

located at 3911 University Avenue. The approval also included a projected cost of \$2,609,832 to purchase FF&E for the new Main Library.

Library and City staff met on several occasions with the design team during the design phase of the project to select the FF&E. After back and forth discussions, consideration of design elements, library programming, spatial needs and the interior finishes, library and city staff determined the FF&E to be purchased from the vendors identified in this report best meet the needs of the new Main Library and the Riverside Community.

DISCUSSION:

The New Main Library is currently under construction and is approximately 70% completed as of the date of this report. In order to deliver a turn-key new library, City staff must complete the procurement of the FF&E. Completion of the New Main Library is anticipated by the end of August 2020. Staff foresees a transitional period of two months between early September and late October 2020 after the construction phase is completed. The transitional period involves library staff relocation, moving items from the existing library and installing new furniture, fixtures and equipment amongst other activities to achieve a fully operational library by the end of October 2020.

The FF&E for the new Main Library is being purchased using the Piggyback procurement method based cooperative agreements with other agencies. The following table identifies the vendors, cooperative agreements, Purchasing Resolution section, and pricing for each vendor:

VENDOR	COOPERATIVE AGREEMENT	PURCHASING RESOLUTION 23256	AMOUNT	Total
Yamada Enterprises	City of Glendale #8000007	602 (g) Goods	\$816,793.39	\$973,879.74
		702 (g) Services	\$157,086.35	
Yamada Enterprises	State of Connecticut #14PSX0303	602 (e) Goods	\$175,026.95	\$175,026.95
		702 (g) Services	N/A	
Pacific Office Interiors	OMNIA Partners #2020000606	602 (e) Goods	\$26,400.13	\$29,858.38
		702 (g) Services	\$3,458.25	
Pivot	OMNIA Partners #2020000622	602 (e) Goods	\$134,094.84	\$141,091.54
		702 (g) Services	\$6,996.70	
Tangram	Sourcewell #121919-STI	602 (e) Goods	\$ 199,737.33	\$251,663.71
		602 (g) Goods	\$11,442.02	
		702 (e) Services	\$40,484.36	
Yamada	N/A	402 Informal Procurement	\$16,038.79	\$16,038.79
TOTAL:				\$1,587,559.11

The City utilized the following Cooperative Agreements for furniture: State of Connecticut Agreement #14PSX0303 from Yamada in the amount of \$175,026.95, OMNI Partners Agreement #2020000606 from Pacific Office Interiors in the amount of \$26,400.13, OMNI Partners Agreement #2020000622 with Pivot in the amount of \$134,094.84, Sourcewell Agreement #121919-STI with Tangram in the amount of \$199,737.33. Cooperatives mentioned above are in accordance with Purchasing Resolution 23256, Section 602 (e) states, "When Cooperative Purchasing is available and undertaken or when Goods can be obtained through Federal, State and/ or other public entity pricing contracts or price agreements;"

Sourcewell Agreement #121919-STI has specified labor rates per location, inspection, and delivery for each project and estimated the labor total for the new Main Library at \$40,484.36 to deliver and install all furniture and is in accordance with Purchasing Resolution 23256, Section 702 (e) which states, "When Cooperative Purchasing is available and undertaken or when Services can be obtained through Federal, State and/ or other public entity pricing contracts or price agreements;"

The City of Glendale Agreement #8000007 was approved by Glendale City Council via dispensing of competitive bidding on 12/18/2018. The City will purchase \$816,793.39 of furniture, furniture accessories, fabric, and freight from Yamada in accordance with Purchasing Resolution 23256, Section 602 (g) which states, "When Goods can be Procured from a Bidder who offers the same or better price, terms and conditions as the Bidder previously offered as the Lowest Responsive Bidder under Competitive Procurement provided that, in the opinion of the Manager, it is in the best interests of the City to do so;"

The Sourcewell Agreement #121919-STI with Tangram does not specify discounts for goods such as fabric, and furniture accessories and shall be quoted on a project per project basis. Therefore, \$11,442.02 to Tangram will fall in accordance with Purchasing Resolution 23256, Section 602 (g) which states, "When Goods can be Procured from a Bidder who offers the same or better price, terms and conditions as the Bidder previously offered as the Lowest Responsive Bidder under Competitive Procurement provided that, in the opinion of the Manager, it is in the best interests of the City to do so;"

Labor, set-up, installation, shop drawings, and engineering calculations are quoted on a project per project basis and not discounted on the City of Glendale Agreement #8000007 with Yamada Enterprises totaling \$157,086.35, OMNI Partners 2020000622 with PIVOT totaling \$6,996.70 OMNI Partners #2020000606 with Pacific Office Interiors totaling \$3,458.25 and fall in accordance with Purchasing Resolution 23256, Section 702 (g) which states, "When Services can be Procured from a Contractor who offers the same or better price, terms and conditions as the Contractor previously offered as the Lowest Responsive Bidder under Competitive Procurement or negotiations conducted by the City or another public agency, provided that, in the opinion of the Manager, it is in the best interests of the City to do so;"

Yamada Enterprises will be awarded \$16,038.79 for furniture and installation and delivery that were informally bid via Purchasing Resolution 23256, Section 402 which states, "General Limitations on Informal Procurement. Informal Procurement may be conducted under the supervision of the Manager if the Procurement expenditure is estimated to be Fifty Thousand Dollars (\$ 50,000.00) or less, does not fall within the Utilities Exception, and does not involve the Procurement of Construction or Goods of the type required by Section 1109 of the City Charter to be acquired by Formal Procurement."

The City of Riverside will be bound by the terms, conditions and pricing specified by each Cooperative Agreements or purchase order terms and conditions.

The Purchasing Manager concurs that this purchase is in compliance with Purchasing Resolution No. 23256.

The Library Director concurs with this report.

FISCAL IMPACT:

The fiscal impact of this action is \$1,746,315.02. The overall projected cost of the new Main Library construction services was approved by the City Council on February 5, 2019 in the amount of \$44,000,000. This included a projected cost of \$2,609,832 for Furniture, Fixtures and Equipment. Based on the previously approved appropriation of funds for the overall project costs, sufficient funds are available in the Measure Z Downtown Library Account Number 9990509-462300.

Prepared by: Carl Carey, General Services Director
Certified as to
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer
Approved by: Moises Lopez, Deputy City Manager
Approved as to form: Gary G. Geuss, City Attorney