



City of Arts & Innovation

City Council Memorandum

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TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: JUNE 20, 2017**
FROM: PUBLIC WORKS DEPARTMENT **WARDS: ALL**
SUBJECT: USE OF AIR QUALITY IMPROVEMENT FUNDS FOR PROJECTDOX, COMPUTRONIX, AND OTHER PROJECTS APPROVED BY THE CITY MANAGER

ISSUE:

Authorize the use of Public Works Air Quality Improvement Funds for ProjectDox upgrade, Computronix, and other projects approved by the City Manager, or his designee.

RECOMMENDATIONS:

That the City Council:

1. Authorize expenditures of \$35,000 from the Public Works Air Quality Improvement Fund for ProjectDox software upgrade;
2. Authorize expenditures of \$100,000 annually from the Public Works Air Quality Improvement Fund from Fiscal Year 2017/18 and Fiscal Year 2018/19 for Computronix software;
3. Authorize expenditures of \$138,000 annually from the Public Works Air Quality Improvement Fund from Fiscal Year 2019/20 and Fiscal Year 2020/21 for Computronix software; and
4. Authorize the City Manager, or his designee, to approve use of Public Works Air Quality Improvement Funds for other projects meeting AQMD requirements.

BACKGROUND:

Air Quality Improvement Fund Background

Since 1991, local governments have received funds from the South Coast Air Quality Management District (AQMD) to implement programs which improve air quality by reducing pollution from motor vehicles. Over the years, the City has allocated these AB 2766 funds toward projects which not only improve air quality, but also provide other community benefits.

AB 2766 funds come from a \$6.00 vehicle registration surcharge which is collected by the Department of Motor Vehicles and subvened to AQMD. AQMD disburses a portion of these

monies to cities on a quarterly basis and in an amount proportionate to population. The City receives approximately \$380,000 to \$400,000 annually. Public Works Air Quality Improvement Funds can be used for most projects which lead to a reduction of vehicle related air pollution.

ProjectDox

On January 8, 2013, City Council approved the procurement of the ProjectDox On-Line Plan Submittal and Plan Check management system to facilitate electronic plan submittal and review which reduces vehicle trips to and from City Hall. Since implementation of the ProjectDox system, additional upgrades and enhancements to the program have been made available for which funding is required. This program has become an integral part of the Streamline Riverside initiative.

Computronix

On October 6, 2015, City Council approved an agreement with Computronix for POSSE permit tracking software to help streamline the City's permitting process which reduces vehicle trips to and from City Hall. Additional components and features to the software platform are available for which funding is required. This program has also become an integral part of the Streamline Riverside initiative.

Programs and Projects

On June 10, 2014, City Council received an update on the Public Works Air Quality Improvement Fund and authorized the use of funds for various programs and projects. Among the projects highlighted was ProjectDox for which debt service on a capital lease is being funded with these funds. Aside from the existing programs being funded, the Council recommended that current and future available funding be used as match funding for four proposed projects with approved federal grants:

1. Bicycle Share Program
2. State Route (SR) 91 Pedestrian/Bicycle Bridge Study
3. Santa Ana River Bicycle Trail
4. Santa Ana River Walking Path

The Bicycle Share Program is currently being implemented but projects #2, #3, and #4 listed above are on indefinite hold until other funding sources can be secured.

DISCUSSION:

City Council action taken on June 10, 2014 precludes the use of Public Works Air Quality Improvement Funds for other projects which may be beneficial to the City. Staff has identified upgrades and enhancements to ProjectDox and Computronix which are eligible for use of AQMD funds. The upgrades and enhancements support the Streamline Riverside and One Stop Shop initiatives. Staff recommends that Public Works Air Quality Improvement Funds be used to fund the software improvements.

In addition, other projects that reduce vehicle emissions and provide community benefits are often proposed to be fully or partially funded through the Public Works Air Quality Improvement Fund and staff recommends that the City Manager, or his designee, be authorized to approve use of these funds for such projects.

The Community & Economic Development Director concurs with these recommendations.

FISCAL IMPACT:

The total fiscal impact of the action is \$511,000 over four years. The funds are available in the Public Works Air Quality Improvement Fund. Other fiscal impacts will arise from subsequent projects approved by the City Manager but will not exceed available funding in the Public Works Air Quality Improvement Fund.

Prepared by: Mark Steuer, Deputy Public Works Director

Certified as to

availability of funds: Scott G. Miller, PhD, Chief Financial Officer/City Treasurer

Approved by: Al Zelinka, FAICP, Assistant City Manager

Approved as to form: Gary G. Geuss, City Attorney