



Museum of Riverside Board Memorandum

City of Arts & Innovation

TO: MUSEUM OF RIVERSIDE BOARD

DATE: JUNE 26, 2024

FROM: CITY CLERK

WARDS: ALL

SUBJECT: ANNUAL REVIEW OF THE CODE OF ETHICS AND CONDUCT

ISSUE:

Conduct the annual review of the Code of Ethics and Conduct.

RECOMMENDATION:

That the Museum of Riverside Board conduct the annual review of the Code of Ethics and Conduct and provide any recommendations to the Board of Ethics.

BACKGROUND:

Riverside Municipal Code (RMC) Chapter 2.78 established a Code of Ethics and Conduct for elected officials and members of appointed boards, commissions, and committees. The annual review is identified in RMC 2.78.110 – Monitoring and oversight as follows:

- A. Prior to the end of July of each year, the boards and commissions shall agendaize and discuss at a regular meeting this Code of Ethics and Conduct and submit to the Board of Ethics any recommendations for the Board's consideration.
- B. Prior to the end of August of each year, the Board of Ethics shall agendaize and discuss at a regular meeting the effectiveness of this Code of Ethics and Conduct, recommendations of the other boards and commissions, and submit to the Inclusiveness, Community Engagement, and Governmental Processes Committee its recommendations.

DISCUSSION:

Municipal Code 2.78 regarding the Code of Ethics and Conduct for elected officials and members of appointed boards, commissions, and committees is attached for review.

Riverside Municipal Code Chapter 2.78 established a Code of Ethics and Conduct for elected officials and members of appointed boards, commissions, and committees. The Code requires that prior to the end of July of each year, the boards and commissions shall agendaize and

discuss at a regular meeting the Code of Ethics and Conduct and submit to the Board of Ethics any recommendations for the Board's consideration.

This matter will be heard by the Board of Ethics at 5 p.m. on Thursday, August 1, 2024, in the Art Pick Council Chamber. The City Council Inclusiveness, Community Engagement, and Governmental Processes Committee will consider the Board of Ethics recommendations at their September 5, 2024, meeting. The City Council will conduct a public hearing prior to the end of the year to consider all recommendations.

You are welcome to appear at these meetings and be heard. Written comments may also be submitted to the City Clerk's Office for distribution with agenda materials. Boards and Commissions are urged to agendize a discussion of the Code of Ethics in preparation for the upcoming Board of Ethics, Inclusiveness, Community Engagement, and Governmental Processes Committee, and City Council meetings.

Board members should submit any recommendations to Toni Kinsman at tkinsman@riversideca.gov by 5:00 p.m. on Friday, June 28, 2024, for submission to the Board of Ethics.

Approved by: Robyn G. Peterson, Museum Director

Attachment: RMC 2.78