Community Police Review Commission

City of Arts & Innovation

TO: **HONORABLE COMMISSIONERS** **DATE: MAY 22, 2024**

FROM: **CITY MANAGER'S OFFICE** **WARDS: ALL**

SUBJECT: **RECORD EXCUSED COMMISSIONER ABSENCE FROM THE FEBRUARY 28, 2024, REGULAR MEETING**

ISSUE:

Record excused Commissioner absence for the February 28, 2024, regular meeting.

RECOMMENDATION:

That the Community Police Review Commission record the absence of Commissioner Teichert from the February 28, 2024, regular meeting as excused.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 24076, Board Members shall make every effort to notify the administrative staff 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The Commission is required to express in its official minutes if the absence of the Commission Member is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a Board or Commission is absent from three consecutive regular meetings unless by permission of the Board or Commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

Staff received notification that Commissioner Teichert would not attend the February 28, 2024, regular meeting.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Ruby Leann Castillo, Principal Management Analyst