



# City Council Memorandum

City of Arts & Innovation

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**TO: HONORABLE MAYOR AND CITY COUNCIL                      DATE: NOVEMBER 5, 2019**

**FROM: PUBLIC WORKS DEPARTMENT                                      WARD: 5**

**SUBJECT: RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A TIMED NO  
PARKING BUS LOADING ZONE ON LIMESTONE DRIVE**

**ISSUE:**

Adopt a Resolution authorizing the establishment of a timed No Parking Bus Loading Zone on the south side of Limestone Drive from Monroe Street to 65 feet easterly thereof.

**RECOMMENDATION:**

That the City Council adopt a Resolution authorizing the establishment of a “No Parking Between the Hours of 7:30 a.m. and 8:30 a.m. and 1:30 p.m. and 3:30 p.m. Monday through Friday except Holidays, Bus Loading Zone” on the south side of Limestone Drive from Monroe Street to 65 feet easterly thereof.

**BOARD RECOMMENDATION:**

On September 4, 2019, the Transportation Board (Board) reviewed this matter with all seven members present. The Board voted unanimously to recommend establishment of the proposed timed No Parking Bus Loading zone on the south side of Limestone Drive from Monroe Street to 65 feet easterly thereof.

**BACKGROUND:**

The City works with residents to establish various time restricted No Parking Bus Loading Zones to facilitate the regular pick-up and drop-off of special needs or disabled students and/or residents. Time restricted parking for the purpose of bus loading and unloading ensures availability of safe and efficient curbside parking for buses that transport these residents.

Establishment of time restricted No Parking Bus Loading Zones requires a request from the resident, parent, or guardian of the special needs or disabled individual(s) which is subsequently scheduled for consideration by the Transportation Board for recommendation to the City Council regarding the matter.

**DISCUSSION:**

The Public Works Department received a request from the residents of 2919 Monroe Street to establish a timed No Parking Bus Loading Zone on the Limestone Drive side of their property. The zone is intended to provide unobstructed access to curbside loading for a City special transportation bus that transports a disabled resident at the property daily Monday through Friday, with the exception of on holidays, to and from a special program. Existing conditions allow for vehicular parking within this area of Limestone Drive which is frequently utilized by park patrons and/or nearby residents and often impedes bus access to the property. Bus pick-up on the Monroe Street side of the property is not recommended due to the higher volumes and speeds of traffic experienced on Monroe Street.

Restricting parking during scheduled bus pick-up and drop-off times would provide immediate bus access to the property and facilitate the safe and efficient loading of the disabled resident and enable their continued participation in the special program while allowing for vehicular parking during non-restricted days and times.

**FISCAL IMPACT:**

The cost of sign installation is estimated to be \$290. Sufficient funding is available in the Public Works Department Signing Supplies account number 4110100-424143.

Prepared by: Kris Martinez, Public Works Director  
Certified as to  
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer  
Approved by: Rafael Guzman, Assistant City Manager  
Approved as to form: Gary G. Geuss, City Attorney

Attachments:

1. Resolution
2. Site Map
3. Transportation Board Meeting Minutes – September 4, 2019