

**MEMORANDUM CONCERNING A CLOSED SESSION  
BEFORE THE COMMUNITY POLICE REVIEW COMMISSION**

TO: Members of the Community Police Review Commission

FROM: Al Zelinka, City Manager

SUBJECT: Closed Session – *[Government Code §54957(b)(1)]*:  
Evaluation of Performance  
Position Title: Police Officer

Reference Number: PA1610039

A closed session will be held on December 12, 2018, “to consider the . . . evaluation of performance . . . or to hear complaints or charges brought against the employee by another person or employee.” *[Government Code §54957(b)(1)]*

Dated: November 16, 2018

Prepared By: Lea Deesing  
Assistant City Manager