



**COMMISSION ON DISABILITIES  
MINUTES  
Monday, November 7, 2016  
5:30 PM**

*FIFTH FLOOR LARGE CONFERENCE ROOM, CITY HALL,  
3900 MAIN STREET, RIVERSIDE, 92522  
GENERAL SERVICES DEPARTMENT, 951-826-5427*

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**MISSION STATEMENT**

*“The mission of the Commission on Disabilities is to promote greater awareness of, respect for, and the total participation of individuals with disabilities into all aspects of life.”*

State law restricts the Commission on Disabilities from taking action on an item unless it has been included on an agenda and posted at least 72 hours in advance of a meeting or unless the matter falls within one of the narrow exceptions. Consequently, any item not listed on this agenda will normally have to be delayed until the item can be made part of a posted agenda.

CALL TO ORDER: 5:30 pm

PLEDGE OF ALLEGIANCE

1. Roll Call: Chairperson Vivian Stancil, Robin Treen, Sharron Lewis, Lisa Miller, Vivian Foust, Albert Davis, Tola Perkins.

Gregory Alexander arrived at 5:45 pm. Richard Olquin was absent, unexcused.

Also in attendance were General Services Director Carl Carey, Transportation Manager Ronald Profeta, 311 Customer Service Manager Raquishela Stewart, 311 Interim Lead Customer Service Representative Kimberly Mullins, 311 Customer Service Representative Aurora Martinez and ADA Coordinator Monique Gordon.

2. **Introductions and Public Comment Period** - This is the portion of the meeting specifically set aside to invite your comments regarding any matter within the Commission’s jurisdiction. Individual audience participation is limited to 3 minutes.

Shelly and Linda Dunston, Kansas Avenue Seventh Day Adventist Church recently started a disability Disability Ministry. They are making sure that the facility and surrounding areas have adequate access for church members and the public. They would also like to start a respite program. Chairperson Stancil and Vice-chair Lewis attended the first Disability Ministry and they provided an excellent presentation. Ms. Dunston noted that they have started a webpage.

Chairperson Stancil noted that the Disability Expo was an excellent event that was very well organized. More than 200 people came to the COD table and receive outreach materials.

3. Minutes for the meetings of September 19, 2016.

Commissioner Perkins noted a correction on page 6 – the next meeting should read November 7, 2016.

M/S Davis/Lewis to approve the minutes as corrected:

AYES – 7 (Stancil, Treen, Lewis, Miller, Foust, Davis, Perkins); NOES – 0; ABSTAIN – 0; ABSENT – 2 (Alexander, Olquin)

4. 311 Call Center Presentation (Tina Papo, 311 Call Center Supervisor)

Kimberly Mullins, Interim Lead Customer Service Representative, presented current services available via the 311 call service.

5. Overview of the Americans with Disabilities Act Website – Oral Presentation (Monique Gordon, ADA Coordinator)

ADA Coordinator Monique Gordon presented an oral overview of the ADA website (ADA.gov) including use of the site on smartphones. Having this information as part of COD public outreach is important so community members can learn how to use the website.

6. 2017 Workplan Development and Goals

The COD discussed the 2017 Goals and Workplan as well as discussed priorities for the upcoming year: Housing, Transportation, Homeless Housing, Recreation Programs to include the disability community.

7. 2017 Commission on Disabilities Meeting Schedule

The COD decided that the January 2017 meeting would be on the 9<sup>th</sup> since the first and third Mondays are holidays.

8. 311 Call Center – ADA Related Service Statistics

Noted by the COD.

9. Items for future Commission on Disabilities consideration

- a. Board and Commission Attendance Policy per Resolution No. 23035– Attendance Voting
- b. Workplan Milestones
- c. COD Annual Event Calendar
- d. COD Polo Shirts

10. Respite Event: A Night of Hope and Joy, Janet Goeske Center, November 8, 2016, between 6-8 pm (2<sup>nd</sup> Tuesday each month).
11. Mayor's Commission on Aging meets 1:00 p.m. the second Thursday of each month (November 9, 2016) in the Mayor's Ceremonial Room.
12. Inland Empire Disabilities Collaborative meets the 3rd Tuesday of every month (November 21, 2016) from 9:30am - 11:30am, at the Rustin Conference Center 2085 Rustin Ave, Riverside, CA 92507.
13. Riverside's Model Deaf Community Committee (MDCC), third Wednesday of the month (November 15, 2016) at 4:00 pm in the 6th Floor Small Conference Room.
13. The Transportation Board meets monthly at 5:30 p.m. the first Wednesday of every month (December 6, 2016) in the Art Pick Council Chamber, City Hall, 3900 Main Street.
14. Commission on Disabilities Report to City Council December 19, 2017

#### ADJOURNMENT

January 9, 2017 will be the next meeting date since both the first and third Mondays in January are City holidays.