



City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE:** JULY 26, 2016

FROM: FIRE DEPARTMENT **WARDS:** ALL

SUBJECT: REQUEST FOR PROPOSALS 1608 - CRITICAL INFRASTRUCTURE ASSESSMENTS AND DATA INPUT PROJECT FOR THE RIVERSIDE URBAN AREA SECURITY INITIATIVE REGION - PROFESSIONAL CONSULTANT SERVICES AGREEMENT - TRIAD CONSULTING & SYSTEM DESIGN GROUP, LLC IN THE AMOUNT OF \$159,655

ISSUE:

Approval of a Professional Consultant Services Agreement from Request for Proposals (RFP) 1608 with Triad Consulting & System Design Group, LLC, Corona, California, for the Riverside Urban Area Security Initiative (UASI) Critical Infrastructure Assessment and Data Input Project, in the amount of \$159,655.

RECOMMENDATION:

That the City Council:

1. Approve the Professional Services Agreement with Triad Consulting & System Design Group, LLC, for the UASI Critical Infrastructure Assessment and Date Input Project, in the amount of \$159,655;
2. Authorize the City Manager, or his designee, to execute all documents pursuant to the Professional Consultant Services Agreement with Triad Consulting & System Design Group, LLC including making minor and non-substantive changes.

BACKGROUND:

One of the Riverside UASI projects for FY'2015 is conducting on-site threat-risk-vulnerability assessments for seventy five predetermined Critical Infrastructure locations within the Riverside UASI region and documentation of the assessments in a data management system.

DISCUSSION:

On March 30, 2016, the City of Riverside Fire Department/Riverside UASI issued Request for Proposals (RFP) No 1608 for the UASI FY'2015 Critical Infrastructure Assessments and Data Input Project. The Riverside UASI held a non-mandatory pre-bid conference. Additionally, Bidders had the opportunity to submit any questions, interpretations, or clarifications on the RFP.

to the Project Manager by e-mail. All answers to the questions were in written format and conveyed to all Proposers.

Submissions to the RFP were due on April 27, 2016 and the City received four responses. Upon review of the submissions and scoring, Triad Consulting & System Design Group, LLC was unanimously determined to be in the best interest of the City based on the combined average proposal evaluation scores.

The completion date for the project is May 31, 2017.

The City's Purchasing Manager concurs with the recommendations in this report.

FISCAL IMPACT:

The cost of the project has previously been approved under the FY'2015 UASI grant cycle. Sufficient UASI funds are available to cover the cost in account number 9154810861-440453.

Prepared by: Michael D. Moore, Fire Chief

Certified as to

availability of funds: Scott G. Miller, Interim Finance Director/Treasurer

Approved by: Alexander T. Nguyen, Assistant City Manager

Approved as to form: Gary G. Geuss, City Attorney

Attachment: Professional Consultant Services Agreement