



City of Arts & Innovation

Community Police Review Commission Memorandum

TO: COMMUNITY POLICE REVIEW COMMISSION **DATE: FEBRUARY 25, 2026**

FROM: CITY MANAGER'S OFFICE **WARDS: ALL**

SUBJECT: EXTERND THE TERM OF THE BYLAWS, POLICY AND PROCEDURES AD HOC COMMITTEE FOR AN ADDITIONAL THREE MONTHS, WITH THE COMMITTEE TO DISSOLVE IN MAY 2026.

ISSUES:

Extend the term of the Bylaws, Policy and Procedures Ad Hoc Committee for an additional three months, with the committee to dissolve in May 2026.

RECOMMENDATIONS:

That the Community Police Review Commission:

1. Extend the duration of the ad hoc committee to May 2026

BACKGROUND:

On February 26, 2025, the Community Police Review Commission (CPRC) formed an ad hoc committee to review and update the CPRC's bylaws, policies and procedures. The Commission voted to have Eileen Teichert as the Chair of the committee and Commissioner Garcia and Commissioner Bell as the committee members. The ad hoc committee was scheduled to dissolve in September of 2025.

On September 24, 2025, the Commission voted to have Commissioner Ward join the ad hoc committee and extend the duration of the committee to February 2026.

DISCUSSION:

The Bylaws and Policy and Procedures Ad Hoc Committee was established earlier this year to conduct a comprehensive review of the CPRC's governing documents and recommend updates, as appropriate. Since its formation, the committee has met to identify areas where revisions may improve clarity, ensure consistency with the City Charter, and reflect the Commissioner's current practices. The committee is prepared to provide an update on its progress and share preliminary recommendations.

The committee has developed recommended amendments to both the Bylaws and the Policy and Procedures, which are included as a redlined version attached to this report. The CPRC Chair has requested that the Commissioners be provided adequate time to review the proposed amendments, with a discussion of the recommendations scheduled for March. The Chair is also requesting an extension of the ad hoc committee's term to allow for any additional discussion or revisions that may be needed following Commission review.

Approved by: Ruby Leann Castillo, CPRC Manager

Attachments:

1. By-Laws Redlined
2. Policies and Procedures Redlined
3. Charter Section 810
4. RMC Section 2.76