



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: JULY 5, 2022**

**FROM: PUBLIC WORKS DEPARTMENT      WARDS: 1, 2, 5, 6, AND 7**

**SUBJECT: RFP NO. 2163 – LANDSCAPE SERVICES AGREEMENT WITH PACIFIC COAST LANDSCAPE AND DESIGN, INC. FOR LANDSCAPE AND GENERAL OUTSIDE MAINTENANCE SERVICES FOR FREEWAY ON AND OFF RAMPS IN THE AMOUNT OF \$243,000 PLUS 10% CONTINGENCY IN THE AMOUNT OF \$24,300 FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$267,300 FOR SERVICES THROUGH JUNE 30, 2025, WITH THE OPTION TO EXTEND FOR THREE ADDITIONAL ONE-YEAR TERMS**

## **ISSUE:**

Approve a Landscape Services Agreement with Pacific Coast Landscape and Design, Inc., of Riverside, CA, for Landscape and General Outside Maintenance Services for Freeway On Ramps and Off Ramps in the amount of \$267,300 for services through June 30, 2025.

## **RECOMMENDATIONS:**

That the City Council:

1. Approve a Landscape Services Agreement with Pacific Coast Landscape and Design, Inc., of Riverside, CA, for Landscape and General Outside Maintenance Services for Freeway On and Off Ramps in the amount of \$267,300 for services through June 30, 2025; and
2. Authorize the City Manager, or his designee, to execute the Professional Services Agreement, including making minor and non-substantive changes, including term extensions up to three additional one-year terms, subject to the availability of budgeted funds.

## **BACKGROUND:**

The City has approximately 450 acres of City maintained landscapes, approximately 150,000 City maintained Street Trees with over 300 different species spread over 81 square miles and has been recognized by the Arbor Day Foundation as a “Tree City USA” since 1987. The on and off ramps include the 91 Freeway at Pierce Street, La Sierra Avenue, Van Buren Boulevard, University Avenue, and Mission Inn Avenue and the 60 Freeway at Market Street. They are also one of eight contracted service areas that allows the City to attain landscaping operational efficiencies while meeting the specialized needs of each landscaped area.

**DISCUSSION:**

On January 25, 2022, the City issued a new Request for Proposal (RFP 2163) for landscape and general outside maintenance services for Freeway On Ramps and Off Ramps. The RFP was publicly advertised in the Press Enterprise on January 28, 2022, as required, for improvement projects in Section 1109 of the Riverside City Charter. On February 17, 2022, the City received five proposals in response to the RFP, which are listed below along with their fees as submitted, lowest to highest, for the scope of work.

| Vendor                                | Vendor City        | Proposed Cost<br>(based on RFP scope) | Evaluation<br>Scores |
|---------------------------------------|--------------------|---------------------------------------|----------------------|
| Pacific Coast Landscape & Design, Inc | Riverside, CA      | \$243,000                             | 867.50               |
| CG Landscape, Inc                     | Anaheim, CA        | \$284,566                             | 688.09               |
| Greentech Landscape Inc               | Whittier, CA       | \$307,440                             | 611.89               |
| Mariposa Landscapes. Inc              | Irwindale, CA      | \$354,699                             | 792.76               |
| Inland Empire Landscape, Inc          | San Bernardino, CA | \$454,055                             | 753.61               |

A three-member panel comprised of staff from Public Works and Riverside Public Utilities evaluated the proposals and Pacific Coast Landscape and Design, Inc., (PCLD) was ranked the highest. PCLD is a full-service landscape contracting company based in Riverside, California. In business since 2001, PCLD operates throughout California, Texas, Arizona, Louisiana, and the Hawaiian Islands. Public Works staff will oversee, inspect, and review the work.

The contract price of \$267,300 includes a 10% contingency for additional unforeseen services that may be required for items such as vandalism, theft and/or decay and allows for full and proper maintenance needs of the area in accordance with all Federal, State and local laws and regulations.

The Purchasing Manager concurs that the recommendation to approve is in compliance with Purchasing Resolution 23812.

**STRATEGIC PLAN ALIGNMENT:**

These items support **Strategic Priority 4 – Environmental Stewardship**, by helping to preserve and restore green space within the city in accordance with **Goal 4.5:** Maintain and conserve 30% of Riverside’s natural lands in green space including, but not limited to, agricultural lands and urban forests in order to protect and restore Riverside’s rich biodiversity and accelerate the natural removal of carbon, furthering our community’s climate resilience.

1. **Community Trust** – Management of the city’s urban forest and landscapes benefit all city residents, businesses and visitors by helping to remove gaseous air pollutants and

sequestering carbon.

2. **Equity** – Approval of this action benefits all who live near or travel through the freeway on and off ramps.
3. **Fiscal Responsibility** – Maintaining city owned landscapes and their infrastructure supports Public Works' efforts to minimize inefficiencies and maximize reliability.
4. **Innovation** – Public Works is focused on replacing old, outdated, failing equipment with the newest technologies. When it comes to irrigation, there are a number of options on the market that allow us to maximize our sustainability efforts.
5. **Sustainability & Resiliency** – Planting water wise plants and ensuring the proper operation of irrigation controllers are just two of the ways Public Works sustainably and efficiently manages the city's water resources and green spaces.

### **FISCAL IMPACT:**

The total fiscal impact of the 3-year agreement is \$267,300, with \$89,100 appropriated for FY2022/23. Sufficient funds are budgeted and available in the General Fund, Public Works-Forestry & Landscape, Landscape Maintenance account 4110110-421203. Appropriations for future fiscal years will be included in the Department's Budget submissions for those fiscal years to be presented to the City Council for approval.

Prepared by: Gilbert Hernandez, Public Works Director  
Certified as to  
availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer/Interim Assistant  
City Manager  
Approved by: Kris Martinez, Assistant City Manager  
Approved as to form: Phaedra Norton, City Attorney

### **Attachments:**

1. Agreement
2. Award Recommendation
3. Site Maps