



City of Arts & Innovation

Board of Library Trustees

TO: BOARD OF LIBRARY TRUSTEES **DATE: MAY 12, 2025**
FROM: RIVERSIDE PUBLIC LIBRARY **WARDS: ALL**
SUBJECT: SUMMARY OF SECURITY/INCIDENT REPORTS

ISSUE:

Receive a summary of security/incident reports from March 2025.

RECOMMENDATION:

That the Board of Library Trustees receive and file the summary of security/incident reports from March 2025.

BACKGROUND:

The Riverside Public Library has established Rules of Library Conduct and Prohibited by the Riverside Municipal Code Section 9.75 for successful running of its facilities, to maintain an appropriate library environment, and to ensure customers enjoy their Library visits. Library employees, in consultation with their supervisor, are authorized to issue warning and exclusion notices for violations of the Rules of Library Conduct (attached).

An itemized summary below provides a brief description of the incidents, warning and exclusion notices that occurred at all Riverside Public Library locations from March 2025.

<u>Location/Date</u>	<u>Description</u>
<u>Arlanza</u>	
3/11/25	Incident and exclusion notice issued for 60 days for possession and consumption of an open alcoholic beverage container, vandalism, and loitering.
3/13/25	Incident and exclusion notice issued for 180 days for theft, disturbing the peace, smoking inside the library and under the influence of a controlled substance.
<u>Arlington</u>	
3/1/25	Incident and exclusion notice issued for 90 days for possession and consumption of an alcoholic beverage and public intoxication. *

- 3/5/25 Incident report of a previously excluded individual who was excluded on 9/20/25 for 365 days was trespassing. *
- 3/5/25 Incident report and exclusion notice issued for 60 days for smoking controlled substance on library property.
- 3/9/25 Incident and exclusion notice issued for 30 days for engaging in oral behavior that was disruptive, disturbing and intimidating.
- 3/11/25 Incident and exclusion notice issued for 90 days for public intoxication, not leaving after library staff asked, sleeping/lying on the floor, and blocking aisles. *
- 3/22/25 Incident and exclusion notice issued for 30 days for consuming an alcoholic beverage on library property.
- 3/28/25 Incident report of a previously excluded individual who was excluded on 2/12/25 for 365 days returned intoxicated and was trespassing. *
- 3/28/25 Incident and exclusion notice issued for 30 days for smoking and under the influence of a controlled substance and intimidating staff or customers.
- 3/29/25 Exclusion notice issued for 90 days for disturbing others after being warned to stop and behavior that was disruptive, offensive, and intimidating.

Main

- 3/2/25 Incident and exclusion notice issued for 90 days to several individuals on bicycles for harassing or threatening library staff or customers, unsafe and offensive behavior, unreasonably interfering with use of the library and impeding traffic on one-way street. *
- 3/9/25 Incident and exclusion notice issued for 30 days for engaging in oral behavior that was disruptive, disturbing and intimidating.
- 3/15/25 Incident and exclusion notice issued for 365 days for smoking and disturbing others after being warned to stop and refusal to leave the library. *
- 3/16/25 Incident report of a group booking study rooms for longer than 2 hours. The study room policy was provided for the group.
- 3/16/25 Incident and exclusion notice issued for 365 days for theft of library property. *
- 3/18/25 Incident report of two individuals using the restroom inappropriately.
- 3/18/25 Incident and exclusion noticed issued for 365 days for disturbing others after being warned to stop including loud or unreasonable noise or other disturbance such as disruptive use of small equipment devices.
- 3/23/25 Incident and exclusion notice issued for 30 days for disturbing others after being

warned to stop, vaping, and refusing to leave the library.

3/23/25 Incident and exclusion notice issued for 365 days for fighting, harassing or threatening library staff or customers, and disturbing others.

Orange Terrace

3/19/25 Incident reported of individual threatening library staff.

Spc. Jesus S. Duran Eastside

3/1/25 Incident reported of individual leaving belongings unattended.

3/8/25 Incident and exclusion notice issued for 90 days for harassing or threatening library staff or customers.

3/16/25 Incident reported of individual using the restroom inappropriately.

SSgt Salvador J. Lara Casa Blanca

3/19/25 Incident and exclusion notice issued for 30 days for transferring or assigning of library cards.

La Sierra and Marcy

No incidents reported.

**Indicates police interaction or 911.*

STRATEGIC PLAN ALIGNMENT:

This item contributes to Strategic Priority No. 1 *Arts, Culture & Recreation* and Goal 1.4 – Prioritize safety and welfare in City Parks, trails, and cultural and recreation facilities. Strategic Priority No. 2 Community Well-Being: Ensure safe and inclusive neighborhoods where everyone can thrive.

This item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – The incident report is used to identify trends in fluctuations of warnings and exclusions issued to patrons that violate the Rules of Library Conduct identified and prohibited by the Riverside Municipal Code Section 9.75 to enhance security measures for public safety.
2. **Equity** – The Library endeavors to provide a safe environment to all its customers.
3. **Fiscal Responsibility** – The Library's financial resources are not used for the incident report.
4. **Innovation** – The Library in collaboration with partnerships with the Riverside Police

Department and the City Attorney's Office to coordinate effective enforcement of major violations of the Riverside Municipal Code Section 9.75.

5. **Sustainability & Resiliency** – The Library, City Attorney's Office and the Board of Library Trustees regularly review the Rules of Library Conduct to ensure that the Rules of Library Conduct are current with local, state, and federal laws.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Angela Henson, Principal Management Analyst

Approved by: Erin Christmas, Library Director

Attachment: RMC Section 9.75 – Rules of Library Conduct