

# Application Form

## Profile

### Office Use Only:

Ward 4

### Which Boards would you like to apply for?

Budget Engagement Commission: Submitted  
 Commission on Disabilities: Submitted  
 Park and Recreation Commission: Submitted  
 Planning Commission: Submitted  
 Board of Public Utilities: Submitted  
 Charter Review Committee : Submitted

### Ms./Mr.

Ms.

Michelle \_\_\_\_\_ R. \_\_\_\_\_ Adams \_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_ Suite or Apt  
Home Address

Riverside \_\_\_\_\_ CA \_\_\_\_\_  
City State Postal Code

Home: \_\_\_\_\_ Home: \_\_\_\_\_  
Primary Phone Alternate Phone

\_\_\_\_\_ Email Address

\_\_\_\_\_ Job Title  
Employer

### Business Address

### Business Phone

### Length of residence in City of Riverside

36

### Are you a registered voter of the City of Riverside?

Yes  No

**Have you ever been convicted of a crime of moral turpitude?**

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Yes  No

**Do you have adequate time to serve?**

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Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

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## **Interests & Experiences**

### **WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

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I have been a resident of the City of Riverside for more than 36 years. I grew up and I, with my husband, am raising my family here. As an active philanthropic participant in the city, as well as someone who works to be civically engaged, serving my city on a Board or Commission would be a great way to give back to my city while helping to shape the future of the city my children are growing up in.

### **EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

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The Boards and Commissions I have selected fit well with my personal knowledge of the city and professional industry areas of expertise. Working for a bank previously, and now running a department, has provided me with a good understanding of budgeting and impacts that go beyond just the year at-hand. As a utility and public relations industry professional, I have a unique understanding of the needs of our city but also how to communicate with the public about those needs and provide necessary justification. I have also expressed interested in participating as a member of the Commission on Disabilities because I have an older brother with Down Syndrome who has benefitted greatly from city services and partnership with organizations like The Arc of Riverside County and Exceed. In addition, my years spent as the Director of Communications for The Arc of Riverside County provided me the opportunity to work not only with the Commission on Disabilities but also the Parks and Recreation Commission to bring the universal playground and My Play Club to the city of Riverside.

### **EDUCATIONAL BACKGROUND:**

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I went through grade school locally and graduated with my bachelor's degree in business administration and sociology from the University of California, Riverside. I recently completed my masters in public administration from California Baptist University. I have been trained in crisis communications through CalOES and FEMA.

## **OCCUPATIONAL EXPERIENCE:**

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Strategic Communications Supervisor Western Municipal Water District | Present Senior Communications Program Manager Eastern Municipal Water District Acting in a lead capacity, leverage public affairs, interagency, education, and legislative affairs staff to elevate and implement communications strategies and tactics for more than 825,000 people living and working within a 555-square mile service area in western Riverside County, as well as local, regional, State and federal stakeholders. Participate in the development and management of a multi-million dollar annual departmental budget and managing multiple consultant contracts. Management Analyst II – Public Affairs San Bernardino County Transportation Authority Worked in collaboration with the Director of Legislative and Public Affairs in the areas of budgeting, contract management, public affairs, legislative policy and community outreach supporting the 2.4 million residents of San Bernardino County. Supported policy outreach efforts associated with AB 914, Brown (2015) and SB 1305, Morrell (2016) to educate the public, as well as local and regional elected officials, in support of local tolling authority and the creation of a county transportation agency, respectively. Led agency branding and revitalization effort associated with SB 1305, Morrell (2016). Executive Director YWCA of Riverside County Led in-house and contract employees to implement a strategic approach to community partnerships, while increasing fundraising capacity. Ensured consistent achievement of organization's mission and objectives. Facilitated partnerships with local and regional elected officials and government agencies as well as regional nonprofits for program development and increased collaboration and participation. Marketing and Fund Development Coordinator City of Rancho Cucamonga Principal marketing and fundraising strategist for the City's Community Services Department. Led division staff to implement strategies and tactics. Developed and maintained local, regional and national donor relationships, securing grant/sponsorship funding for program and event development. Developed communications promoting donor/sponsor solicitation and recognition, ensuring consistent messaging and branding. Director of Communications The Arc of Riverside County Served as the major spokesperson and managed special advocacy projects where communications and public relations were involved. Performed public affairs and fund development activities, including stakeholder communications and public relations, grant research and proposal writing, program development and coordination, and donor development and retention. Developed/maintained program and advocacy websites and social media. Led partnerships with member agencies statewide to conduct legislative advocacy and educational workshops for families of and individuals with intellectual and developmental disabilities. Development Project Assistant – Marketing and Special Events City of Riverside Marketing and event management oversight, including financial analysis; liaison with elected officials, executive management and the community; coordination of activities with developers, non-profits, business operators, owners and tenants; business development; economic development; marketing project coordination; contract preparation and supervision; marketing activities; and related work as required. Acting in a lead capacity, leveraged City-wide staff for the coordination of the City's annual Festival of Lights, managing a program budget of more than \$750,000. Managed more than 300 events and programs annually, including festivals, market nights, grand openings, legislative workshops, and receptions.

## **PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

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Advanced Crisis Communication Certification | CalOES/FEMA Certification in Public Information | J. Lindsey Wolf PIO Institute (CAPIO) Certificate for Advancement in Philanthropy | La Sierra University PROFESSIONAL MEMBERSHIPS American Society for Public Administration (ASPA) California Association of Public Information Officials (CAPIO) Public Relations Society of America, Inland Empire Chapter (PRSA-IE)

## **CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

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Current member of the Pick Group of Young Professionals Previous Assisten (Associated with the Assistance League of Riverside) Special Olympics Volunteer

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
METROPOLITAN MUSEUM BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

\*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

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Question applies to Budget Engagement Commission

Thank you for your interest in serving on the City's Budget Engagement Commission. These supplemental questions are mandatory and will help the City determine the appropriate appointment category (resident or business member), as well as screen for relevant experience.

Please fill out supplemental [form](#).

Question applies to Commission on Disabilities

- Thank you for your interest in serving on the Commission on Disabilities.
- It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political and community life. In order to adequately represent the needs of residents with access and functional needs.
- Please fill out supplemental [form](#).

#### NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

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Yes  No

**If “Yes”, please state position:**

---

Members of boards and commissions are covered by Workers' Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information. City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[Resume\\_Adams\\_072619.pdf](#)

Upload a Resume

[Supplements\\_BFC\\_COD\\_Michelle\\_Adams.pdf](#)

Additional document(s)

**How did you learn about the Board and Commission vacancies?**

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None Selected

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

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Yes  No

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# COMMISSION ON DISABILITIES SUPPLEMENTAL APPLICATION

Date Received,  
For Official Use Only

Adams

LAST NAME

Michelle

FIRST NAME

11/09/2019

DATE

**It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political and community life. In order to adequately represent the needs of residents with access and functional needs, the following criteria applies:**

Members should consist of both persons with and without disabilities, and should represent a cross-section of the City's disability groups and include persons with professional experience representing or supporting persons with disabilities.

HOW WOULD YOUR EXPERIENCE OR QUALIFICATIONS HELP THE COMMISSION ON DISABILITIES MEET ITS MEMBERSHIP GOALS?

As a member of the community who has not only volunteered and served professionally to support local agencies providing supports and services for individuals to intellectual and developmental disabilities, I also had the pleasure of growing up in a family and being exposed to my brother who has Down Syndrome.

Working with The Arc of Riverside County, volunteering with Special Olympics, and helping my mom and dad to raise my brother and engage him socially has given me an understanding of those with IDD as well as a unique perspective on how our city can always go one step further in supporting and financially investing in partnerships to provide a greater level and supports and services to the disabled community.

**The powers, duties and functions of the Commission on Disabilities are:**

- Advise the City Council on all matters affecting persons with disabilities in the community.
- Review community policies, programs, and actions which affect persons with access and functional needs and make appropriate recommendations to the City Council.
- Render advice and assistance as requested to other City boards and commissions, to City departments, and to private agencies on matters affecting persons with disabilities.
- Identify the needs of persons with access and functional needs and create a public awareness of these needs in areas such as employment, housing, transportation, media, physical, and communication accessibility and other needed areas.
- Promote greater awareness of the changing life patterns, opportunities, and responsibilities of persons with access and functional needs.
- Promote the total integration of persons with disabilities into all aspects of community life.
- To participate in various public outreach activities and functions that require a commitment of time on evenings and weekends.
- Perform other functions and duties as may be directed by the City Council.

**Thank you for your interest in serving on the Commission on Disabilities**

City Clerk's Office - City Hall 3900 Main Street, 7th floor Riverside, CA - [RiversideCA.gov/City\\_Clerk](http://RiversideCA.gov/City_Clerk)



# BUDGET ENGAGEMENT COMMISSION SUPPLEMENTAL APPLICATION

Date Received,  
For Official Use Only

Adams

Michelle

LAST NAME

FIRST NAME

MIDDLE INITIAL

Thank you for your interest in serving on the City's Budget Engagement Commission. This supplemental application is mandatory, and will help the City determine the appropriate appointment category (resident or business member), as well as screen for relevant experience.

## STATEMENT OF INTEREST

1. Why do you wish to serve on the Budget Engagement Commission?

I have been a resident of the City of Riverside for more than 36 years. I grew up and I, with my husband, am raising my family here. As an active philanthropic participant in the city, as well as someone who works to be civically engaged, serving my city on a Board or Commission would be a great way to give back to my city while helping to shape the future of the city my children are growing up in.

## APPOINTMENT CATEGORY

1. Do you currently own, operate or serve in a management capacity in a Riverside-based for-profit or non-profit business? Check all that apply.

- I currently **own** a Riverside-based for-profit or non-profit business (specify name, type, address, number of employees and ownership percentage):

I am the MA Communications, a communications and public relations consulting firm. However, the business is not currently operating.

- I currently **operate** a Riverside-based for-profit or non-profit business (specify name, type, address, number of employees and your position):

- I currently **serve in a management capacity** in a Riverside-based for-profit or non-profit business (specify name, type, address, number of employees and your position):

I am currently the Strategic Communications Supervisor at Western Municipal Water District.

- I DO NOT currently **own, operate or serve in a management capacity** in a Riverside-based business.

## RELEVANT EDUCATION AND/OR EXPERIENCE

1. Do you have formal college, graduate or post-graduate degree in Finance, Accounting, Public Administration, Public Policy, Business Administration or related field?

- Yes (provide details below):**

**Bachelor's Degree:**

College or University UCR  
Field of Study Business Administration/Sociology  
Year of Graduation 2005

**Master's Degree:**

College or University CBU  
Field of Study Public Administration  
Year of Graduation 2018

**Post-Graduate Degree (e.g. PhD):**

College or University \_\_\_\_\_  
Field of Study \_\_\_\_\_  
Year of Graduation \_\_\_\_\_

- No**

2. Describe your experience with or knowledge of local government finance:  
(Attach additional pages as needed.)

As a previous employee of a bank and a current public agency employee, I fully understand the requirements and necessities of local government finance. Having an understanding of departmental budgeting, but also the impacts of unfunded liabilities, bonds, and economic development/investment opportunities for the city is critical. Looking at the city's two-years budget cycle and the capital improvements program, there is much opportunity to improve upon use of funds for infrastructure improvements. In Riverside, we have a very civically-minded community that is willing to support the efforts of the city through sales tax revenue and it is the city's job to be good stewards of the good will and those funds.



# MICHELLE ADAMS

## Integrated Strategic Communications



### ACADEMICS

Master's in Public Administration  
CALIFORNIA BAPTIST UNIVERSITY, RIVERSIDE | 2018

Alchemy Leadership Program  
ANNENBERG FOUNDATION, LOS ANGELES | 2014

Bachelor's of Arts in Business Administration  
UNIVERSITY OF CALIFORNIA, RIVERSIDE | 2006

### CERTIFICATIONS

Advanced Crisis Communication Certification  
CALOES/FEMA | 2017

Certification in Public Information  
J. LINDSEY WOLF PIO INSTITUTE (CAPIO) | 2017

Certificate for Advancement in Philanthropy  
LA SIERRA UNIVERSITY | 2012

### AWARDS

Water Tax Outreach and Education  
CAPIO EPIC AWARD 2019

Healthy Sewers Campaign  
CAPIO EPIC AWARD 2019  
PRSA-IE CAPELLA AWARD 2018

Rail Safety Campaign  
CAPIO AWARD OF EXCELLENCE 2017

### PROFESSIONAL MEMBERSHIPS

American Society for Public Administration (ASPA)

California Association of Public Information  
Officials (CAPIO)

Pick Group of Young Professionals

Public Relations Society of America, Inland  
Empire Chapter (PRSA-IE)

### PROFESSIONAL PROFILE

As an award-winning, seasoned communications leader with a passion to serve the community, I am eager to lead a results-oriented team in developing integrated strategic communications.

### EXPERIENCE

#### Senior Communications Program Manager

EASTERN MUNICIPAL WATER DISTRICT | AUG 2017 – PRESENT

Acting in a lead capacity, leverage public affairs, interagency, education, and legislative affairs staff to elevate and implement communications strategies and tactics for more than 825,000 people living and working within a 555-square mile service area in western Riverside County, as well as local, regional, State and federal stakeholders. Participate in the development and management of a multi-million dollar annual departmental budget and managing multiple consultant contracts.

#### Lead Public Affairs Analyst

WEST VALLEY WATER DISTRICT | JAN 2017 – AUG 2017

Guided and mentored staff while working collaboratively with the External Affairs Manager in the areas of organizational structure, budgeting, public affairs, community outreach and legislative policy. Participated in the development and management of a \$1.6 million departmental budget and tasked with responsibly leveraging District and department resources to increase visibility to more than 80,000 customers, focusing on innovation, stewardship and community partnerships.

#### Management Analyst II – Public Affairs

SAN BERNARDINO COUNTY TRANSPORTATION AUTHORITY | FEB 2015 – JAN 2017

Worked in collaboration with the Director of Legislative and Public Affairs in the areas of budgeting, contract management, public affairs, legislative policy and community outreach supporting the 2.4 million residents of San Bernardino County. Supported policy outreach efforts associated with AB 914, Brown (2015) and SB 1305, Morrell (2016) to educate the public, as well as local and regional elected officials, in support of local tolling authority and the creation of a county transportation agency, respectively. Led agency branding and revitalization effort associated with SB 1305, Morrell (2016).

#### Executive Director

YWCA OF RIVERSIDE COUNTY | OCT 2013 – FEB 2015

Led in-house and contract employees to implement a strategic approach to community partnerships, while increasing fundraising capacity. Ensured consistent achievement of organization's mission and objectives. Facilitated partnerships with local and regional elected officials and government agencies as well as regional nonprofits for program development and increased collaboration and participation.

*Continued on next page*

## REFERENCES

### Christina Byrne

PUBLIC OUTREACH DEPARTMENT MANAGER

Orange County Transportation Authority (OCTA)

[REDACTED]

### Danielle Coats

SENIOR LEGISLATIVE PROGRAM MANAGER

Eastern Municipal Water District

[REDACTED]

### Francie Palmer, MSLM

PRODUCT INNOVATION OFFICER

FlashVote

[REDACTED]

*Additional references available upon request.*

## EXPERIENCE CONTINUED

### Marketing and Fund Development Coordinator

CITY OF RANCHO CUCAMONGA | JAN 2012 – OCT 2013

Principal marketing and fundraising strategist for the City's Community Services Department. Led division staff to implement strategies and tactics. Developed and maintained local, regional and national donor relationships, securing grant/sponsorship funding for program and event development. Developed communications promoting donor/sponsor solicitation and recognition, ensuring consistent messaging and branding.

### Director of Communications

THE ARC OF RIVERSIDE COUNTY | DEC 2010 – APR 2012

Served as the major spokesperson and managed special advocacy projects where communications and public relations were involved. Performed public affairs and fund development activities, including stakeholder communications and public relations, grant research and proposal writing, program development and coordination, and donor development and retention. Developed/maintained program and advocacy websites and social media. Led partnerships with member-agencies statewide to conduct legislative advocacy and educational workshops for families of and individuals with intellectual and developmental disabilities.

### Development Project Assistant – Marketing and Special Events

CITY OF RIVERSIDE | OCT 2006 – DEC 2010

Marketing and event management oversight, including financial analysis; liaison with elected officials, executive management and the community; coordination of activities with developers, non-profits, business operators, owners and tenants; business development; economic development; marketing project coordination; contract preparation and supervision; marketing activities; and related work as required. Acting in a lead capacity, leveraged City-wide staff for the coordination of the City's annual Festival of Lights, managing a program budget of more than \$750,000. Managed more than 300 events and programs annually, including festivals, market nights, grand openings, legislative workshops, and receptions.

# Application Form

## Profile

### Office Use Only:

Ward 4

### Which Boards would you like to apply for?

Park and Recreation Commission: Submitted  
Charter Review Committee : Submitted

### Ms./Mr.

Mr.

Dennis Chapman  
First Name Middle Initial Last Name

[Redacted] Suite or Apt

Riverside CA [Redacted]  
City State Postal Code

Mobile: [Redacted] Home: [Redacted]  
Primary Phone Alternate Phone

[Redacted]  
Email Address

Berlin Packaging DC Operations Manager  
Employer Job Title

### Business Address

[Redacted]

### Business Phone

### Length of residence in City of Riverside

20 years

### Are you a registered voter of the City of Riverside?

Yes  No

### Have you ever been convicted of a crime of moral turpitude?

Yes  No

**Do you have adequate time to serve?**

---

Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.  
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You are welcome to provide a resume and/or letters of endorsement.

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**Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

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I want to be able to make a difference in my local government and community.

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

---

I am currently serving on the advisory board at Orangecrest Community Church, and have been a part of the advisory team for 12 years. I help with the decision making around direction setting for the Church, property purchase, and or community events that we hold. I've learn through this experience that I much enjoy serving others and using my time to help people and our community. I am also extremely active in outdoor activities and enjoy the park system we have in Riverside. From the historic features of Fairmont Park, to the adventurous and exploratory aspects of Mt Rubidoux, Riverside is known for its great investment in giving the community a place to enjoy. I've been a part of many teams, clubs, and events at our parks over the last 20 years.

**EDUCATIONAL BACKGROUND:**

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MBA in Business Administration from California Baptist University Undergrad in Business Administration from California Baptist University

**OCCUPATIONAL EXPERIENCE:**

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10 years experience in managing different operations. Full oversight of P&L and decision making for multiple warehouse operations. Extensive analytical experience (20 years) in financial and operational analysis.

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

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**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

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COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
METROPOLITAN MUSEUM BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

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**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

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Yes  No

**If "Yes", please state position:**

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Upload a Resume

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Additional document(s)

**How did you learn about the Board and Commission vacancies?**

---

Social Media

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

---

Yes  No

---

# Application Form

## Profile

### Office Use Only:

Ward 4

### Which Boards would you like to apply for?

Charter Review Committee : Submitted

### Ms./Mr.

Dr.

Nicholas

First Name

R.

Middle Initial

Chitwood

Last Name

[Redacted]

Home Address

Suite or Apt

Riverside

City

CA

State

[Redacted]

Postal Code

Mobile:

[Redacted]

Primary Phone

Home:

[Redacted]

Alternate Phone

[Redacted]

Email Address

Riverside County Office of Education

Employer

Data Coordinator

Job Title

## Business Address

[Redacted]

## Business Phone

[Redacted]

### Length of residence in City of Riverside

9 years

### Are you a registered voter of the City of Riverside?

Yes  No

### Have you ever been convicted of a crime of moral turpitude?

Yes  No

**Do you have adequate time to serve?**

---

Yes  No

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---

**Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

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**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

---

**EDUCATIONAL BACKGROUND:**

---

**OCCUPATIONAL EXPERIENCE:**

---

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

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**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**



COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
METROPOLITAN MUSEUM BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

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Yes  No

**If "Yes", please state position:**

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Upload a Resume

---

Additional document(s)

**How did you learn about the Board and Commission vacancies?**

---

Social Media

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

---

Yes  No

---

# Application Form

## Profile

### Office Use Only:

Ward 4

### Which Boards would you like to apply for?

Charter Review Committee : Submitted

### Ms./Mr.

Mr.

Randolph

First Name

Ben

Middle Initial

Clymer, Jr

Last Name

[Redacted]

Home Address

Suite or Apt

Riverside

City

CA

State

[Redacted]

Postal Code

Home

Primary Phone

[Redacted]

Home:

Alternate Phone

[Redacted]

Email Address

Ben Clymer's The Body Shop

Employer

CFO

Job Title

## Business Address

[Redacted]

## Business Phone

[Redacted]

## Length of residence in City of Riverside

5

## Are you a registered voter of the City of Riverside?

Yes  No

## Have you ever been convicted of a crime of moral turpitude?

Yes  No

**Do you have adequate time to serve?**

---

Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.  
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---

**Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

---

The mechanics of our republics are vital to the interest and duty of the People. Ensuring that political boundaries are maintained is my purpose of serving.

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

---

Political training and level 5 graduation from non partisan Center for Self Governance

**EDUCATIONAL BACKGROUND:**

---

Julian High School graduate

**OCCUPATIONAL EXPERIENCE:**

---

Real estate owner, collision repair specialist, refinish, accounts, management

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

---

California Auto Body Association member (current), Inter-Industry Conference on Collision Repair member (current) and instructor (prior), Continuing Education instructor for insurance agents (current)

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

---

Board: La Sierra Chamber (prior), board: Meals on Wheels (prior), board: Community Connect, secretary (current), board: Lincoln Club of Riverside County president (current), mentor at La Sierra High School Business Academy (current), graduate Leadership Riverside 2015, Center for Self Governance advisory board (current), Tenth Amendment member (current), Gun Owners of America member (current), Chamber member (current)

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
METROPOLITAN MUSEUM BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

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#### NOTICE REGARDING INCOMPATIBLE OFFICES

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**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

---

Yes  No

**If "Yes", please state position:**

---

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---

Upload a Resume

---

Additional document(s)

**How did you learn about the Board and Commission vacancies?**

---

- Newspaper
- Web Site
- Referred by
- Other

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

---

Yes  No

---

# Application Form

## Profile

### Office Use Only:

Ward 4

### Which Boards would you like to apply for?

Charter Review Committee : Submitted

### Ms./Mr.

Mr.

James

First Name

H

Middle Initial

Goldman

Last Name

[Redacted]

Home Address

Suite or Apt

Riverside

City

CA

State

[Redacted]

Postal Code

Mobile:

[Redacted]

Primary Phone

Home:

[Redacted]

Alternate Phone

[Redacted]

Email Address

Berman, Berman, Berman,  
Schneider & Lowary

Employer

Associate Attorney

Job Title

### Business Address

[Redacted]

### Business Phone

[Redacted]

### Length of residence in City of Riverside

20 years

### Are you a registered voter of the City of Riverside?

Yes  No

### Have you ever been convicted of a crime of moral turpitude?

Yes  No

**Do you have adequate time to serve?**

---

Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.  
Applications may be screened on the basis of information submitted with this form.  
You are welcome to provide a resume and/or letters of endorsement.

---

**Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

---

I believe that as a Citizen of the City of Riverside, it is our duty to get involved if we want not just our government to run better, but to have a higher quality of life.

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

---

I am a licensed attorney, living and working in the City of Riverside, I have a BA in Political Science. I have drafted rules and regulations for various municipal agencies, as well as large private communities. I also have experience in speaking to the general public in large gatherings. I obtained my law degree as a second career after years working in the Real Estate field.

**EDUCATIONAL BACKGROUND:**

---

JD - Whittier Law School, 2015 BA - Political Science - CSUSB - 2012 Diploma - Edison High School - 1989

**OCCUPATIONAL EXPERIENCE:**

---

Licensed Attorney since 2015 Berman, Berman, Berman, Schneider & Lowary Property Manager  
Keystone Pacific Property Management - 2001-2009

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

---

Orange County Bar Association Los Angeles County Bar Association Riverside County Bar Association

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

---

I have worked on a number of political campaigns in the mid 1990's. Organized Community Townhall meetings with elected officials at the local, county, state and federal government.



COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
METROPOLITAN MUSEUM BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

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**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

---

Yes  No

**If "Yes", please state position:**

---

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---

Upload a Resume

---

Additional document(s)

**How did you learn about the Board and Commission vacancies?**

---

Social Media

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

---

Yes  No

---

# Application Form

## Profile

### Office Use Only:

Ward 4

### Which Boards would you like to apply for?

Charter Review Committee : Submitted

### Ms./Mr.

Mr.

Monrow

First Name

A.

Middle Initial

Mabon

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Home:

Primary Phone

Home

Alternate Phone

Email Address

Retired: State Attorney/Los Angeles Police

Employer

Sr. Supv Attorney Office of Legal Affairs / Police Commanding Officer

Job Title

### Business Address

N/A

### Business Phone

### Length of residence in City of Riverside

23 years

### Are you a registered voter of the City of Riverside?

Yes  No

### Have you ever been convicted of a crime of moral turpitude?

Yes  No

**Do you have adequate time to serve?**

---

Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

---

**Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

---

I am a life long public service employee. Serving on a Board or Commission/Committee would allow me to use my background, experience and training for the betterment of the City.

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

---

Past service on the Human Relations Commission, Alternate on 2019-2020 Charter Review Committee

**EDUCATIONAL BACKGROUND:**

---

AA: Education BS: Political Science BA: Law PMA Fellow USC Juris Doctor

**OCCUPATIONAL EXPERIENCE:**

---

Retired Sr. Supv Attorney state of California, Office of Legal Affairs-Southern California Region Los Angeles Police Department Commanding Officer Private Civil Rights and Criminal Attorney Associate Church Pastor

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

---

American Bar Association, California State Bar, Riverside County Bar Association, FBN National Academy Graduate Association, NOBLE

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

---

Board of Director: Riverside Community Health Foundation, Riverside Community Settlement Association, Eastside Reconciliation Association, NAACP, RAAHS, Latino Network, LULAC, SCLC, Riverside Clergy Association, Police Clergy Partners, the GROUP, KAP and WAG.

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
METROPOLITAN MUSEUM BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

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**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

Yes  No

**If "Yes", please state position:**

HRC Term end March 2021

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[LAW\\_RESUME\\_GEN.docx](#)

Upload a Resume

---

Additional document(s)

**How did you learn about the Board and Commission vacancies?**

---

Social Media

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

---

Yes  No

---

*Monrow A. Mabon, Esq.*



**Objective**

Attorney at Law

**Employment**

Law Offices of Mabon & Associates  
Counselor and Attorney at Law.  
Private Law Practice  
2012 to Present

State of California  
Senior Supervising Attorney  
Office of Legal Affairs  
Southern California Region  
1999 to 2012 (Retired)

Los Angeles Police Department  
Commanding Officer  
Police Lieutenant  
Police Sergeant  
Police Detective  
Police Officer  
1975 to 1998 (Retired)

**Education**

- Glendale University College of Law
- Juris Doctor
- Law
- 1985
  
- Bachelor of Science
- Political Science
- 1977
  
- Los Angeles Trade Technical College
- Associate Art Degree
- Education
- 1971

**Certificates and Training**

- Federal Bureau of Investigation National Academy
- Certificate in Criminal Justice Administration and Management

- 1991
- University of California Los Angeles – Extension
- Teachers Credential
- 1978

### **Community Organizations**

Chairperson  
Riverside Human Relation Commission

Chairperson  
Riverside Community Settlement Association

Director  
Riverside Community Health Foundation

Americal Legion  
Los Angeles Police Post (45 yr member)

American Disable Veterans Association  
Los Angeles Patriotic Hall

Veterans of Foreign Wars  
Las Angeles Police Chapter

Member  
Kappa Alph Phi Fraternity



# Application Form

## Profile

### Office Use Only:

Ward 4

### Which Boards would you like to apply for?

Budget Engagement Commission: Submitted  
Charter Review Committee : Submitted

### Ms./Mr.

Ms.

Nicole C. Prado  
First Name Middle Initial Last Name

[Redacted] Suite or Apt

Riverside CA [Redacted]  
City State Postal Code

Mobile: [Redacted] Home: [Redacted]  
Primary Phone Alternate Phone

[Redacted]  
Email Address

Samini Cohen Spanos LLP Attorney  
Employer Job Title

### Business Address

[Redacted]

### Business Phone

[Redacted]

### Length of residence in City of Riverside

2 months

### Are you a registered voter of the City of Riverside?

Yes  No

### Have you ever been convicted of a crime of moral turpitude?

Yes  No

**Do you have adequate time to serve?**

---

Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.  
Applications may be screened on the basis of information submitted with this form.  
You are welcome to provide a resume and/or letters of endorsement.

---

**Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

---

My family and I bought our first home and moved to Riverside in July. I am a civil litigation attorney and would like to use my skill set to serve my new community.

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

---

I have BA in Economics from UCLA (2001) and obtained my JD from Southwestern University in 2009. I have been practicing law since becoming licensed in 2010. My practice primarily encompasses business litigation matters. In addition, I oversee the firm's operations and have developed a strong business acumen that would serve the City well. I am a detail-oriented problem solver who works well with people of varying backgrounds.

**EDUCATIONAL BACKGROUND:**

---

BA in Economics from UCLA - 2001 JD from Southwestern Law School - 2009

**OCCUPATIONAL EXPERIENCE:**

---

Business Litigation Attorney - Licensed in CA in June 2010; licensed in NY in January 2011.

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

---

CA State Bar Association; NY Bar Association

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

---

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
METROPOLITAN MUSEUM BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

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Question applies to Budget Engagement Commission

Thank you for your interest in serving on the City's Budget Engagement Commission. These supplemental questions are mandatory and will help the City determine the appropriate appointment category (resident or business member), as well as screen for relevant experience.

Please fill out supplemental [form](#).

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**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

---

Yes  No

**If “Yes”, please state position:**

---

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[Resume - Nicole C. Prado.pdf](#)

Upload a Resume

---

Additional document(s)

**How did you learn about the Board and Commission vacancies?**

---

Other

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

---

Yes  No

---

# NICOLE C. PRADO

---

## BAR ADMISSIONS

---

**California State Bar** (admitted June 2010)

**New York State Bar** (admitted January 2011)

## EDUCATION

---

**Southwestern University School of Law (part-time program)**, Los Angeles, California *Juris Doctor*, May 2009

Staff, *Journal of International Law*, 2008-2009

Cornell Law School Summer Institute in Suzhou China, 2008

CALI Excellence Award: Sales, 2006

Moot Court Competition: Alternate Oralist, Fall 2006

**University of California**, Los Angeles

Bachelor of Arts, Economics

*Bachelor of Arts in Economics*, June 2001

## LEGAL EXPERIENCE

---

**Samini Cohen Spanos LLP**, Newport Beach, CA

*Attorney*, June 2010-Present

*Law Clerk*, October 2007-June 2010

- Represent a diverse clientele comprised of companies and individuals in all stages of civil disputes from pre-filing settlement negotiations through judgment enforcement and appellate briefing.
- Zealously advocate for clients in court proceedings, including but not limited to: demurrers, motions to strike, motions for summary judgment/adjudication, settlement conferences and discovery motions.
- Participate in bench and jury trials, including all aspects of preparation, which include: composing trial briefs, motions in limine, statements of facts, witness lists, exhibit lists and jury instructions.
- Review, draft and revise agreements for a broad range of corporate clients in a variety of industries including: real estate, manufacturing, construction, automotive, food franchises and nutraceuticals.
- Assist in management of firm operations, which includes but is not limited to, human resources, accounting, client billing and general administrative matters.
- Set guidelines for personnel evaluations, recruitment, and advancement.
- Manage several litigation attorneys and support staff members to ensure efficient day-to-day operations and advance the firm's reputation for outstanding client service and superior work product.

## OTHER PROFESSIONAL EXPERIENCE

---

**MAG Engineering & Manufacturing Co., Inc.**, Irvine, CA

*Executive Assistant*, August 2005-October 2007

- Routinely negotiated logistics contracts to facilitate the transport of products from China to the US.
- Contributed to the development and implementation of productivity enhancement projects.
- Assumed Human Resource functions, including but not limited to: recruiting and interviewing prospective employees and managers; benefits administration; implementing new employee safety manual; maintaining and monitored OSHA compliance practices; and processing and monitoring workers' compensation claims.
- Drafted PowerPoint presentations for product expansion efforts.
- Participated in every development phase related to introducing a new product into the stream of commerce.

# Application Form

## Profile

### Office Use Only:

Ward 4

### Which Boards would you like to apply for?

Charter Review Committee : Submitted

### Ms./Mr.

Mrs.

Patricia

First Name

V.

Middle Initial

Rathgeber

Last Name

[Redacted]

Home Address

Suite or Apt

Riverside

City

CA

State

[Redacted]

Postal Code

Mobile:

[Redacted]

Primary Phone

Home:

[Redacted]

Alternate Phone

[Redacted]

Email Address

NAMI Western Riverside

Employer

Peer Support Specialist

Job Title

### Business Address

### Business Phone

### Length of residence in City of Riverside

25 years

### Are you a registered voter of the City of Riverside?

Yes  No

### Have you ever been convicted of a crime of moral turpitude?

Yes  No

**Do you have adequate time to serve?**

---

Yes  No

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---

**Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

---

As a resident and consumer in the city of Riverside, and also being a member of a younger generation, I feel it would be vital for myself to participate in a role where my opinion matters. Being able to use my voice in my hometown is a sense of responsibility I wouldn't take lightly. It would be inspiring for the younger generations to see a reflection of themselves within a committee for the City, to know our voices are being heard.

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

---

As a resident and consumer in the city of Riverside; I feel my special knowledge of mental health resources, use of parks and recreation centers, sitting on school PTA boards, years of volunteering services with UCR and the Wood Streets Green Team, shopping locally with small businesses, going to school here myself and now being the parent of 5 children within the RUSD, I feel my lived experiences within this city would be beneficial to this committee.

**EDUCATIONAL BACKGROUND:**

---

Attended high school at John W. North. Also took congruent classes along the way. I am currently an undergraduate studying Criminal Justice and Psychology. I am a trained and certified Peer Support Specialist and a Peer Mentor with NAMI Western Riverside.

**OCCUPATIONAL EXPERIENCE:**

---

I have worked my way up from being a nanny while in high school, to working customer service at Kmart, to stowing for Amazon, to now being a trained Peer Support Specialist and Peer Mentor with NAMI.

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

---

NAMI, DBSA and the PTSA of California

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

---

NAMI, DBSA, and the PTSA of California. Volunteering with KRCB, UCR and the Wood Streets Green Team. I've hosted informational booths at the Citrus Historic Bike Ride, at UCR Progressive Summit and at the Janet Goeske Center.

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
METROPOLITAN MUSEUM BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

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---

Yes  No

**If "Yes", please state position:**

---



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Upload a Resume

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Additional document(s)

**How did you learn about the Board and Commission vacancies?**

---

Social Media

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

---

Yes  No

---

# Application Form

## Profile

### Office Use Only:

Ward 4

### Which Boards would you like to apply for?

Charter Review Committee : Submitted

### Ms./Mr.

Mrs.

Alia

First Name

A

Middle Initial

Rodriguez

Last Name

[Redacted]

Home Address

Whitewater Way

Suite or Apt

Riverside

City

CA

State

[Redacted]

Postal Code

Mobile:

Primary Phone

[Redacted]

Home:

Alternate Phone

[Redacted]

Email Address

Corona Norco United Way

Employer

Chief Executive Officer

Job Title

## Business Address

[Redacted]

## Business Phone

[Redacted]

## Length of residence in City of Riverside

15 years

## Are you a registered voter of the City of Riverside?

Yes  No

## Have you ever been convicted of a crime of moral turpitude?

Yes  No

**Do you have adequate time to serve?**

---

Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.

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---

**Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

---

The short answer as to why I want to serve is: I have a lot to contribute! As a long term resident of the City of Riverside, a progressive 15 year career in local government, and a legitimate public administrator with proven results in my career, I maintain a variety of experiences and knowledge pertaining to the Charter Review Committee. I have a vast education in public administration and am a professor at a local university teaching government—skills that the City can benefit from. Additionally, I have a passion for community service having volunteered at my home church for several years, working for a non-profit organization and understand the importance of contributing time and skills for the greater good. Lastly, I have a high mental capacity, excellent interpersonal skills and the proper balance of humility and confidence.

## **EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

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My experiences begin with having worked in various local government agencies in Riverside County and closely with various City Councils, City Managers, Department Heads, city employees, community members and other stakeholders. These experiences allowed me the opportunity to learn the innerworkings of shaping public policy, program implementation, finance and budgeting, human resources, and the decision making process. I have led many initiatives, projects and programs from a simple idea to complete implementation to long term sustainability. Some examples of work I have done is: 1.) Working for the City of Riverside Fire Department as the Administrative Services Manager, where I directed and managed the fiscal and analytical operations of the department, including preparing the 2 year budget, fiscal control, accounting, purchasing, personnel, grant writing, preparation and analysis, contract administration, franchise agreements, capital improvements and technology operations. 2.) Working for the City of Eastvale where I was responsible for the city's franchise agreements for the two waste haulers including the contract negotiations, solid waste programs, recycling programs, and compliancy with state legislation and was assigned various projects including the Regional Streetlight project; Community Fruit Tree Public-Private-Partnership; State of the City planning and coordinating; Community Clean-Up event planning and coordination; Military Banner program administration; Adopt-a-Highway administration; Solar Trash Compactor Program; CPR program and Community Emergency Response Team Training. 3.) Working for the City of Moreno Valley where I managed the city's Emergency Operations Center (EOC) to ensure it is in a constant state of readiness, implemented the city's Emergency Alert and Warning Notification System, developed new policies and procedures for the city's Volunteer Services Program; served as the lead for recruitment, interviewing, testing and selection for the Fire Department and subordinate Divisions; and was Deputized by the City Manager to function as a Department Head to lead and execute the city's vision of becoming the "most prepared city in California" in preparation of the 2016 El Nino. Having found great interest working in the local government setting, I set upon earning an education in this field by completing both my Master's and Doctorate in Public Administration (PA) from California Baptist University (CBU). This led to growing relationships with PA professionals and an adjunct professor position in the History and Government Department at CBU. While my interest has always been in local government, I have since decided to change career trajectories by becoming the CEO of a non-profit organization where we support marginalized communities in health, education and financial independence. Seeing the community from this perspective has brought new insights that I feel only makes me more of a well-rounded candidate for the Charter Review Committee. Altogether, I have the experience, education, passion and knowledge to be a valuable asset to the Charter Review Committee and would be grateful to serve this wonderful city we live in!

## **EDUCATIONAL BACKGROUND:**

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Doctor of Public Administration, California Baptist University, degree earned May 2020 Master in Public Administration, California Baptist University, degree earned August 2011 Bachelor of Arts in Psychology, California State University San Bernardino, June 2003 Bachelor of Arts in Human Development, California State University San Bernardino, June 2003

## **OCCUPATIONAL EXPERIENCE:**

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Chief Executive Officer, Corona-Norco United Way, December 2019- current Under the general direction of the Board of Directors, the Corona-Norco United Way Chief Executive Officer is a leader in the community, uniting volunteers and resources to solve community-wide issues and addressing health and human service needs through the programs of our partner agencies, as well as internal programs. This role is the leader of the organization, establishing a vision for Community Impact that is achieved through the efforts of a diverse team of high-performing leaders, staff and volunteers alike; leverages the power of relationships and networks, and works across private, public and corporate sectors to improve conditions in the community; possesses a high level of broad business and management skills and is effective at generating resources and financial support for the organization; and is dedicated to shared and measurable goals for the common good – creating, resourcing, scaling and leveraging strategies for broad investment and impact. Administrative Services Manager, City of Riverside, Fire Department, May 2018 - December 2019 Receives general direction from the Fire Chief to manage and coordinate diverse and complex administrative services for the department; serve as the departments finance director which

requires planning, organizing, and managing the \$67.1 million budget; coordinate and conduct various analytical studies, comprehensive analysis and strategic planning; develop, establish and implement policies and procedures; formulate programs and projects; act for the department head as authorized; and perform other related duties as required -- Direct and manages the fiscal and analytical operations of the department, including preparing the 2 year budget, fiscal control, accounting, purchasing, personnel, grant writing, preparation and analysis, contract administration, franchise agreements, capital improvements and technology operations -- Prepare and manage grant proposals for multiple programs and projects in the department; interface with governmental and non-governmental agencies regarding requirements for obtaining funds and monitoring procedures; present proposals to various boards and commissions in order to gain approval for programs and projects -- Assists the Fire Chief and Deputy Chiefs in establishing and implementing organizational policies, procedures and guidelines for department operations; monitor the effectiveness of policies and procedures and make revisions or recommendations for improvement as appropriate -- Accreditation manager for RFD responsible for the strategic planning process, standards of cover, and over efficiency improvements for serving the community -- Conducts complex studies pertaining to a variety of administrative and operational problems; determines actions appropriate for improvements; advises the Fire Chief on findings and methods of effective solution; prepare written reports and make presentations to various civic groups, departments, city officials and elected representatives -- Manage and direct personnel actions; define and resolve complex work problems; establish work standards and operational objectives in the assigned area of responsibility -- Review, interpret, and analyze new and proposed legislation; determine the effect of legislation on operations and programs of the organization served; advise superiors of findings; take appropriate action in order to ensure compliance with existing rules and regulations; propose legislation on own initiative or upon request -- Participate in the selection of professional, para-professional, technical, and clerical personnel; establish work standards; supervise, train, and evaluate personnel

Adjunct Professor, California Baptist University, History and Government Department, 2017 - current Under the History and Government Department, the adjunct professor position involves the responsibility for teaching undergraduate/graduate courses in Public Administration inclusive of the leadership perspective, public finance and budgeting, public personnel management, statistical analysis for public administrators, research methods, program evaluation, strategic management and legal and ethical issues. Additional duties include course and program development, implementation and assessment, and teaching in an online, in-class or hybrid setting.

Senior Management Analyst, City of Eastvale, City Manager's Office, 2016 - April 2018 Received general direction from the City Manager to perform a variety of complex administrative functions, including coordination of special programs and projects; financial analysis; grant research, writing and monitoring; development and preparation of studies and reports; and resolution of citizen concerns and inquiries. Supervised, managed and mentored support staff as assigned by the City Manager and other duties as assigned. -- Coordinated, prepared, analyzed and presented staff reports and statistical analysis to City Council and the Public Safety Commission inclusive of complex data and other information as requested -- Wrote, researched, managed and administered grants for the City Manager's Office, Public Works Department and Emergency Management Division -- Responsible for the city's franchise agreements for the two waste haulers including the contract negotiations, solid waste programs, recycling programs, and compliancy with state legislation -- Represented the City Manager's Office on professional, community and city boards, commissions, committees, local businesses and Chamber of Commerce -- Served as the city's project lead and liaison on the 2020 Census Local Update of Census Addresses Operation (LUCA) -- Led the multi-agency/interdepartmental efforts for the city's Homelessness Project, accompanying ordinances and resolutions, meetings and plans -- Assigned various projects including the Regional Streetlight project; Community Fruit Tree Public-Private-Partnership; State of the City planning and coordinating; Community Clean-Up event planning and coordination; Military Banner program administration; Adopt-a-Highway administration; Solar Trash Compactor Program; CPR program and Community Emergency Response Team Training.

Emergency Management Program Manager, City of Moreno Valley, Fire Department, 2013 - 2016 Planned, coordinated, organized, supervised, analyzed and evaluated the work of the disaster services program with subordinate staff. Tasked with providing the administrative and technical expertise to ensure the City had the ability to successfully handle all emergencies or disasters through coordination amongst interagency and interdepartmental affiliations. Planned and evaluated the performance of assigned staff; established performance requirements and personal development targets; assisted and supported the Fire Chief with the administrative services functions and budget process for Fire Operations, Fire Prevention and the Office of Emergency Management including review of on-going revenue and expenditures. -- Managed the city's Emergency Operations Center (EOC) to ensure it is in a constant

state of readiness -- Facilitated training courses to city personnel including, City Manager's Office, Department Heads, Division Managers, Program Managers and field staff -- Prepared, wrote and presented staff reports to the City Council on behalf of the Fire Department -- Assisted in analyzing and preparing the Fire Departments \$18 million operating budget during the mid-year and 2-year budget cycle including revenue and expenditure assessments -- Represented the city on professional, community and city boards and committees and local Chamber of Commerce -- Reorganized the city's CPR Instructor Program under the auspices of the American Heart Association -- Implemented the city's Emergency Alert and Warning Notification System -- Developed new policies and procedures for the city's Volunteer Services Program -- Served as the lead for recruitment, interviewing, testing and selection for the Fire Department and subordinate Divisions -- Grant administration, including the application, management and adherence to local, state and federal guidelines Emergency Services Coordinator, Riverside County Fire Department Office of Emergency Services, 2011- 2013 Provided emergency services support to seven cities and the unincorporated area of the North West Division of Riverside County. This included the planning, development and coordination of responses to multi-hazard emergency or disaster conditions involving earthquakes, major fire/wildfires, hazardous materials, nuclear incidents, imminent/actual flooding, imminent/actual dam failures, nuclear power plant incidents, and transportation networks. -- Developed emergency response plans for local government agencies -- Developed, organized, facilitated and evaluated various exercises and drills for multiple interagency and interdepartmental organizations -- Created and developed Riverside County's Functional Assessment Service Team (FAST) which trained and deployed government and CBO's to assess shelter needs for People with Access and Functional Needs (PAFN) -- Created and developed Riverside County's Water and Dam Emergency Response Committee compiled of over 58 water districts, agencies, departments and dam owners -- Participated in the management and support of designated Emergency Service Committees -- Researched, analyzed, and developed emergency preparedness procedures and resources for all County unincorporated areas and for individual cities on a contract basis Senior Public Safety Communications Officer (2008 - 2011) and Public Safety Communications Officer II (2004 - 2008) CAL Fire and Riverside County Fire Department, 2004 - 2011 Processed emergency and non-emergency calls in a high-volume, high-stress command and control dispatch center utilizing a sophisticated phone system and Computer Aided Dispatch. Maintained the ability to make split second decisions within critical timeframes, in addition to multi-tasking and prioritizing emergency radio and telephone traffic simultaneously. A promotion to a Senior PSCO, allowed the opportunity of the daily management of staff, policy writing, and instructing pre-fire season wildland preparedness exercises to all emergency personnel. -- Maintained, composed and developed policy and procedure manuals relating to the Emergency Command and Communications Center -- Assisted in the activation of the Riverside and Indio Alternate Emergency Operations Center to ensure all personnel are experienced and capable to manage potential disasters -- Participated in the interview, selection and training of new dispatchers; modified work schedule assignments and recommended disciplinary actions -- Conducted training classes for new dispatchers, management and various Fire Department personnel -- Created, developed and implemented the Public Safety Communication Officer I to II promotional curriculum and testing procedures -- Conducted performance appraisals and developed Performance Improvement Plans for struggling employees

#### **PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

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• Corona Rotary Member, 2020 - current • American Society for Public Administration (ASPA) Inland Empire Chapter Board Member, 2017- 2019 • City of Eastvale's Employee Recognition Committee Member, 2016 - 2018 • City of Moreno Valley Customer Care Unit Steering Committee member, 2014 - 2016 • Public Safety Sub Committee, 2013 - 2016 • 4th of July Planning Committee, 2013 - 2016 • Public Safety Expo Planning Committee, 2013 - 2016 • Member of the American Society for Public Administration (ASPA) 2014 - 2018 • Member of the International City/County Management Association (ICMA) 2016 - 2018 • Member of the Municipal Management Association of Southern California (MMASC) 2016 - 2019 • Leadership Moreno Valley Graduate, June 2016

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

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I have been a community volunteer at my home church for the past several years where I do the announcements in front of the congregation, seek tithes and offerings and assist with the social media graphics. In addition, I have had memberships to several organizations including the American Society for Public Administration (ASPA) Inland Empire Chapter, Board Member for IE ASPA from 2017- 2019, City of Eastvale's Employee Recognition Committee Member from 2016 – 2018, City of Moreno Valley Customer Care Unit Steering Committee member, 2014 – 2016, the International City/County Management Association (ICMA) 2016 – 2018, Municipal Management Association of Southern California (MMASC) 2016 – 2019 and a current member of the Corona Rotary. I have not held any public service appointments as I was not ready until now.

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
METROPOLITAN MUSEUM BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

\*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

**NOTICE REGARDING INCOMPATIBLE OFFICES**

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

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Yes  No

**If “Yes”, please state position:**

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Members of boards and commissions are covered by Workers' Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information. City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

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Upload a Resume

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Additional document(s)

**How did you learn about the Board and Commission vacancies?**

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Social Media

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

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Yes  No

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# ALIA A. RODRIGUEZ, DPA

## COMMUNITY ORIENTED PROFESSIONAL

### PROFESSIONAL HISTORY

#### CHIEF EXECUTIVE OFFICER

CORONA-NORCO UNITED WAY| DECEMBER 2019 - PRESENT

- Supports community in health, education and financial independence
- Lead fundraiser, campaign manager, and Chief Financial Officer
- Collaborations with Boards, Committees, NPO's, NGO's and governmental agencies

#### ADMINISTRATIVE SERVICES MANAGER

CITY OF RIVERSIDE, FIRE DEPARTMENT| 2018 - 2019

#### ADJUNCT PROFESSOR

CALIFORNIA BAPTIST UNIVERSITY| JUNE 2018 - CURRENT

#### SENIOR MANAGEMENT ANALYST

CITY OF EASTVALE, CITY MANAGER'S OFFICE| 2016 - 2018

#### EMERGENCY MANAGEMENT PROGRAM MANAGER

CITY OF MORENO VALLEY, FIRE DEPARTMENT| 2013 - 2016

### EDUCATIONAL HISTORY

#### CALIFORNIA BAPTIST UNIVERSITY

DOCTOR IN PUBLIC ADMINISTRATION, GRADUATED 2020

#### CALIFORNIA BAPTIST UNIVERSITY

MASTER OF PUBLIC ADMINISTRATION, GRADUATED 2011

### CAREER HIGHLIGHTS

- Researched, written and administered over \$1 million in grants
- Deputized by City Manager to function as a Department Head leading the El Nino initiative (featured in Western City Magazine)
- Implemented Moreno Valley's first Emergency Alert and Warning Notification System
- Appointed by the Fire Chief as the Accreditation Manager for the City of Riverside Fire Department

### CORE COMPETENCIES

- PUBLIC SAFETY
- FINANCE AND BUDGETING
- PUBLIC SPEAKING
- POLICY MAKING
- STRATEGIC PLANNING
- PROJECT MANAGEMENT

## Contact Info



R

  
United States



# Application Form

## Profile

### Office Use Only:

Ward 4

### Which Boards would you like to apply for?

Charter Review Committee : Submitted

### Ms./Mr.

Mr.

Phillip \_\_\_\_\_ E \_\_\_\_\_ Schmidt \_\_\_\_\_  
 First Name Middle Initial Last Name

\_\_\_\_\_ Suite or Apt  
 Home Address

Riverside \_\_\_\_\_ CA \_\_\_\_\_  
 City State Postal Code

Mobile \_\_\_\_\_ Home: \_\_\_\_\_  
 Primary Phone Alternate Phone

\_\_\_\_\_ Email Address

\_\_\_\_\_ Job Title  
 Employer

### Business Address

### Business Phone

### Length of residence in City of Riverside

12 years

### Are you a registered voter of the City of Riverside?

Yes  No

### Have you ever been convicted of a crime of moral turpitude?

Yes  No

**Do you have adequate time to serve?**

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Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.  
Applications may be screened on the basis of information submitted with this form.  
You are welcome to provide a resume and/or letters of endorsement.

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**Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

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Given everything that has been going on across city, county, state, and federal government over the last few years I have felt a calling to serve my community. After starting to serve my community 3 years ago after being elected by the owners of the 1,127 homes of Orangecrest Country and serving on the HOA Board, the next step is to look at serve at a city level. The fact that the City Charter essentially acts as the local constitution, and my love for contracts, is precisely why I would like to be a part of the Charter Review Committee.

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

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Three (3) years of experiences with HOA governing documents and nearly 15 years of experience reviewing vendor contracts with my prior employer.

**EDUCATIONAL BACKGROUND:**

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Vocational Certificate in Technical Theater from Allan Hancock College and Pacific Conservatory of the Performing Arts. While my vocational certificate focused on technical theater, I have many college credits in economics, math, English, and sciences. I am also self-taught in web development and love to learn new things.

**OCCUPATIONAL EXPERIENCE:**

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Prior to being furloughed, and ultimately laid-off, because of the COVID-19 pandemic I was Production & Digital Media Manager with Maritz Motivation Inc. for nearly 15 year. As part of my work I would work with our Client Services Team in producing large-scale events and assist in managing multi-million-dollar budgets. I would also act as a liaison to our in-house counsel in reviewing and managing contract reviews for all vendor contracts. I am currently in the process of setting up my own digital consulting company and considering more ways to serve in local government.

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

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N/A

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

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Currently serving 2nd term as Board Member of Orangecrest Country Community Association (an HOA). This included two years as Treasurer, and I am currently serving as President. I have coached youth soccer for three (3) seasons with AYSO and two (2) seasons of baseball with Orangecrest Little League (OCLL).

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
METROPOLITAN MUSEUM BOARD  
PARK AND RECREATION COMMISSION \*  
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TRANSPORTATION BOARD \*

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Yes  No

**If "Yes", please state position:**

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Upload a Resume

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Additional document(s)

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Social Media

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Yes  No

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