



City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: JANUARY 5, 2021

**FROM: COMMUNITY & ECONOMIC DEVELOPMENT WARDS: ALL
DEPARTMENT**

SUBJECT: ADOPT A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENTS FOR THE EXTENSION OF THE 2016-2017 CALRECYCLE FOOD WASTE PREVENTION AND FOOD RECOVERY GRANT PROGRAM THROUGH JANUARY 1, 2026 AND APPROVE A FIRST AMENDMENT TO A MEMORANDUM OF UNDERSTANDING WITH RIVERSIDE FOOD COOPERATIVE, INC. AS SUB-GRANTEE THROUGH JANUARY 1, 2026

ISSUE:

Adopt a resolution authorizing the City Manager to execute agreements for the extension of the City's 2016-2017 CalRecycle Food Waste Prevention and Food Recovery Grant Program and approve a First Amendment to a Memorandum of Understanding with Riverside Food Cooperative, Inc. as a subgrantee through January 1, 2026.

RECOMMENDATIONS:

That the City Council:

1. Adopt a Resolution authorizing the City Manager or his designee to execute all necessary applications, contracts, payment requests, agreements and amendments for the Food Waste Prevention and Food Rescue Grant Program with the California Department of Resources, Recycling, and Recovery through January 1, 2026;
2. Approve a First Amendment to Memorandum of Understanding with Riverside Food Cooperative, Inc. for Sub-Grantee Agreement of the California Department of Resources Recycling and Recovery Food Waste Prevention and Rescue Grant Program to extend the term through January 1, 2026; and
3. Authorize the City Manager, or his designee, to execute the First Amendment to Memorandum of Understanding with Riverside Food Cooperative, Inc., including making minor non-substantive changes; and

BACKGROUND:

The Department of Resources, Recycling, and Recovery (CalRecycle) administers the Food

Waste Prevention and Rescue Grant Program. The purpose of this grant program is to lower overall greenhouse gas emissions by expanding existing or establishing new food waste prevention and/or rescue projects in California to reduce the amount of food being disposed in landfills. The goal of the grant is to engage residents and businesses as active participants in rescuing edible food otherwise sent for disposal and increase food waste prevention through education, foster attitudinal and behavioral changes regarding food rescue and waste reduction, and enable community members to pro-actively participate in daily activities that contribute to reducing greenhouse gas emissions.

On August 8, 2017, the City Council adopted a resolution authorizing the City Manager, or his designee, to execute all applications necessary for securing funds, contracts, payment requests, agreements and amendments required under the California Department of Resources Recycling and Recovery Fiscal Year 2016/17 Food Waste Prevention and Rescue Grant. The Resolution expired on April 1, 2020.

The City's application was successful in securing \$209,736 in funding. This grant has launched several pilot food rescue programs across the City with grant partner Riverside Food Cooperative. Programs launched include: Gleaners for Good to glean back yard produce; Riverside Food Rescue to donate and transport edible food to food pantries across the City; the Chow Match application to connect food donors and food recipients; and the Ambassadors of Food Waste Prevention Program to educate community members on how to prevent food waste. The City has worked very closely with the Riverside Food Cooperative to launch and operate these programs. As a grant sub-recipient, Riverside Food Cooperative's food rescue efforts are compensated via the CalRecycle grant.

DISCUSSION:

In March 2020, CalRecycle offered the City a one-year extension on the grant terms for the City's Food Waste Prevention & Food Rescue Grant Program. This extension changes the original term date from April 1, 2020 to April 1, 2021. The extension allows the City to work with program partner Riverside Food Cooperative to continue programming through February 28, 2021 utilizing unspent grant funds and allows the City to complete grant reports in March 2021 followed by a final reimbursement payment request by April 1, 2021.

A Resolution was adopted by City Council as part of the original grant application and approval process which had an expiration date of April 1, 2020. The extension of the grant term requires a new Resolution to be adopted to extend the grant time frame from October 1, 2017 to April 1, 2021 to facilitate execution and submission of necessary documents in furtherance of the Food Waste Prevention and Rescue Grant with CalRecycle. This Resolution also allows for future extensions of the grant term for up to five years to January 1, 2026 in the event CalRecycle offers additional extensions on the grant. CalRecycle requires an authorizing Resolution to be adopted by the City Council with a maximum effective date of five years.

A First Amendment to the Memorandum of Understanding (MOU) with the Riverside Food Cooperative (Attachment 2) is necessary to allow the City to reimburse the Riverside Food Cooperative for incurred expenses on various food rescue programs through February 28, 2021, and to request subsequent reimbursement requests by the extended term date of April 1, 2021.

This First Amendment to Memorandum of Understanding also allows for future extensions of the grant term up to five years to January 1, 2026 in the event CalRecycle offers additional extensions on the grant. Should future extensions on the grant be allowed, adjustments to the original scope of work with Riverside Food Cooperative will be adjusted accordingly to meet grant guidelines.

FISCAL IMPACT:

There is no fiscal impact associated with this action. No matching funds were required for this grant.

Prepared by: David Welch, Community & Economic Development Director
Certified as to
availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer
Approved by: Rafael Guzman, Assistant City Manager
Approved as to form: Kristi J. Smith, Interim City Attorney

Attachments:

1. Resolution
2. First Amendment to MOU - Riverside Food Cooperative