

## UPDATED REPORT

Date: 11-17-20

Item No.: 3

### CARES Act – Status Update as of November 6, 2020

HOUSING/HOMELESSNESS - \$10,077,770

Item Number	Description	Funds Allocated	Funds Encumbered	Funds Expended	Notes
1	Rehabilitation of six units of permanent supportive housing	\$750,000.00	\$747,777.57	\$2,222.43	Partnership with the Riverside Housing Development Corporation to rehabilitate six units of permanent supportive housing to assist in the placement of formerly homeless individuals that were living in a large encampment (will augment non-congregant living space). Purchase Order has been set up so pending invoices can now be processed. Building permits have been issued.
2	Partnership for shelter/respice beds	\$2,600,000.00	\$1,213,189.41	\$1,386,810.59	This project will provide shelter/recuperative care beds to 50 individuals experiencing homelessness that have been released from local hospitals; individuals require minimal medical care. Allows for the hospital beds to be freed up for COVID-19 efforts. Funding supports conversion of space (tenant improvements) to facilitate establishment of shelter.
3	Massachusetts Action Plan (local Project Roomkey Program)	\$2,000,000.00	\$1,663,452.91	\$336,547.09	Localized “Project Roomkey” program for an encampment area of the City. 51 individuals are currently temporarily housed at a local motel, with supportive services and case management provided by the City’s non-profit partner. Clients will be transitioned to residential units; 20 units have already been identified and clients are transitioning to them.
4	Trailer relocation and infrastructure grant	\$150,000.00	\$0	\$0	Would facilitate the relocation of the 15 trailers provided to the City by Cal OES from their current location to the several sites throughout the City in partnership with various non-profits and faith-

					based organizations. Funding would allow for small infrastructure grants to set up utilities. Working with the City Attorney's Office to draft lease document and work through ADA Accessibility issue.
5	Increased Outreach Services	\$427,770.00	\$416,553.72	\$11,216.28	Augmented outreach services during COVID-19. Most recent outreach efforts included visits to 27 locations including 8 parks. 19 individuals have been housed and an additional 62 individuals are currently being case managed. Purchase order has been set up and funds are now being disbursed; there remain a few pending invoices to be processed. Funding facilitates increased outreach services through December 2020.
6	Tenant based rental assistance (OHS clients)	\$1,000,000.00	\$945,867.48	\$54,132.52	Participation based program, intended to operate through December 2020. Interest has not been to the extent expected. Unspent funds will be reallocated.  As of November 6: 14 clients have been housed with three other applications being processed.
7	Rental Assistance Program	\$3,615,521.00	\$3,215,521.00	\$400,000.00	Participation based program, intended to operate through December 2020. Partnership with the Fair Housing Council. Interest has not been to the extent expected. Unspent funds will be reallocated.  As of November 6: 132 tenants have qualified for assistance, and 124 applications are pending review. An additional 52 applications are pending the submittal of additional documents. 2,316 application packets/flyers have been distributed and 211 calls have been received.

COMMUNITY AND BUSINESS SUPPORT - \$10,930,500

Item Number	Description	Funds Allocated	Funds Encumbered	Funds Expended	Notes
8	Small Business Assistance Grants	\$3,615,521.00	\$1,158,271.00	\$2,457,250.00	<p>Program operating in partnership with the United Way of the Inland Valleys. Participation based program; application period has closed. Staff is now working to review applications and disburse funds. This program is oversubscribed based on the applications received.</p> <p>As of November 6: There have been 1,247 applications submitted, with 553 applications currently under review; an additional 17 applications are in the queue for review. 250 applications have been approved.</p>
9	Non-Profit Assistance Grants	\$1,500,000.00	\$44,511.45	\$1,455,488.55	<p>Participation based program; application period has closed. Staff is now working to review applications and disburse funds.</p> <p>As of November 6: There have been 192 application approved; 26 were determined to be ineligible. Award notifications have been made and most of the disbursements have been processed.</p>
10	Food Resiliency Assistance Program	\$3,000,000.00	\$1,784,893.40	\$1,066,397.98	<p>Participation based program, intended to operate through December 2020. Interest has been growing. Do not anticipate any unspent funds.</p> <p>As of November 6:</p> <ul style="list-style-type: none"> <li>• Provided assistance to 41 food pantries, with disbursements underway.</li> <li>• In partnership with the Riverside Unified School District Nutrition Services Food Hub, 22,053 food</li> </ul>

					<p>boxes have been distributed. Staff estimates that at least 33,690 food boxes for families and 19,500 food boxes for seniors will be distributed through December 2020.</p> <ul style="list-style-type: none"> <li>• 500 Seniors/vulnerable population have registered for door-to-door delivery service of food boxes. Staff continues to accept registrations as interest remains high.</li> <li>• Community food box distributions are occurring throughout the community at various school sites on the second or third Friday of each month.</li> <li>• Senior Grab N Go Program: Offered at four locations throughout the community, provides breakfast and dinner. More than 5,300 meals have been served and distributed; averaging more than 670 per week. This is programmed to continue through December 2020.</li> </ul>
11	Support to Children and Families	\$2,500,000.00	\$782,335.46	\$858,832.27	<p>As of November 6:</p> <ul style="list-style-type: none"> <li>• Providing childcare assistance at 7 existing facilities throughout the community, with the ability to serve 135 children. Programmed to continue through December 2020.</li> <li>• Provided small grants to 42 licensed childcare providers throughout the City, to purchase cleaning supplies, thermometers, and equipment</li> <li>• Monthly distribution of diapers and baby formula</li> <li>• 600 activity boxes for children are being distributed with virtual meetings. Programs are seeing an increased interest. Programmed to continue through December 2020.</li> <li>• Virtual 5k, Family STEM night, Pre-school programming</li> </ul>

					Depending on participation, may need to reallocate funding.
12	Emotional & Social Support	\$250,000.00	\$38,124.00	\$126,510.96	Provides Support to the following programs: <ul style="list-style-type: none"> <li>• Purchase equipment to allow seniors to connect with families and friends given that senior facilities are not allowing visitors and senior centers are closed.</li> <li>• 100 activity boxes for seniors distributed weekly</li> <li>• Wellness checks/connecting with Seniors</li> </ul>
13	Distancing Learning	\$2,133,747.00	\$468,989.82	\$783,855.02	Program supports distance learning programs (internet hotspots, wi-fi access, computer equipment) for local students, virtual programming/lessons (recreation; music, art, dance lessons), learning centers (as approved by the California Department of Public Health), tutoring, mentoring  Partnerships with various entities: Alvord Unified School District, Riverside Unified School District, Riverside School for the Deaf, Riverside Community College District, UC Riverside, Riverside Arts Academy, Big Brothers Big Sisters and the City's Parks, Recreation and Community Services Department.

ORGANIZATIONAL NEEDS FOR COVID-19 COMPLIANCE - \$6,983,618

<b>Item Number</b>	<b>Description</b>	<b>Funds Allocated</b>	<b>Funds Encumbered</b>	<b>Funds Expended</b>	<b>Notes</b>
14	Small Business Curbside Program Signage	\$47,500.00	\$2,500.00	\$0	Provides signage and barricade use for small businesses to setup curbside delivery locations, as well as support for restaurants.
15	Personal Protective Equipment (PPE)	\$805,543.00	\$555,132.55	\$232,516.12	Various purchase orders have been released for the acquisition of a variety of PPE and supplies: masks, gloves, gowns, containers, sanitizer, cleaning/disinfecting supplies. Partial orders have been received, however some supplies are scheduled to arrive after December 2020 given their limited nature.
16	EMS Supplies	\$85,474.00	\$0	\$86,466.94	The purchase order has been released and we are working with the vendor to fulfill the order. We have received partial order and the remaining order shall arrive within two weeks. The purchase order is in the amount of \$86,466.94, which is more than the awarded CARES Act of \$85,474. The Fire Department will encumber the overage in the amount of \$1,115.78.
17	Emergency Operations Center Computer Equipment	\$102,500.00	\$0	\$87,773.00	Have received ordered equipment (docking stations, laptops, and charging cart).
18	Emergency Operations Center: Joint Information Center Computer Upgrades	\$15,000.00	\$0	\$15,038.00	Have received monitors, a/v sharing devices; awaiting delivery of other equipment.
19	Wall mounted temperature check units (60) with pedestals	\$24,000.00	\$0	\$37,576.53	Order has already been received. General Services Work Order No. 2104028 set (\$36,411.51 Materials; \$1,165.02 Labor for installation)

20	Elevator Air Monitoring Equipment	\$52,000.00	\$0	\$0	Staff determined this was not a feasible upgrade. Funds will be reallocated.
21	Handheld Temperature Check Units	\$10,000.00	\$0	\$4,821.20	Order has already been received. General Services Work Order No. 2104030 (\$4,076.40 Materials; \$744.80 Labor for distribution)
22	HVAC Filters	\$91,999.00	\$95,476.42	\$0	Order has already been placed – awaiting delivery and processing of payment. General Services Work Order No. 2104031.
23	Janitorial Cleaning	\$502,084.00	\$0	\$0	City is seeking FEMA reimbursement for this item, making it ineligible for CARES Act funds. Funds will be reallocated.
24	Computer replacement: 1,000 laptops and field devices to allow for telecommuting/continuity of government	\$1,131,042.00	\$172,552.29	\$1,033,094.03	Most of the order has been received; awaiting some laptops, docking stations and cords. Purchase of equipment to support telecommuting operations.
25	Business Process Automation solutions	\$175,000.00	\$32,000.00	\$88,720	Contract/Licenses in place to support telecommuting operations (automation in process and software licenses acquired).
26	Software licensing: 100 Net Motion remote access software for RPD	\$30,000.00	\$0	\$27,884	NetMotion licenses have been received, in support of telecommuting operations.
27	Software subscription: 160 Police citizen engagement mobile application for virtual call back services to reduce in person contact for minor crimes	\$8,000.00	\$0	\$0	RPD has determined that this application is not feasible. Funds were reallocated to the Innovation and Technology Department to support the purchase of additional computer equipment to support telecommuting operations (line item #24).
28	Cybersecurity: patching, software license compliance, remote technical assistance, two factor authentications	\$335,000.00	\$10,687.50	\$289,024.00	Invoice was processed by IT on October 15, 2020, for HCL Technologies, in the amount of \$289,024 patching, software license compliance, remote and self-service software deployment, in support of telecommuting operations (remote technical support to

					reduce in person technical support contacts and to reduce COVID spread).
29	Library – Virtual Programming	\$10,000.00	\$0	\$0	Staff determined not to move forward with this. Funds will be reallocated.
30	Museum – Virtual Programming	\$28,188.00	\$3,155.00	\$25,045.00	Purchase Orders released for acquisition of computer equipment and software.
31	Portable Handwashing Station	\$18,000.00	\$17,549.72	\$0	Purchase Order released.
32	Hands Free Bottle Filler	\$78,000.00	\$25,050.92	\$50,836.73	Purchase Order released. Stations have been installed in Parks, with remaining units to be installed in community centers.
33	RPD	\$30,000.00	\$0	\$30,000.00	Staff time for COVID-19 related education and enforcement activities.
34	Expenses related to printed materials related to COVID-19 marketing	\$120,000.00	\$0	\$119,951.11	Expenditures related to COVID-19 messaging and marketing (window wraps, door hangers, wall stickers, floor stickers, directional signs, information packets for vulnerable populations, garbage truck signage, physical distance markers, etc.)
35	FEMA Match	\$750,000.00	\$640,378.36	\$109,621.64	COVID-19 OT through June; Non-personnel claims through May. May need to reallocate funding.

**TOTAL CITY ALLOCATION:       \$27,991,888**  
**TOTAL EXPENDED:               \$11,177,631.85 (40%)**  
**TOTAL REMAINING:             \$16,814,256.15**

**CONTINGENCY PLAN**

- Any unallocated funds will be used to:
  - Provide additional funds to the Small Business Assistance Grants and Non-profit Assistance Grants as they are oversubscribed; Food Assistance programs may also receive additional funds as there continues to be demonstrated need.
  - Acquire additional computer equipment and software in support of telecommuting operations.
  - Offset payroll costs for public safety employees, consistent with the Treasury Office of the Inspector General/California Department of Finance guidance.