



City of Arts & Innovation

City Council Memorandum

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TO: **HONORABLE MAYOR AND CITY COUNCIL** **DATE:** **JUNE 20, 2017**

FROM: **COMMUNITY & ECONOMIC DEVELOPMENT** **WARDS:** **ALL**
DEPARTMENT

SUBJECT: **AMENDMENT TO EXISTING GENERAL ABATEMENT SERVICES AGREEMENT
WITH JEFF A. BROWN DBA CALIFORNIA BUILDING MAINTENANCE FOR
GENERAL NUISANCE ABATEMENT SERVICES TO INCREASE THE
COMPENSATION BY AN AMOUNT NOT TO EXCEED \$260,000 THROUGH
JUNE 30, 2017.**

ISSUES:

Approve an amendment to an existing Master Abatement Contract Agreement with Jeff A. Brown dba California Building Maintenance for general nuisance abatement services needed by the Community & Economic Development Department's Code Enforcement Division increasing the amount by an additional \$260,000 through June 30, 2017.

RECOMMENDATIONS:

That the City Council:

1. Approve the Third Amendment to the Master Abatement Contract (Attachment 1) with Jeff A. Brown dba California Building Maintenance, for general nuisance abatement services services through June 30, 2017, by an additional amount not to exceed \$260,000; and
2. Authorize the City Manager or his designee to execute the Third Amendment.

BACKGROUND:

On July 14, 2011, the City Council authorized the Master Abatement Contracts for general nuisance abatement to a panel of five qualified contractors, with each amount not to exceed \$300,000. The contract term was three years. On July 22, 2014, City Council authorized an additional three year extension to the contract terms only, but not the maximum dollar amount of the contracts.

The Community & Economic Development Department is currently self-evaluating in recognition of the City Council Performance and Financial Audit Program. As a direct result, the Code Enforcement Division has identified that of the five authorized general abatement contractors, California Building Maintenance has exceeded the approved maximum amount.

DISCUSSION:

The Code Enforcement utilizes the services of five different general nuisance abatement contractors to conduct trash/debris removal, secure vacant and neglected structures and perform other nuisance abatement services for the City. These contractors are assigned projects on a rotating basis. Some contractors are more responsive than others and thereby are utilized more frequently. Jeff A. Brown dba California Building Maintenance has been the most responsive abatement contractor and has responded to callouts almost without fail when the other contractors were unable to assist. In addition, California Building Maintenance is the only after-hours on-call contractor that the City currently has, and is called after-hours by both Fire and Police to conduct board-ups and other services. As a result of their frequent use, California Building Maintenance has exceeded their maximum authorized amount of \$300,000 per the existing contract.

The proposed contract amendment for the California Building Maintenance Master Abatement Contract through June 30, 2017 will account for the overage to date and allow California Building Maintenance to continue to serve the citizens by providing timely and vital nuisance abatement services in the community without interruption.

It should be noted that the other four abatement contractors have not exceeded the authorized amount and that the Division budget was able to cover all contractor costs to date. This proposal is a request to amend the contract amount only for California Building Maintenance. The Purchasing Manager concurs with this recommendation.

FISCAL IMPACT:

There is no fiscal impact to the proposed contract amendment as sufficient funding is available in the Code Enforcement Division budget.

Prepared by: Rafael Guzman, Community & Economic Development Director
Certified as to availability of funds: Scott G. Miller, Ph.D., Chief Financial Officer/ City Treasurer
Approved by: Al Zelinka, FAICP, Assistant City Manager
Approved as to form: Gary G. Geuss, City Attorney

Attachment:

1. Third Amendment to Master Agreement for General Abatement with California Building Maintenance, Riverside, CA