

Budget Engagement Commission

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS DATE: OCTOBER 10, 2019

FROM: FINANCE DEPARTMENT WARDS: ALL

SUBJECT: ABSENCES FROM BUDGET ENGAGEMENT COMMISSION MEETING ON

SEPTEMBER 12, 2019 OF COMMISSIONER MAYES

ISSUE:

Excuse the absence of Commissioner Mayes from the Budget Engagement Commission Meeting on September 12, 2019.

RECOMMENDATION:

That the Budget Engagement Commission excuse the absence of Commissioner Mayes from the Budget Engagement Commission meeting on September 12, 2019.

BACKGROUND:

Attendance policy for the Budget Engagement Commission (BEC) is governed by Resolution No. 23437 and by BEC Bylaws Article XI adopted on May 20, 2019. Under these guidelines, Commission members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting.

DISCUSSION:

Commissioner Mayes was not present at the BEC meeting on September 12, 2019. Staff received advanced notification from Commissioner Mayes regarding her absence.

The BEC attendance reports are attached. The following letters represent the BEC Commissioner's status for the said meeting:

P = Present

A = Absent (Not excused)

E = Absent (Excused)

Following this meeting, the attendance report will be updated to reflect tonight's discussion and vote regarding this item.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Marie Ricci, Assistant Chief Financial Officer

Approved as to

availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer

Approved by: Carlie Myers, Deputy City Manager

Attachments:

1. Guidelines Governing Attendance of the Budget Engagement Commissioners

2. BEC Attendance Reports