

## Meeting Regarding CHB 50<sup>th</sup> Anniversary Celebration

Date: Wednesday, March 19, 2018 10-11 am

In Attendance: Scott Watson, Assistant Planner; Jennifer Mermilliod, Contract Historic Preservation S; Charles Tobin (CHB), Natasha Ferguson (CHB); Nancy Parrish (CHB)

Tentative date: Thursday, November 8, 2018

Venues discussed: Mayor's Room and roof top area; Tower Room in the Fox Theatre; Benedict Castle. Following discussion, the Tower Room at the Fox Theatre would be the preferred location providing that it is available and within the budget. Scott Watson will inquire as to availability and cost.

Attendees: Prior and present CHB members, City Council, Mayor and appropriate City staff. Exact number – not determined yet.

Marketing: City will assist with "Branding" of the event (pins, program, invites). Stephanie Harvey is the contact person, and Jennifer will assist with this process.

Calendars: Present to City Council for a Proclamation for the "50<sup>th</sup> Anniversary of the establishment of the Cultural Heritage Board" in November.

Jennifer Mermilliod suggested that the "Party" be the kick-off event for 6 months of activities (November through April 2019) centered around the Cultural Heritage Board and their creation and accomplishments over the past 50 years.

Fundraising: The City is not able to provide funds for this initial event, therefore fundraising will be required to finance it. Ideas about approaching businesses and organizations involved in historic preservation, restoration, etc. will be discussed further and ideas will be generated to raise the necessary funds.

PLAN: Meet for further discussions and development of a fundraising plan, venue, budget, etc.

Notes compiled by Nancy Parrish, Ward 5 CHB member