



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: JANUARY 6, 2026

FROM: CITY CLERK'S OFFICE WARDS: ALL

SUBJECT: BOARD AND COMMISSION RESIGNATIONS AND REMOVALS

ISSUES:

File the resignations of Dr. Danielle Kilchenstein from the Board of Ethics and Brock Cavett from the Human Relations Commission Citywide seats. Remove Matthew Segre from Community Police Review Commission Ward 2 seat and Marion Cronin from Human Resources Board Ward 5 seat.

RECOMMENDATIONS:

That the Mayor and City Council:

1. File the resignation of Dr. Danielle Kilchenstein from the Board of Ethics Citywide seat effective January 1, 2026;
2. File the resignation of Brock Cavett from the Human Relations Commission Citywide seat effective immediately;
3. Remove Matthew Segre from the Community Police Review Commission Ward 2 seat; and
4. Remove Marion Cronin from the Human Resources Board Ward 5 seat.

BACKGROUND:

Section 802 of the Riverside City Charter requires that each board and commission include one representative from each Council Ward.

On December 10, 2025, the City Clerk's Office received a resignation from Dr. Danielle Kilchenstein who held the Citywide seat on the Board of Ethics for a term expiring on March 1, 2027. Then, on December 19, 2025, a letter of resignation was received from Brock Cavett, who held the Citywide seat on the Human Relations Commission for a term expiring on March 1, 2028.

Additionally, the City Clerk's Office was notified that Matthew Segre and Marion Cronin are ineligible to serve on their respective boards because they do not meet the eligibility requirements

in the City's codes and regulations.

FISCAL IMPACT:

Recruitment and appointment costs are included annually in the City Clerk's budget.

Prepared by: Donesia Gause, City Clerk

Approved as to form: Rebecca McKee-Reimbold, Interim City Attorney