

**BOARD DEVELOPMENT COMMITTEE  
OF THE  
MUSEUM OF RIVERSIDE BOARD  
Minutes**

May 28, 2021

**Board Members Present**  
Mary Hughes, Committee Chair  
Peggy Barnhart, Board Chair  
Lovelyn Razzouk, Board Vice Chair  
Cynthia Zdilor

**City Staff Present**  
Robyn G. Peterson, Museum Director  
Toni Kinsman, Sr. Office Specialist

**CALL TO ORDER**

The virtual meeting in Microsoft Teams was called to order at 2:00 p.m. by Committee Chair Mary Hughes.

- 1. PUBLIC COMMENT** – no public comments received via eComments at [www.EngageRiverside.com](http://www.EngageRiverside.com) by the 12:00 p.m. deadline

**DISCUSSION AND ACTION ITEMS**

**2. APPROVAL OF MINUTES**

The minutes from the January 22, 2021 Development Committee were unanimously approved as written.

Motion: P. Barnhart  
Second: C. Zdilor  
Ayes: All

**3. DISCUSS THE FEASIBILITY AND FORMAT OF A HARADA HOUSE CAMPAIGN FUND DRIVE**

Museum Director Peterson reported that on advice of the City Attorney's Office, Museum Board members cannot actively solicit donations in their capacity as Board members but may do so as private citizens. Peggy Barnhart volunteered to serve at the Museum Board representative for event logistics for a donor appreciation event that the Museum might hold. A motion was made to pursue the possibility of having a donor recognition block party event at the Harada House for a future event. This event would be open to any past, current, and interested individuals.

Motion: P. Barnhart  
Second: M. Hughes  
Ayes: All

**4. DISCUSS THE ORGANIZATION OF A MUSEUM OF RIVERSIDE BOARD SOCIAL EVENT**

This private social event would be held at the Barnhart residence. To abide by the Brown Act, no Museum business may be discussed by Board members in attendance. A motion was made to notify the Museum Board of the event to be held Saturday October 2, 2021 with details and funding sources to follow.

Motion: M. Hughes  
Second: C. Zdilor  
Ayes: All

**5. DISCUSS BOARD PARTICIPATION AT THE MUSEUM'S MOON FESTIVAL ON**

**SEPTEMBER 21, 2021**

Museum staff will prepare / create materials to be used for the Museum Board outreach table. It was requested to schedule shifts and ensure no more than four (4) Board members are volunteering at one time to ensure Brown Act compliance. A motion was made to have the Museum Board staff an outreach table at the Moon Festival event at Heritage House.

Motion: P. Barnhart

Second: C. Zdilor

Ayes: All

**6. REVIEW BOARD BINDER UPDATES**

Updates to the Board reference binder will be coming from Museum staff. The board bio was received from new Board member Sharon Tennell, with only Luz Negrón's bio remaining.

**7. FUTURE ITEMS FOR FUTURE MUSEUM OF RIVERSIDE BOARD DEVELOPMENT  
COMMITTEE CONSIDERATION AS REQUESTED BY COMMITTEE MEMBERS**

Museum staff will investigate the soonest the Board Development Committee can meet to discuss their standing committee status versus ad hoc.

**ADJOURNMENT**

The meeting was adjourned at 2:40 p.m.