



HISTORIC PRESERVATION FUND COMMITTEE Minutes September 9, 2016

City of Arts & Innovation

**September 9, 2016, 2:00 p.m.
Art Pick Council Chamber
City Hall, 3900 Main Street**

COMMITTEE MEMBERS PRESENT: Councilman Mike Gardner, James Cuevas, Steve Lech

STAFF PRESENT: Erin Gettis, Historic Preservation Officer/Principal Planner
Rena Gonzales, Deputy City Attorney
Scott Watson, Assistant Planner

Chairman Gardner called the meeting to order at 2:00 p.m.

COMMENTS FROM THE AUDIENCE:

There were no comments from the audience.

DISCUSSION CALENDAR:

PLANNING CASE P16-0573, Request by Erin Gettis on behalf of the Community and Economic Development Department to appropriate funds from the HP Fund to cover the Landmark Legacy book startup cost and to accept revenue generated by book sales. It has been determined this project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Guidelines Section 15061(b)(3) (No Significant Effect on the Environment). Contact Planner: Erin Gettis (951) 826-5463, egettis@riversideca.gov.

Erin Gettis, Historic Preservation Officer, presented the staff report. Ms. Gettis distributed a copy of the Landmark Legacy book for the Committee to view. She thanked all staff who worked on the book and made it possible: Mark Cloud and Ryan White, Public Utilities; Travis Randel and Krystal Marquez, Community & Economic Development; Teri Delcamp, Matt Hasse; Nancy Edwards, Kaitlyn Bilhartz, Marketing Project Coordinator; Heather Raymond and Margie Haupt, Arts & Cultural Affairs Manager. The publisher will be Crown Printing.

The funding for this book, unlike most requests, will be paid back with book sales and will bring a profit as well. As outlined in the report, staff is requesting financial support for the book upfront in the amount of \$28,141.05, repay the General Fund \$3,478.55 for a total of \$31,619.16 and that the Committee accept the revenue generated by book sales into the Historic Preservation Fund.

There was no one from the audience to speak to this item.

Committee member Lech inquired how many books will be published and where the books will be sold.

Ms. Gettis explained that staff will be ordering 1,000 books. Staff has talked to most of the stores on the mall and the books will also be available at City Hall. They are working with the Chambers of Commerce as well.

Mr. Cuevas suggested not only reaching out to the Chambers of Commerce but the architects and realtors.

MOTION by Board Member Lech, **SECOND** by Board Member Cuevas: To **APPROVE** the request to appropriate funds from the Historic Preservation Fund to pay the Landmark Legacy book production cost to Crown Printing for \$28,141.45, repay to the General fund \$3,478.55, for a total of \$31,619.16 and to accept revenue generated by book sales into the Historic Preservation Fund.

MOTION CARRIED unanimously.

MINUTES:

The minutes of July 21, 2016 were continued to next meeting.

ADJOURNMENT:

The meeting was adjourned at 4:00 p.m. to the next meeting of October 17, 2016.

Minutes approved as presented at the October 17, 2016 meeting.