



## **Budget Engagement Commission Meeting Minutes**

Thursday, January 14, 2021 at 5:00 pm  
Virtual Meeting

---

Chair Lyell called the meeting to order at 5:02 pm.

**Present:** Chair Lyell, Vice-Chair Mendez, Commissioner Arballo, Burns, Demshki, Fine, Gonzalez-Kester, Kyles, Mounsey, Pelzer, Scarano, and Segura. Commissioner Hart joined at 5:59 pm during Agenda Item #5. Commissioner Arballo left the meeting at 6:26 pm during Agenda Item #6.

**Absent:** Commissioner Garcia and St. Pierre

**Staff Present:** Ruby Leann Castillo, Chief Michael Moore, Kristie Smith, Edward Enriquez, Kristie Thomas, Carl Carey, Chief Larry Gonzalez, Deputy Chief La Wayne Hearn, David Welch, Moises Lopez, Michelle Davis, Edward Lara, George Khalil, Erin Christmas, Angel Guo, and others

### **Public Comments**

There were no callers.

### **Approval of Consent Calendar**

A motion was made by Commissioner Burns and seconded by Commissioner Fine to approve the Budget Engagement Commission Consent Calendar. The following items were approved by one motion confirming the actions appropriate:

- Minutes of December 17, 2020
- Excusal of Commissioner Arballo's Absence from the December 17, 2020 meeting

Ayes: 12

Noes: 0

Abstentions: 0

**Measure Z – Request Approval to Amend Fire Vehicle Replacement Plan and Reallocate Funding to Support Capital Improvements to Increase the Height of the Fire Apparatus Doors at Station 10 and to Make Needed Repairs on Apparatus Bay Doors on Fire Stations Throughout the City Not to Exceed the Amount of \$400,000.**

Fire Chief Michael Moore presented this item. After a brief discussion, Commissioner Fine made the motion to approve staff's recommendation and the motion was seconded by Commissioner Pelzer.

Ayes: 12

Noes: 0

Abstentions: 0

### **Fiscal Year 2019/20 Fourth Quarter Financial Report and Measure Z Update**

Edward Enriquez, the City's Chief Financial Officer presented the Fiscal Year 2019/20 Fourth Quarter Financial Report and Measure Z Update. After the discussion, Commissioner Fine recommended two motions and both motions were seconded by Commissioner Arballo.

### **Motion #1 – To receive and file the Fiscal Year 2019/20 Fourth Quarter Financial Report and Measure Z Update**

Ayes: 13

Noes: 0

Abstentions: 0

### **Motion #2 – Recommend to City Council to restrict General Fund FY 2019/20 carryovers to be designated for future budget balancing measures**

Ayes: 13

Noes: 0

Abstentions: 0

### **Measure Z Spending Plan Review**

Edward Enriquez, Chief Financial Officer and Kristie Thomas, Assistant Chief Financial Officer assisted in the discussion regarding Measure Z Spending items.

BEC commissioners reviewed the following spending items:

- #4 – Measure Z Spending Contingency – General Fund Balancing Measure
- #7 – Police Officer Lateral Hire Incentives and Recruitment Costs
- #12 – Revised PD Vehicle Replacement and Maintenance Plan
- #14 – Revised Fire Vehicle Replacement and Maintenance Plan
- #19 – General Plan Update
- #20 – Homeless Services
- #24 – Eastside Library Site Selection
- #25 – New Police Headquarters
- #26 - Museum Expansion and Rehabilitation
- #28 – Annual Deferred Maintenance (Existing Facilities)

- #29 – Maximize Roads/Streets (Pavement Condition Index)
- #33 – Technology Improvements
- #35 – Fire Equipment
- #36 – Contingency – Fire Radios
- #38 – Bourns Family Youth Innovation Center – Furniture, Fixtures, Equipment
- #39 – Public Safety & Engagement Team Programs (PSET)
- #40 – Library Security Guards
- #41 – Homeless Temporary Housing
- #42 – Orangecrest Fire Station Dormitory Improvements

Recommendation - All Measure Z spending items reviewed tonight remained the same with the exception of spending item #7 – Police Officer Lateral Hire Incentives and Recruitment Costs: No carryover of unused funds; return FY 2020/21 funds to Measure Z reserves; in future budget years, retain annual allocation of \$200K, to be addressed and discussed during budget development for each budget year.

After discussion Commission Fine moved to approve the recommendation and the motion was seconded by Commissioner Scarano.

Ayes: 12

Noes: 0

Abstentions: 0

#### **Fiscal Year 2021/22 Budget Development Calendar and Special BEC Meeting Dates**

Budget staff proposed four special meeting dates for the BEC if they choose to hear all department budget presentations for the FY 2021/22 budget development.

Commissioner Demshki moved to accept two special meeting dates and the motion was seconded by Commissioner Mounsey. The two dates were;

- Wednesday, March 31, 2021 at 5:00 pm. and
- Thursday, April 8, 2021 at 5:00 pm.

Ayes: 12

Noes: 0

Abstentions: 0

#### **Update from the Chief Financial Officer**

- A brief update was given on the Pension Obligation Bond (POB).
- Sale of Property will be brought to the Financial Performance and Budget Committee in late February or early March 2021, then to City Council.
- Update of CARES Act spending will be brought to the BEC during the March BEC Meeting.

- On January 5, 2021, City Council approved to delay the third-year increase of the Electric Utility rate increase until March 31, 2021 due to COVID-19.
- The Financial Performance and Budget Committee heard the report regarding the Cheech Marin Center for Chicano Art & Culture on January 8, 2021, inclusive of BEC feedback provided at the December 17, 2020 BEC meeting.

### **Items for Future Agendas**

- Provide an update regarding the amount of Measure Z funds spent assisting the homeless and how many people have been assisted.
- Provide a detailed list of projects related to Measure Z Spending Item #29 – Maximize Roads/Streets (Pavement Condition Index).
- Provide an update on the Bourns Youth Innovation Center in regard to the funding sources utilized.
- Provide an update on the Harada House and funding needs.
- Provide an update on the Pension 115 Trust Fund.

### **Adjournment**

Chairperson Lyell adjourned the meeting at 8:21 pm.

Respectfully Submitted,



Ruby Leann Castillo  
Senior Management Analyst – City of Riverside