City of Arts & Innovation

Community Police Review Commission Memorandum

TO: **COMMUNITY POLICE REVIEW COMMISSION** **DATE: OCTOBER 23, 2019**

FROM: **CITY MANAGER'S OFFICE** **WARDS: ALL**

SUBJECT: **CANCEL DECEMBER 11, 2019 REGULAR MEETING OF THE COMMUNITY POLICE REVIEW COMMISSION AND SCHEDULE A SPECIAL MEETING ON DECEMBER 19, 2019**

ISSUE:

Cancel the December 11, 2019 regular meeting of the Community Police Review Commission and schedule a special meeting on December 19, 2019.

RECOMMENDATIONS:

That the Community Police Review Commission:

1. Cancel the December 11, 2019 regular meeting of the Community Police Review Commission; and

2. Schedule a special meeting of the Community Police Review Commission on December 19, 2019.

BACKGROUND:

Article VII, Meetings, Section 1 of the Community Police Review Commission (CPRC) adopted by-laws establishes CPRC meetings on the 4th Wednesday of every month, except in November and December when the meetings shall be the 2nd Wednesday of the month. Currently, the November 2019 regular CPRC meeting is scheduled for November 13th and the December 2019 regular CPRC meeting is scheduled for December 11th.

DISCUSSION:

The November 13, 2019 regular meeting of the CPRC has been confirmed. However, due to a scheduling conflict, the City Council Chambers are not available for the December 11th regular meeting of the CPRC. Given the sensitivity of CPRC meetings, staff is recommending that the CPRC Commissioners vote to cancel the December 11, 2019 regular meeting and schedule a special meeting for Thursday, December 19, 2019 when the City Council Chambers are available.

Approved by: Carlie Myers, Deputy City Manager/CPRC Manager