



Safety, Wellness and Youth Committee Memorandum

City of Arts & Innovation

**TO: SAFETY, WELLNESS AND YOUTH
COMMITTEE**

DATE: MARCH 19, 2025

**FROM: PARKS, RECREATION AND COMMUNITY
SERVICES DEPARTMENT**

WARDS: ALL

SUBJECT: COMMISSION ON AGING WORKPLAN STATUS

ISSUES:

Provide an update on the outcome of the goals from the 2024 Commission on Aging Workplan and review the proposed goals for the 2025 Commission on Aging Workplan.

RECOMMENDATIONS:

That the Safety, Wellness and Youth Committee:

1. Review the outcome of the goals from the 2024 Commission on Aging Workplan; and
2. Review the proposed goals for the 2025 Commission on Aging Workplan.

BACKGROUND:

On June 22, 2023, the City Manager's Office conducted a Board & Commissions Staff Training. To ensure the work of boards and commissions align with City Charter and Envision Riverside 2025 Strategic Plan, the City Manager's Office requested each board or commission to develop an Annual Workplan.

October 16, 2023, the 2024 Commission on Aging Workplan, and Strategic Plan Priorities were brought to the Commission on Aging to address agenda topics, outreach efforts, topics of interest, and propose areas of need.

On November 20, 2023, the 2024 Commission on Aging Workplan was created by staff and brought to the Commission on Aging for review and feedback. Each item was reviewed, and the Commissioners provided insight to enhance the structure and goals of the workplan. Motion was made to approve the 2024 Commission on Aging Workplan.

On August 19, 2024, the 2024 Commission on Aging Workplan 6-Month Review was brought to the Commission on Aging to discuss the status of each approved task. Motion was made to accept the results of the 6-month review.

On November 18, 2024, the 2025 Commission on Aging Workplan was created by staff and brought to the Commission on Aging for feedback. Each item was reviewed, and the Commissioners provided feedback to enhance the structure and goals of the workplan. Motion was made to approve the 2025 Commission on Aging Workplan.

DISCUSSION:

The Commission on Aging created their Workplans based on their powers given through the Riverside Municipal Code and considering the City's 2025 Strategic Goals.

The objective is to provide an update of the outcomes of the goals from the 2024 Commission on Aging Workplan as well as present the 2025 Commission on Aging Workplan.

Riverside Municipal Code – Commission on Aging

The Commission on Aging is tasked with the following four powers/duties/functions, per Article VIII. – Appointive Boards and Commissions, Section 809 of the Riverside Municipal Code.

- (a) To act in an advisory capacity to the City Council on all matters pertaining to older Americans and their needs;
- (b) To assemble information on problems and their solutions for older Americans through all available means including public hearings;
- (c) To be empowered on its own initiative to make recommendations to senior citizens' service agencies on matters within its purview;
- (d) To act to facilitate coordination between existing and proposed programs for the elderly;
- (e) To carry out such studies as may be assigned to it by the City Council;
- (f) To, from time to time, report to the City Council its finding

Commission on Aging 2024 Workplan Outcomes

Item #1: Collaborate quarterly with senior centers and organizations serving seniors to develop workshops focused on affordable housing, home sharing programs, answering frequently asked questions, and provide assistance with housing applications. **In progress.**

Item #2: Engage in biannual collaboration with senior centers and senior focused organizations to design workshops covering topics such as healthcare, dementia, caregiver support, and in-home assistance services. **In progress.**

Item #3: Commissioners will establish quarterly networking sessions with senior facilities to boost and enrich socialization prospects for seniors through inventive programming, special events, and informative presentations. **In progress.**

Item #4: Collaborate with and endorse organizations such as Keep Riverside Clean and Beautiful, along with various programs and innovations, to bolster senior safety, stimulate engagement, and gather informative content for seniors through presentations and workshops. **In progress.**

Item #5: Commissioners engaging with senior population at various events throughout Riverside to represent the Commission on Aging and introduce seniors on services offered regarding arts & culture and recreational programs at facilities, open space, walking and biking trails. **In progress.**

Commission on Aging 2025 Workplan

Item #1: Collaborate quarterly with senior centers and organizations serving seniors to develop workshops focused on affordable housing and home sharing programs.

Item #2: Engage in biannual collaboration with senior centers and senior-focused organizations to design workshops covering topics such as healthcare, dementia, caregiver support, and in-home assistance services.

Item #3: Commissioners will establish quarterly networking sessions with senior facilities to boost and enrich socialization prospects for seniors through inventive programming, special events, and informative presentations.

Item #4: Collaborate with and endorse organizations such as Keep Riverside Clean and Beautiful, along with various programs and innovations, to bolster senior safety, stimulate engagement, and gather informative content for seniors through presentations and workshops.

Item #5: Commissioners will receive an annual sustainability report from the City's Sustainability Officer on the City best practices, and introduce information on energy-efficient products, community gardens and recycling programs.

Item #6: Commissioners engaging with senior population at various events throughout Riverside to represent the Commission on Aging and introduce seniors on services offered regarding arts culture and recreational services offered at facilities, open space, walking and biking trails.

STRATEGIC PLAN ALIGNMENT:

This report aligns with **Strategic Priority 5: High Performing Government** and with each of the Cross-Cutting Threads as follows:

1. **Community Trust** – Riverside is transparent and makes decisions based on sound policy, inclusive community engagement, involvement of City Boards & Commissions, and timely and reliable information. Activities and actions by the City serve the public interest, benefit the City's diverse populations, and result in greater public good.
2. **Equity** – Riverside is supportive of the City's racial, ethnic, religious, sexual orientation, identity, geographic, and other attributes of diversity and is committed to advancing the fairness of treatment, recognition of rights, and equitable distribution of services to ensure every member of the community has equal access to share in the benefits of community progress.
3. **Fiscal Responsibility** – Riverside is a prudent steward of public funds and ensures responsible management of the City's financial resources while providing quality public services to all.

4. **Innovation** – Riverside is inventive and timely in meeting the community’s changing needs and prepares for the future through collaborative partnerships and adaptive processes.

5. **Sustainability & Resiliency** – Riverside is committed to meeting the needs of the present without compromising the needs of the future and ensuring the City’s capacity to persevere, adapt and grow during good and difficult times alike.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

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Certified as to
availability of funds: Kristie Thomas, Finance Director/Assistant Chief Financial Officer
Approved by: Kris Martinez, Assistant City Manager
Approved as to form: Jack Liu, Interim City Attorney

Attachments:

1. 2024 Commission on Aging Workplan
2. 2025 Commission on Aging Workplan
3. Presentation