



City of Arts & Innovation

Board of Library Trustees

TO: BOARD OF LIBRARY TRUSTEES **DATE: JUNE 9, 2025**
FROM: RIVERSIDE PUBLIC LIBRARY **WARDS: ALL**
SUBJECT: SUMMARY OF SECURITY/INCIDENT REPORTS

ISSUE:

Receive a summary of security/incident reports from April 2025.

RECOMMENDATION:

That the Board of Library Trustees receive and file the summary of security/incident reports from April 2025.

BACKGROUND:

The Riverside Public Library has established Rules of Library Conduct and Prohibited by the Riverside Municipal Code Section 9.75 for successful running of its facilities, to maintain an appropriate library environment, and to ensure customers enjoy their Library visits. Library employees, in consultation with their supervisor, are authorized to issue warning and exclusion notices for violations of the Rules of Library Conduct (attached).

An itemized summary below provides a brief description of the incidents, warning and exclusion notices that occurred at all Riverside Public Library locations from April 2025.

<u>Location/Date</u>	<u>Description</u>
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Arlanza, SPC Jesus S. Duran Eastside and SSgt Salvador J. Lara Casa Blanca

There were no incidents reported.

Arlington

4/15/25	Incident report and exclusion notice issued to an individual for 365 days for harassing or threatening library staff or customers and refusing to leave the library after closing. *
4/22/25	Incident report of possible illegal drugs found in the restroom. *
4/29/25	Incident report and exclusion notice issued to an individual for 90 days for public

urination and indecent exposure.

La Sierra

4/5/25 Incident report and exclusion notice issued to an individual for 30 days for harassing or threatening library staff or customers and disturbing others after being warned to stop.

Main

4/2/25 Incident report and exclusion notice issued to an individual for 365 days for theft of cell phone.

4/2/25 Incident report and exclusion notice issued to an individual for 365 days for vandalism.

4/3/25 Incident report and exclusion notice issued to an individual for 365 days for threatening library staff. *

4/5/25 Incident report and exclusion notice issued to an individual for 365 days for graffiti and vandalizing, damaging facilities.

4/8/25 Incident report and exclusion notice issued to an individual for 90 days for disturbing others after being warned to stop, failing to maintain personal hygiene and spitting in the elevator.

4/9/25 Incident report of individual that walked into the metal barrier surrounding sculpture and declined medical assistance.

4/9/25 Incident report and exclusion notice issued to three individuals for 365 days for theft of library materials. *

4/12/25 Incident report of individual throwing a plastic bag from the 3rd floor terrace area to the 1st floor.

4/25/25 Incident report of empty liquor bottle found on the 3rd floor terrace.

4/26/25 Incident report and exclusion notice issued for 365 days to an individual for soliciting money, posting or distributing unapproved printer material, harassing or threatening library staff or customers, throwing objects at other, lewd behavior (attempting to show inappropriate images to minors). *

4/26/25 Incident report and exclusion notice issued to an individual for 30 days to an individual for harassing or threatening library staff or customers. *

4/29/25 Incident report of an individual with excessive belongings that was asked to condense their belongings.

4/30/25 Incident report of two individuals arguing and one individual had a sheathed knife.*

4/30/25 Incident report and exclusion notice issued to an individual for 90 days for disturbing others, vandalizing bookstore and refusing to leave the library property.

Marcy

4/30/25 Incident report and exclusion notice issued to an individual for 365 days for theft of cell phone.

Orange Terrace

4/24/25 Incident report and exclusion notice issued to individual for 90 days for vandalizing, damaging or abusing library facilities and using restrooms inappropriately.

**Indicates police interaction or 911.*

STRATEGIC PLAN ALIGNMENT:

This item contributes to Strategic Priority No. 1 *Arts, Culture & Recreation* and Goal 1.4 – Prioritize safety and welfare in City Parks, trails, and cultural and recreation facilities. Strategic Priority No. 2 *Community Well-Being*: Ensure safe and inclusive neighborhoods where everyone can thrive.

This item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – The incident report is used to identify trends in fluctuations of warnings and exclusions issued to patrons that violate the Rules of Library Conduct identified and prohibited by the Riverside Municipal Code Section 9.75 to enhance security measures for public safety.
2. **Equity** – The Library endeavors to provide a safe environment to all its customers.
3. **Fiscal Responsibility** – The Library's financial resources are not used for the incident report.
4. **Innovation** – The Library in collaboration with partnerships with the Riverside Police Department and the City Attorney's Office to coordinate effective enforcement of major violations of the Riverside Municipal Code Section 9.75.
5. **Sustainability & Resiliency** – The Library, City Attorney's Office and the Board of Library Trustees regularly review the Rules of Library Conduct to ensure that the Rules of Library Conduct are current with local, state, and federal laws.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Angela Henson, Principal Management Analyst
Approved by: Erin Christmas, Library Director

Attachment: RMC Section 9.75 – Rules of Library Conduct