



City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: AUGUST 5, 2025

FROM: FIRE DEPARTMENT WARDS: ALL

SUBJECT: ADOPT A RESOLUTION ACCEPTING THE 2024 STATE HOMELAND SECURITY PROGRAM GRANT AWARD FROM THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY IN THE AMOUNT OF \$45,677 – SUPPLEMENTAL APPROPRIATION

ISSUE:

Adopt a resolution accepting \$45,677 in grant funding from the 2024 State Homeland Security Program Grant application from the U.S. Department of Homeland Security.

RECOMMENDATIONS:

That the City Council:

1. Adopt a Resolution authorizing the acceptance of a grant award from the U.S. Department of Homeland Security for the Fiscal Year 2024 State Homeland Security Program (SHSP) Grant program in the amount of \$45,677; and
2. With at least five affirmative votes, authorize the Chief Financial Officer or his designee, upon receipt of grant award, to record an increase in revenue in the amount of the grant award and appropriate expenditures in the same amount, to the Grants and Restricted Programs Fund, 2024 State Homeland Security Program Grant revenue and expenditure accounts; and
3. Authorize the City Manager, or his designee, to execute the 2024 State Homeland Security Program Group, including making minor and non-substantive changes.

BACKGROUND:

The Department of Homeland Security (DHS) offers the State Homeland Security Program (SHSP) grant to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. The Fiscal Year (FY) 2024 SHSP is set against the backdrop of recent years in which the United States faced numerous and unprecedented natural disasters including hurricanes that devastated parts of Texas, Florida, and much of Puerto Rico, and massive wildfires across California. In addition to these natural disasters, the United States also responded to multiple incidents as part of the evolving threat landscape, mass casualty events

involving both vehicles and active shooters. The purpose of SHSP is to provide Federal funds to states to support state, local, territorial, and tribal government terrorism preparedness.

DISCUSSION:

Grant funds awarded in the amount of \$45,677 to the City will be used for the partial salary offset for the Community Preparedness Coordinator position and supplies to continue public outreach initiatives.

The performance period for the grant is April 23, 2025, through May 31, 2026.

FISCAL IMPACT:

The total fiscal impact of the grant award is an increase in revenues and expenditures of \$45,677 and does not require any matching City funds. Upon Council approval and grant award, an increase in revenue and expenditures will be recorded in the amount of the grant award in the Grants and Restricted Programs Fund, 2024 State Homeland Security Program Grant revenue account 9184900-331100 and expenditure account 9184900-411100 in an equal amount.

Prepared by:	Mark Annas, Emergency Services Administrator
Approved by:	Steve McKinster, Fire Chief
Certified as to availability of funds:	Kristie Thomas, Finance Director/Assistant Chief Financial Officer
Approved by:	Mike Futrell, City Manager
Approved as to form:	Rebecca McKee-Reimbold, Interim City Attorney

Attachments:

1. Resolution
2. Signature Authority
3. Grant Award Letter
4. Grant Face Sheet
5. Grant Standard Assurances
6. Grant Management Assessment