



# BOARD/COMMISSION ATTENDANCE POLICY – RESOLUTION NO. 23618

## Riverside Public Utilities

**Board of Public Utilities**  
March 13, 2023

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## BACKGROUND

1. Pursuant to Resolution No. 23618, Board members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting
2. Three consecutive unexcused absences constitutes vacated seat
3. City Clerk shall notify Mayor or appropriate Councilmember for Ward-specific seats in the event a board or commission member is absent, excused, or unexcused from more than 1/3 of scheduled meetings



## DISCUSSION

To ensure effective operation of the Board of Public Utilities, all Board Members are requested to provide sufficient notification to the Board Chair or Utilities General Manager as the Chairperson's designee, at least 24 hours prior to the scheduled Board meeting.



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## STRATEGIC PLAN ALIGNMENT



### Strategic Priority 2 – Community Well-Being

Goal 2.5 – Foster relationships between community members, partner organizations, and public safety professionals to define, prioritize, and address community safety and social service needs

### Cross-Cutting Threads



Community Trust



Fiscal Responsibility

Sustainability &  
Resiliency

Equity



Innovation



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## RECOMMENDATION

That the Board of Public Utilities receive the Board/Commission Attendance Policy – Resolution No. 23618.

