



*City of Arts & Innovation*

# City Council Memorandum

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**TO: HONORABLE MAYOR AND CITY COUNCIL                      DATE: FEBRUARY 22, 2022**

**FROM: GENERAL SERVICES DEPARTMENT                      WARDS: ALL**

**SUBJECT: MEASURE Z – AWARD BID NO. 7893 TO FRITTS FORD OF RIVERSIDE, CALIFORNIA FOR THE PURCHASE OF FIVE CURRENT MODEL FORD MAVERICK TRUCKS FOR THE POLICE DEPARTMENT PARK AND NEIGHBORHOOD SPECIALIST TEAM IN THE TOTAL AMOUNT OF \$116,717.80.**

**ISSUE:**

Award Bid No. 7893 to Fritts Ford of Riverside, California for the purchase of five current model Ford Maverick trucks for the Police Department Park and Neighborhood Specialist Team in the total amount of \$116,717.80.

**RECOMMENDATIONS:**

That the City Council award Bid No. 7893 to Fritts Ford of Riverside, California for the purchase of five current model Ford Maverick trucks for the Police Department Park and Neighborhood Specialist Team in the total amount of \$116,717.80.

**BACKGROUND:**

On June 22, 2021, the City Council adopted the Fiscal Year 2021/22 City of Riverside Budget which included the allocation of \$2.4 million in Measure Z funding for the Park and Neighborhood Specialist Team. This team includes 20 additional Park and Neighborhood Specialist positions and five new vehicles in the Police Department Measure Z Budget for the new program.

On October 19, 2021, the City Council approved the purchase of 20 Motorola APX 6000 700/800 model 3.5 portable radios, five Motorola Enhanced APX 6500 7/800 MHZ Mobile in car radios, radio accessories and three-year service warranty from Motorola Solutions, of San Diego, California, in the amount of \$161,509.03 for the Park and Neighborhood Specialist Team.

On December 7, 2021, the City Council approved the purchase of 22 Verve electric bicycles with a five-year service plan from Cyclery USA, of Riverside, California, in the amount of \$129,194.76 for the Park and Neighborhood Specialist Team.

## **DISCUSSION:**

The Park and Neighborhood Specialist Team (PANS Team) is a City Council approved team whose important and unique function is to improve the quality of life in parks, public spaces, and neighborhoods. The PANS Team will serve as public stewards of parks, public spaces, and buildings and neighborhoods, providing assistance and information to all, reinforcing the appropriate use and care of parks and public spaces, and, when necessary, keeping the peace by taking responsible actions ranging from warning and counseling individuals, to writing citations, or in some instances calling upon sworn personnel to resolve more serious situations.

The PANS Team members will monitor the parks seven days a week, and patrol on foot and electric bicycles. The Ford Maverick trucks will transport PANS Team members and electric bicycles to parks and neighborhoods throughout the city.

On December 15, 2021, the Purchasing Division, in cooperation with the General Services Department, solicited Bid No. 7893 for the purchase of five Ford Maverick trucks. On January 6, 2022, the City received one bid. The bid response received from Fritts Ford for a total amount of \$116,717.80 was deemed to be responsive.

The Purchasing Manager concurs that the recommendation to award is in compliance with Purchasing Resolution No. 23812.

The Chief of Police concurs with the recommended action.

## **STRATEGIC PLAN ALIGNMENT:**

This item contributes to Strategic Priority No. 2 *Community Well-Being* and Goal No. 2.4 - Support programs and innovations that enhance community safety, encourage neighborhood engagement, and build public trust.

This item aligns with EACH of the five Cross-Cutting Threads as follows:

1. **Community Trust** – The purchase of the Ford Maverick trucks allows assigned personnel to easily navigate the parks and other community areas in order to provide assistance and increase public trust.
2. **Equity** – The Riverside Police Department provides public safety services to all residents in the city of Riverside. The use of the Ford Maverick trucks will assist in the achievement of this goal by ensuring that department employees can serve the public more effectively in all City parks and surrounding areas.
3. **Fiscal Responsibility** – The General Services, Fleet Management Division is proposing this purchase in accordance with Purchasing Resolution No. 23812, Formal Procurement process to ensure the best possible price, terms and conditions.
4. **Innovation** – In order to meet the community's changing needs, the PANS Team provides an innovative solution to improving the quality of life in parks, public spaces, and neighborhoods. The Ford Maverick trucks will be used to transport PANS Team members and electric bicycles to parks and neighborhoods throughout Riverside.
5. **Sustainability & Resiliency** – The proposed purchase of the Ford Maverick trucks helps

transport PANS Team members to parks and neighborhoods allowing them to patrol on electric bicycles. Electric bicycles will reduce the City's carbon footprint and has the capacity to meet the present and future needs of the Riverside PANS Team.

**FISCAL IMPACT:**

The total fiscal impact of the action is \$116,717.80. The funds are budgeted and available in the Measure Z Fund, Police Special Operations Automotive Equipment account number 8004601-462100.

Prepared by: Carl Carey, General Services Director  
Certified as to  
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer  
Approved by: Kris Martinez, Assistant City Manager  
Approved as to form: Phaedra A. Norton, City Attorney

Attachments: Bid Award Recommendation