Budget Engagement Commission

City of Arts & Innovation

TO: **HONORABLE COMMISSIONERS**   **DATE: JANUARY 9, 2025**

FROM: **FINANCE DEPARTMENT**   **WARDS: ALL**

SUBJECT: **CONSIDER WHETHER THE ABSENCE OF COMMISSIONER WILLIAMS, WEINRICH, WROTEN, BENAVIDEZ, HOLLEY AND LANGNER FROM DECEMBER 12, 2024, MEETING SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE**

ISSUE:

Determine whether the absence of Commissioner Williams, Weinrich, Wroten, Benavidez, Holley and Langner should be recorded as an excused absence.

RECOMMENDATION:

That the Budget Engagement Commission determine the absence of Commissioner Williams, Weinrich, Wroten, Benavidez, Holley and Langner from the Budget Engagement Commission meeting on December 12, 2024 be excused.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 24076, Board Members shall make every effort to notify the administrative staff 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The Board is required to express in its official minutes if the absence of the Board Member is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a Board or Commission is absent from three consecutive regular meetings unless by permission of the Board or Commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

Commissioner Williams, Weinrich, Wroten, Benavidez, Holley and Langner notified the secretary that they will not attend the Budget Engagement Commissioner meeting prior to the meeting.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Elizabeth Martinez, Senior Administrative Assistant
Approved as to
availability of funds: Kristie Thomas, Finance Director/Assistant Chief Financial Officer
Approved by: Edward Enriquez, Assistant City Manager/Chief Financial Officer/City
                        Treasurer
Approved as to form: Jack Liu, City Attorney

Attachments:

1. Guidelines Governing Attendance of the Budget Engagement Commissioners
2. Attendance Report