



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: APRIL 22, 2025

FROM: HOUSING AND HUMAN SERVICES WARD: 1

SUBJECT: PROPOSED AMENDMENT TO THE CITY OF RIVERSIDE 2018-2019 UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ANNUAL ACTION PLAN TO CANCEL COMMUNITY DEVELOPMENT BLOCK GRANT FUNDED CITY OF RIVERSIDE MUSEUM ROBINSON HOUSE RESTORATION HOUSE PROJECT AND REIMBURSE \$155,684.45 OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

ISSUE:

Approve an amendment to the 2018-2019 United States Department of Housing and Urban Development Annual Action Plan to cancel the Community Development Block Grant funded City of Riverside Museum Robinson House Restoration House project and reimburse \$155,684.45 of Community Development Block Grant funds to the United States Department of Housing and Urban Development.

RECOMMENDATIONS:

That the City Council:

1. Authorize an amendment to the 2018-2019 United States Department of Housing and Urban Development Annual Action Plan to cancel the Community Development Block Grant funded City of Riverside Museum Robinson House Restoration House project and reimburse \$155,684.45 of Community Development Block Grant funds to the United States Department of Housing and Urban Development; and
2. Authorize reimbursing \$155,684.45 of Community Development Block Grant funds from the CDBG Fund to the United States Department of Housing and Urban Development through HUD's Line of Credit Control System (LOCCS).

BACKGROUND:

On October 9, 2018, City Council approved an amendment to the City's 2015-2020 United States Housing and Urban Development (HUD) Consolidated Plan and the 2018-2019 HUD Annual Action Plan to add the of Robinson House Restoration Project and provide \$340,028 in Community Development Block Grant (CDBG) funds to fund the design and construction to rehabilitate and retrofit the existing Robinson House (Project).

On July 24, 2019, the City and the Museum executed a CDBG Interdepartmental Memorandum

of Understanding to award CDBG funds to carry out the Project. On September 9, 2020, a First Amendment to CDBG Interdepartmental Memorandum of Understanding was executed to extend the term to June 30, 2022. On July 14, 2022, a Second Amendment to CDBG Interdepartmental Memorandum of Understanding was executed to extend the term to June 30, 2024.

Due to timeliness issues with the Project, HUD is requiring the repayment of CDBG funds expended on the Project.

DISCUSSION:

To facilitate the reimbursement of \$155,684.45 of CDBG funds to HUD, City Council will need to first approve the proposed Amendment to the 2018-2019 HUD Annual Action Plan, which will cancel the 2018-2019 CDBG Museum Robinson House Restoration Project. The City will reimburse HUD will be reimbursed from the CDBG Fund and the expenditures paid from the CDBG account will be moved to the Grants and Restricted Robinson House account.

A public notice was issued announcing the proposed Amendment to the 2018-2019 HUD Annual Action Plan and a 30-day public comment period was provided in compliance with HUD regulations. The original notice was published in the Press Enterprise on Sunday, March 23, 2025, and included the date this action would be considered by the City Council.

The Museum Director concurs with the recommendations in this staff report.

FISCAL IMPACT:

The total fiscal impact of this action is a reduction in revenue of \$155,684.45. If this action item is approved, \$155,684.45 will be reduced in the following accounts and will be returned to HUD.

Fund	Account	Account No.	Amount
CDBG	CDBG Revenue	2515000-331100	\$131,449.45
		2855000-331100	\$24,235.00
Total			\$155,684.45

There is no fiscal impact to the project itself. Funding for the project was replaced with State grant funding that was awarded after the CDBG funds were allocated to this project.

Prepared by: Michelle Guzman, Senior Project Manager
 Approved by: Michelle Davis, Housing and Human Services Director
 Certified as to availability of funds: Kristi Thomas, Finance Director/Assistant Chief Financial Officer
 Approved by: Kris Martinez, Assistant City Manager
 Approved as to form: Jack Liu, Interim Assistant City Attorney

Attachment: Presentation