



City of Arts & Innovation

# City Council Memorandum

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**TO: HONORABLE MAYOR AND CITY COUNCIL**      **DATE: APRIL 9, 2024**

**FROM: GENERAL SERVICES DEPARTMENT**      **WARDS: ALL**

**SUBJECT: AWARD BID NO. 8069 TO FRITTS FORD OF RIVERSIDE, CALIFORNIA FOR THE PURCHASE OF ONE (1) 2024 MODEL YEAR ELECTRIC POWERED FORD F150 LIGHTNING UTILITY TRUCK FOR THE PUBLIC WORKS TRAFFIC SIGNAL MAINTENANCE DIVISION IN THE AMOUNT OF \$87,558.65.**

**ISSUE:**

Award Bid No. 8069 to Fritts Ford of Riverside, California for the purchase of one (1) 2024 model year electric powered Ford F150 Lightning utility truck for the Public Works Traffic Signal Maintenance Division in the amount of \$87,558.65.

**RECOMMENDATIONS:**

That the City Council award Bid No. 8069 to Fritts Ford of Riverside, California for the purchase of one (1) 2024 model year electric powered Ford F150 Lightning utility truck for the Public Works Traffic Signal Maintenance Division in the amount of \$87,558.65.

**BACKGROUND:**

The Public Works Department Traffic Signal Maintenance is responsible for maintaining over 450 lighted traffic devices throughout the City of Riverside. With a crew of only five technicians, it is crucial that vehicles are readily available, safe, and reliable in order to accomplish operational responsibilities. When a vehicle is out of service for an extended period, it has a negative impact on crew response times.

The General Services Fleet Management Division evaluates all vehicle replacement criteria to ensure the efficient management and replacement of vehicles. The new vehicle would replace an existing unit which has extended periods of down time for repairs, exceeded the expected service life, and has accumulated excessive life to date maintenance costs. To ensure operating efficiency, employee productivity, and continued public safety, vehicles that have reached the end of their economic and useful life span should be replaced.

Asset No.	Year Make Model	Odometer	Replacement Reason
C1068	2008 Ford F350	152,692	16 years of age with excessive wear and tear and life to date maintenance costs

**DISCUSSION:**

On December 28, 2023, the Purchasing Division, in cooperation with the General Services Department, solicited a formal request for bids for the purchase of one (1) 2024 model year electric powered Ford F150 Lightning utility truck. The notification of the release of Bid No. 8069 was sent to 55 City of Riverside vendors and 340 external vendors. On January 18, 2024, the City received one bid response, which was found responsive, and the results are shown below:

Bidder	City	Quantity	Total Price	Bid Status
Fritts Ford	Riverside, CA	1	\$87,558.65	Responsive

The bid response from Fritts Ford of Riverside was deemed the lowest responsive bidder in the total amount of \$87,558.65.

Year Make Model	Quantity	Unit Price	Sales Tax	Tire & CVR Fee	Total Price
2024 Ford F150 Lightning	1	\$80,496.00	\$7,043.40	\$19.25	\$87,558.65

The recommended vehicle for purchase is zero-emission and meets the Advanced Clean Fleet Regulation mandated by the California Air Resources Board (CARB).

The Purchasing Manager concurs that this purchase is in compliance with Purchasing Resolution No. 23914.

The Public Works Director concurs with this report.

**STRATEGIC PLAN ALIGNMENT:**

The recommended purchase of the new replacement truck for the Public Works Traffic Signal Maintenance Division contributes to the City’s Strategic Priority No. 4 Environmental Stewardship and Goal No. 4.6 – Implement the requisite measures to achieve citywide carbon neutrality no later than 2040.

The recommended purchase aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – This action builds community trust by ensuring that the Public Works Traffic Signal Maintenance Division has a safe and reliable vehicle available for use when responding to routine repairs as well as emergency situations.
2. **Equity** – This action will benefit the entire community because it enhances city-wide services.
3. **Fiscal Responsibility** – To ensure the best cost, this purchase was negotiated exercising existing Purchasing policies in Purchasing Resolution 23914.
4. **Innovation** – This purchase provides the Traffic Signal Maintenance crew with the specialized equipment that is necessary for their operations.
5. **Sustainability & Resiliency** – This action will result in a zero-emission replacement vehicle which meets the Advanced Clean Fleet Regulation mandated by the California Air Resources Board (CARB).

**FISCAL IMPACT:**

The total fiscal impact of the action is \$87,558.65. The funds for the purchase of the above vehicle are budgeted and available in the funds and accounts as listed in the below table.

<b>Fund</b>	<b>Program</b>	<b>Account</b>	<b>Amount</b>
Central Garage	Motor Pool – Automotive Equipment	2215200-462100	\$81,258.65
Measure A	New Traffic Signals	9834130-440313	\$6,300.00
<b>Total</b>			<b>\$87,558.65</b>

Prepared by: Jessica Spiking, Administrative Analyst  
 Approved by: Carl Carey, General Services Director  
 Certified as to availability of funds: Kristie Thomas, Finance Director/Assistant Chief Financial Officer  
 Approved by: Edward Enriquez, Assistant City Manager/Chief Financial Officer/  
 Treasurer  
 Approved as to form: Phaedra A. Norton, City Attorney

Attachments: Bid Award Recommendation