



City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: MARCH 16, 2021

FROM: PUBLIC WORKS DEPARTMENT WARD: 1

SUBJECT: FIRST AMENDMENT TO PROFESSIONAL CONSULTANT SERVICES AGREEMENT WITH I.P.S. GROUP, INC. FOR INSTALLATION AND MAINTENANCE OF 21 ADDITIONAL MULTI-SPACE PARKING PAY STATION UNITS IN AN AMOUNT NOT TO EXCEED \$185,713.79, FOR A TOTAL CONTRACT AMOUNT OF \$836,362.79 – SUPPLEMENTAL APPROPRIATION

ISSUES:

Approve the First Amendment to the Professional Consultant Services Agreement for the installation and maintenance of 21 additional multi-space parking pay station units, removal and recycling of 153 single-space parking meters, and recycling of 79 T2 multi-space pay stations with IPS Group, Inc., of San Diego, CA, in the amount not to exceed \$185,713.79, for a total contract amount of \$836,362.79.

RECOMMENDATIONS:

That the City Council:

1. Authorize IPS Group, Inc. to remove and recycle 153 IPS single-space parking meters and recycle 79 T2 multi-space pay stations;
2. Approve the First Amendment to the Professional Consultant Services Agreement with I.P.S. Group, Inc. for Installation and Maintenance of Multi-Space Parking Pay Stations in an amount not to exceed \$185,713.79, for a revised contract total of \$836,362.79 in accordance with section 602(g) of Purchasing Resolution 23256;
3. Authorize a supplemental appropriation, with at least five affirmative votes, in the amount of \$185,713.79 from the Public Parking Fund to Multi-Space Pay Stations account; and
4. Authorize the City Manager, or his designee, to execute the First Amendment to Professional Consultant Services Agreement with I.P.S. Group, Inc., including making minor and non-substantive changes.

COMMITTEE RECOMMENDATIONS:

The Land Use, Sustainability, and Resilience Committee met on November 9, 2020, with Chair Plascencia and Member Edwards present to consider the Public Parking Fund – Parking Ecosystem Sustainability Plan Part 1 – Infrastructure and Equipment Needs. Following

discussion, it was moved by Member Edwards and seconded by Chair Plascencia to (1) receive and file the Parking Ecosystem Sustainability Plan Part 1 – Infrastructure and Equipment Needs update; (2) recommend to City Council the purchase of 22 additional IPS MS1 multi-space pay stations to replace 153 IPS single-space parking meters that are reaching their end of service life in 2021; and (3) direct staff to return to this committee upon the Financial Performance and Budget Committee’s consideration of the City owned properties for declaration of surplus with the Parking Ecosystem Sustainability Plan Part 2 – Parking Management Strategies and Demand Responsive Rates.

BACKGROUND:

On April 7, 2020, City Council approved a Professional Consultant Services Agreement (Technology Services) with I.P.S. Group, Inc., of San Diego, CA, following a competitive procurement process through Request for Proposals (RFP) No. 1792 for 79 multi-space pay stations in the amount of \$650,649 for a five-year term.

On November 9, 2020, the Land Use, Sustainability, and Resilience Committee recommended that City Council approve the purchase of 22 additional IPS MS1 multi-space pay stations to replace 153 IPS single-space parking meters that are reaching their end of service life using the Public Parking Fund (570).

DISCUSSION:

Downtown surface parking lots and on-street parking spaces promote turnover and parking availability for visitors as the spaces are metered. The downtown meter infrastructure consists of a combination of 79 IPS MS1 multi-space pay stations, which were installed in December 2020, and 153 IPS single-space parking meters which were installed in the mid-2000’s. The single-space parking meters are nearing their end of service life due to outdated technology.

Staff conducted an analysis of the number of multi-space pay stations needed to replace 153 IPS single-space parking meters. After further review, it was determined that only 21 IPS MS1 multi-space pay stations were required to replace 153 IPS single-space parking meters and not 22 MS1 multi-space pay stations as previously presented to the Land Use, Sustainability, and Resilience Committee.

During the contract negotiation process, IPS Group, Inc. agreed to include the removal, salvaging, relocating, and recycling of the 153 IPS single-space parking meters that are scheduled to be replaced, and to also recycle the recently removed 79 T2 multi-space pay stations. This service will be at no additional cost to the City in lieu of providing salvage rights to the internal mechanisms of the recycled units.

Section 602(g) of Purchasing Resolution 23256 allows for an exception to competitive procurement “When Goods can be Procured from a Bidder who offers the same or better price, terms and conditions as the Bidder previously offered as the Lowest Responsive Bidder under Competitive Procurement provided that, in the opinion of the Manager, it is in the best interest of the City to do so”. Section 1203(e) of the Purchasing Resolution allows for the disposal of surplus goods when “they may be disposed of as scrap or destroyed if they have no resale value”.

The Purchasing Manager concurs that the recommended action to approve is in compliance with Purchasing Resolution 23256.

FISCAL IMPACT:

The total fiscal impact of the action is \$185,713.79. Total estimated available Working Capital in the Public Parking Fund (570) is approximately \$1.5 million. Sufficient funds are available for supplemental appropriation from Public Parking Fund (570) working capital in order to fund Public Works-Public Parking-Machine and Equipment Account Number 4150000-462200.

Prepared by: Kris Martinez, Public Works Director
Certified as to
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer
Approved by: Rafael Guzman, Assistant City Manager
Approved as to form: Kristi J. Smith, Interim City Attorney

Concurs with:

A handwritten signature in black ink, appearing to be 'Plascencia', written over a horizontal line.

Councilwoman Plascencia
Chair

Attachment:

1. First Amendment to Professional Consultant Services Agreement with IPS Group, Inc.
2. Presentation