A-3

CITY OF RIVERSIDE
CONFLICT OF INTEREST
DESIGNATED POSITIONS

CITY COUNCIL

<u>Designated Position Title</u>	<u>Disclosure Category</u>
<u>Council Assistant</u>	<u>1</u>
<u>Members of the City Council</u>	<u>9</u>
<u>Consultants*</u>	<u>6</u>

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APPENDIX A-34

CITY OF RIVERSIDE
CONFLICT OF INTEREST
DESIGNATED POSITIONS

CITY MANAGER'S OFFICE

<u>Designated Position Title</u>	<u>Disclosure Category</u>
Analyst	3
Assistant City Manager	1
Assistant City Manager – Development	1
City Manager	9
City Planner	1
Community and Economic Development Project Assistant	1
Community and Economic Development Project Coordinator	1
<u>Communications Officer</u>	<u>1</u>
Community Police Review Manager	1
Economic Development Coordinator	1
Economic Development Manager	1
Economic Development Marketing Manager	1
Environmental Programs Manager	1
Intergovernmental and Communications Officer	1
<u>Intergovernmental Relations Officer</u>	<u>1</u>
Internal Audit Manager	1
Principal Analyst	3
Principal Management Analyst	3
<u>Project Assistant</u>	<u>1</u>
<u>Project Coordinator</u>	<u>1</u>
Project Manager	1
Seizing Our Destiny Project Coordinator	1

1	Senior Internal Auditor	3
2	Senior Management Analyst	3
3	Consultants*	6

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APPENDIX A-45

CITY OF RIVERSIDE
CONFLICT OF INTEREST
DESIGNATED POSITIONS

COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT

<u>Designated Position Title</u>	<u>Disclosure Category</u>
Administrative Analyst	1
Assistant Building Official	1
Assistant Planner	1
Associate Planner	1
Building Inspector I	2, 4
Building Inspector II	2, 4
Building Official	1
<u>City Planner</u>	<u>1</u>
Code Enforcement Manager	1
Code Enforcement Officer 1 and 2	1
Community and Economic Development Project Assistant	1
Community and Economic Development Project Coordinator	1
Community <u>and Economic</u> Development Director	1
Community <u>and Economic</u> Development Fiscal Manager	1
Deputy Community <u>and Economic</u> Development Director	1
Development Coordinator	1
Development Services Supervisor	2, 4
<u>Economic Development Coordinator</u>	<u>1</u>
<u>Economic Development Manager</u>	<u>1</u>
Historic Preservation Officer	1
Homeless Services Coordinator	2, 4
Housing Authority Manager	1
Plan Check Engineer	2, 4

1 **COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT (Continued)**

2 **Designated Position Title** **Disclosure Category**

3 Plans Examiner	2, 4
4 Principal Accountant	1
5 Principal Planner	1
6 Project Manager	1
7 Real Property Agent	2, 5
8 Real Property Services Manager	1
9 Senior Administrative Analyst	2, 4
10 Senior Building Inspector	2, 4
11 Senior Code Enforcement Officer	1
12 Senior Plan Check Engineer	2, 4
13 Senior Planner	1
14 Senior Plans Examiner	2, 4
15 Supervising Real Property Agent	2, 5
16 Consultants*	6

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1 APPENDIX A-56

2 CITY OF RIVERSIDE
3 CONFLICT OF INTEREST
4 DESIGNATED POSITIONS

5 FINANCE

6 <u>Designated Position Title</u>	<u>Disclosure Category</u>
7 Accounting Manager/Controller	1
8 Assistant Finance Director <u>Assistant Chief Financial Officer</u>	1
9 Business Tax/Collections Supervisor	3
10 Business Tax Inspector	3
11 Collection Representative I and II	3
12 <u>Controller</u>	1
13 Finance Director/Treasurer <u>Chief Financial Officer/City Treasurer</u>	9
14 Financial Resources Manager <u>Budget and Revenue Manager</u>	1
15 Principal Accountant	3
16 Principal Analyst	3
17 Principal Management Analyst	3
18 Procurement and Contract Specialist	3
19 Purchasing Services and Risk Manager	1
20 Senior Business Tax Representative	3
21 Senior Procurement and Contract Specialist	3
22 Treasury Supervisor	3
23 Consultants	6

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APPENDIX A-67

CITY OF RIVERSIDE
CONFLICT OF INTEREST
DESIGNATED POSITIONS

FIRE DEPARTMENT

<u>Designated Position Title</u>	<u>Disclosure Category</u>
Administrative Analyst	2, 4
Administrative Services Manager	2, 4
Deputy Fire Chief	1
Deputy Fire Marshal	2, 4
Emergency Medical Services Coordinator	2, 4
Emergency Services Administrator	5
Emergency Services Coordinator	5
Fire Battalion Chief	2, 4
Fire Captain (Day Assignment)	2, 4
Fire Chief	1
Fire Marshal	2, 4
Fire Plan Check Engineer	2, 4
Fire Safety Inspector I, II	2, 4
Public Education Specialist	2, 4
Consultants*	6

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1 APPENDIX A-78

2 CITY OF RIVERSIDE
3 CONFLICT OF INTEREST
4 DESIGNATED POSITIONS

5 GENERAL SERVICES DEPARTMENT

6 <u>Designated Position Title</u>	<u>Disclosure Category</u>
7 <u>Administrative Services Manager</u>	2, 5
8 Airport Manager	2, 5
9 Airport Operations Coordinator	2, 4
10 Assistant General Services Director	1
11 Building Services Project Manager	5
12 Deputy General Services Director	2, 5
13 Fleet Operations Manager	5
14 General Services Director	1
15 General Services Operations Superintendent	2, 5
16 Management Analyst	2, 4
17 Project Assistant	5
18 Project Manager	5
19 Public Information Officer	2, 5
20 Real Property Agent	2, 5
21 Senior Airport Operations Specialist	2, 4
22 Consultants*	6

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24 or alternate status to the extent not clearly inapplicable under the provision of this Code.

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APPENDIX A-910

CITY OF RIVERSIDE
CONFLICT OF INTEREST
DESIGNATED POSITIONS

~~INFORMATION~~ INNOVATION AND TECHNOLOGY DEPARTMENT

<u>Designated Position Title</u>	<u>Disclosure Category</u>
Administrative Analyst	4
Administrative Services Manager	1
Chief Innovation Officer	1
Deputy Chief Information <u>Innovation</u> Officer	1
<u>Information Technology Officer</u>	<u>1</u>
<u>Innovation and Technology Officer I/II</u>	<u>1</u>
<u>Innovation Security Officer</u>	<u>1</u>
<u>Senior Administrative Analyst</u>	<u>4</u>
Systems Manager	1
Consultants	6

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APPENDIX A-1011

CITY OF RIVERSIDE
CONFLICT OF INTEREST
DESIGNATED POSITIONS

LIBRARY DEPARTMENT

<u>Designated Position Title</u>	<u>Disclosure Category</u>
Administrative Services Manager	4
Assistant Library Director	1
Library Director	1
Senior Librarian	4
<u>Senior Management Analyst</u>	<u>3</u>

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1 APPENDIX A-~~11~~12

2 CITY OF RIVERSIDE
3 CONFLICT OF INTEREST
4 DESIGNATED POSITIONS

5 ~~MAYOR AND CITY COUNCIL~~

6 <u>Designated Position Title</u>	<u>Disclosure Category</u>
7 Assistant to the Mayor	1
8 Chief of Staff to the Mayor	1
9 International Affairs and Protocol Officer	1
10 Mayor	9
11 Members of the City Council	9
12 Consultants*	6

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1 APPENDIX A-~~12~~13

2 CITY OF RIVERSIDE
3 CONFLICT OF INTEREST
4 DESIGNATED POSITIONS

5 METROPOLITAN MUSEUM DEPARTMENT

6 <u>Designated Position Title</u>	7 <u>Disclosure Category</u>
8 Archivist	9 2, 4
10 Arts and Cultural Affairs Manager	11 1
12 Arts and Culture Project Assistant	13 2, 4
14 Arts and Culture Project Coordinator	15 2, 4
16 Curator of Collections	17 2, 4
18 Museum Curator	19 2, 4
20 Museum and Cultural Affairs Director	21 1
22 Senior Administrative Analyst	23 1
24 Senior Museum Curator	25 1
26 Senior Project Manager	27 1
28 Consultants*	6

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APPENDIX A-1314

CITY OF RIVERSIDE
CONFLICT OF INTEREST
DESIGNATED POSITIONS

PARKS, RECREATION, AND COMMUNITY SERVICES

<u>Designated Position Title</u>	<u>Disclosure Category</u>
Administrative Analyst	4
Community Services Superintendent	2, 4
Deputy Parks, Recreation, and Community Services Director	1
Park Superintendent	2, 4
Parks, Recreation, and Community Services Director	1
Principal Park Planner	2, 4
Project Manager	2, 4
Recreation Superintendent	2, 4
Senior Administrative Analyst	2, 4
Senior Management Analyst	2, 4
Senior Park Planner	2, 4
Special Transit Supervisor	4
Consultants*	6

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APPENDIX A-1415

CITY OF RIVERSIDE
CONFLICT OF INTEREST
DESIGNATED POSITIONS

POLICE DEPARTMENT

<u>Designated Position Title</u>	<u>Disclosure Category</u>
Administrative Analyst - Accounting	1
Assistant Police Chief	1
Aviation Sergeant	2, 4
Aviation Unit Supervisor (Lieutenant)	5
Chief of Police	1
Deputy Police Chief	1
Lieutenant - Community Policing	5
Lieutenant - Executive	5
Lieutenant - Investigations	5
Lieutenant - Personnel and Training	5
Lieutenant - Traffic	5
Police Captain	1
Police Communications System Analyst	2, 4
Police Fleet Maintenance Coordinator	5
Police Records and Information Systems Manager	2, 4
Principal Management Analyst	1
Senior Helicopter Mechanic	2, 4
Senior Management Analyst	1
Public Safety Communications Manager	5
Consultants*	6

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1 APPENDIX A-1516

2 CITY OF RIVERSIDE
3 CONFLICT OF INTEREST
4 DESIGNATED POSITIONS

5 PUBLIC UTILITIES DEPARTMENT

6 <u>Designated Position Title</u>	<u>Disclosure Category</u>
7 Administrative Analyst	4
8 <u>Administrative Services Manager</u>	<u>4</u>
9 Business Systems Support Manager	4
10 Construction Contracts Administrator	4
11 Construction Inspector I and II	4
12 Engineering Manager	1
13 Management Analyst	3 <u>4</u>
14 Principal Management Analyst	4
15 Project Manager	4
16 Public Information Officer	4
17 SCADA System Supervisor	4
18 Senior Accountant	4
19 Senior Administrative Analyst	4
20 Senior Business Systems Support Analyst	4
21 Senior Plan Check Engineer	4
22 Senior Programmer Analyst (SCADA)	4
23 Utilities Analyst	4
24 Utilities Assistant Chief Financial Officer	1
25 Utilities Assistant General Manager	1
26 Utilities Assistant General Manager/Energy Delivery	1
27 Utilities Assistant General Manager/Finance/and 28 Administration	1

1 **PUBLIC UTILITIES DEPARTMENT (continued)**

2 **Designated Position Title** **Disclosure Category**

3 Utilities Assistant General Manager/Marketing and Customer Relations 1

4 Utilities Assistant General Manager/Operational Technology 1

5 Utilities Assistant General Manager/Resources 1

6 Utilities Assistant General Manager/Water Delivery 1

7 Utilities Assistant Water Superintendent 4

8 Utilities Customer Communications Coordinator 4

9 Utilities Customer Relations Coordinator 4

10 Utilities Customer Service Manager 4

11 Utilities Customer Service Supervisor 4

12 Utilities Dispatch Supervisor 4

13 Utilities Electric Field Manager 4

14 Utilities Electric Operations Manager 4

15 Utilities Electric Superintendent 4

16 Utilities Electric Supervisor 4

17 Utilities Energy Risk Manager 1

18 Utilities Energy Transaction Analyst 4

19 Utilities Field Services Manager 4

20 Utilities Fiscal Manager 4

21 Utilities General Manager 1

22 Utilities Generation Manager 4

23 Utilities Generation Plant Manager 4

24 Utilities Landscape and Maintenance Contract Administrator 4

25 Utilities Principal Engineer 4

26 Utilities Power Marketer 4

27 ~~Utilities Power Resources Manager~~ ~~4~~

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PUBLIC UTILITIES DEPARTMENT (continued)

<u>Designated Position Title</u>	<u>Disclosure Category</u>
Utilities Power Scheduler/Trader	4
Utilities Principal Analyst	4
Utilities Principal Programs and Service Representative	4
Utilities Principal Resource Analyst	4
<u>Utilities Projects/Contracts Manager</u>	<u>1</u>
Utilities Public Benefit/Customer Relations Manager	4
Utilities Resources Analyst	4
<u>Utilities Safety and Training Manager</u>	<u>4</u>
Utilities Senior Analyst	4
Utilities Senior Electric Meter Technician	4
Utilities Senior Electrical Engineer	4
Utilities Senior Energy Transaction Analyst	4
Utilities Senior Resource Analyst	4
Utilities Senior Water Engineer	4
Utilities Substation Construction/Maintenance Supervisor	4
<u>Utilities Substation Test Supervisor</u>	<u>4</u>
Utilities Supervising Engineering Technician	4
Utilities Water Superintendent	4
Utilities Water Supervisor	4
Utilities Water Systems Operations Manager	<u>4</u> <u>1</u>

Consultants* 6

Designated employees include person filling the above positions in an acting, temporary, deputy or alternate status to the extent not clearly inapplicable under the provision of this Code.

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APPENDIX A-1617

CITY OF RIVERSIDE
CONFLICT OF INTEREST
DESIGNATED POSITIONS

PUBLIC WORKS DEPARTMENT

<u>Designated Position Title</u>	<u>Disclosure Category</u>
Administrative Analyst	1
Administrative Services Manager	1
Business Systems Support Analyst	1
Chief Construction Inspector	1
City Traffic Engineer	1
Construction Contracts Administrator	1
Construction Inspector <u>I, II</u> 1 and 2	1
<u>Construction Project Manager</u>	<u>1</u>
Deputy Public Works Director - <u>Field Operations</u>	1
Deputy Public Works Director - City Engineer	1
<u>Deputy Public Works Director - Wastewater Systems</u>	<u>1</u>
Downtown Maintenance Coordinator (AKA Park Maintenance Contract Administrator)	1
Emergency Services Coordinator	1
<u>Engineering Manager</u>	<u>1</u>
Environmental Compliance Inspector I, II	1
Environmental Compliance Supervisor	1
<u>Environmental Service Coordinator</u>	<u>1</u>
Field Services Operations Manager	1
<u>Fiscal Manager</u>	<u>1</u>
Laboratory Manager <u>Laboratory Supervisor</u>	1
Landscape Maintenance Inspector	1
Plan Check Engineer	1

PUBLIC WORKS DEPARTMENT (continued)

<u>Designated Position Title</u>	<u>Disclosure Category</u>
Principal Engineer	1
Principal Management Analyst	1
Project Manager	1
Public Parking Services Supervisor <u>Manager</u>	1
Public Works Director City Engineer	1
Safety Officer	1
SCADA System Supervisor	1
Senior Administrative Analyst	1
Senior Construction Inspector	1
Senior Engineer	1
Senior Environmental Compliance Inspector	1
Senior Field Services Operations Manager	1
Senior Traffic Engineer	1
Surveyor	1
Systems Analyst	1
Traffic Signal Maintenance Supervisor	1
Tree Maintenance Inspector	1
Urban Forester	1
<u>Urban Forester Manager</u>	<u>1</u>
Wastewater Collections System Scheduler	1
Wastewater Electrical Supervisor	1
Wastewater Maintenance Scheduler	1
Wastewater Mechanical Supervisor	1
Wastewater Operations Manager	1
Wastewater Operations Superintendent	1
Wastewater Plant Supervisor	1

1 **PUBLIC WORKS DEPARTMENT (continued)**

2 **Designated Position Title** **Disclosure Category**

3 Wastewater Resources Analyst	1
4 Wastewater Systems Manager	1
5 Consultants*	6

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**APPENDIX B
DISCLOSURE CATEGORIES**

Broad Disclosure

1. Must report investments, business positions, and income from sources located in, planning to do business in, or doing business in the City of Riverside; and

Interests in real property located in the City of Riverside and also within a two mile radius of any property owned or used by the City of Riverside which is not within the City limits.

Real Property Disclosure

2. Must report interests in real property located in the City of Riverside and also within a two mile radius of any property owned or used by the City of Riverside which is not within the City limits.

Financial Interest Disclosure

3. Must report investments, business positions, and income from sources located in, planning to do business in, or doing business in the City of Riverside.

Disclosure Based on Department

4. Must report investments, business positions, and income from business entities located in, planning to do business in, or doing business with the City of Riverside subject to the following: no financial interest need be reported unless it is in or from a source which provides services, supplies, material, machinery or equipment of the type utilized by or which is subject to the regulatory permit or licensing authority of the department which filer is employed.

Disclosure Based on Position

5. Must report investments, business positions, and income from business entities located in, planning to do business in, or doing business with the City of Riverside subject to the following: no financial interest need be reported unless it is in or from a source which provides services, supplies, material, machinery or equipment of the type utilized by or which is subject to the regulatory permit or licensing authority of the position which the filer currently fills.

Consultant Disclosure

6. Must report investments, business positions, and income from business entities located in, planning to do business in, or doing business with the City of Riverside subject to the following: no financial interest need be reported unless it is in or from a source which provides services, supplies, material, machinery or equipment of the type utilized by or which is subject to the regulatory permit or licensing authority of the department by which the consultant is employed.

Disclosure Based on Board and Commission Membership

7. Must report investments, business positions, and income from business entities located in, planning to do business in, or doing business with the City of Riverside subject to the following: no financial interest need be reported unless it is in or from a source which provides services, supplies, material, machinery or equipment of the type utilized by or which is subject to the regulatory permit or licensing authority of the department with which filer's board or commission is associated.

No Disclosure

8. Need not file Statement of Economic Interest as members are not deemed to be designated positions.

State Filers

1 9. Need not file an additional Statement of Economic Interests under this code as their filing
2 with the Fair Political Practices Commission fulfills reporting requirements. They are included
3 in this code only for disqualification purposes.
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23 *Nothing contained in this conflict of interest code shall be interpreted to require the reporting of
24 gifts from outside the City of Riverside's jurisdiction if the purpose of disclosure of the source of the
25 gift does not have some connection with or bearing upon the functions or duties of the position for
26 which the reporting is required. Nothing in this language is intended to create an inference that all
27 gifts within the jurisdiction are reportable. (California Code of Regulations section 18730.1).
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