



Community & Economic Development Department

3900 Main Street, Riverside, CA 92522 | Phone: (951) 826-5371 | RiversideCA.gov

Planning Division

CULTURAL HERITAGE BOARD MEETING DATE: DECEMBER 17, 2025
AGENDA ITEM NO.: 3

ITEM DESCRIPTION

Request	Record excused Board Member absences for the November 19, 2025 regular meeting.
----------------	---

RECOMMENDATIONS

Staff recommends the Cultural Heritage Board:

1. Record the absence of Board Member Hudson from the November 19, 2024, regular meeting as excused.

BACKGROUND

Pursuant to the Rules of Procedure and Order of Business Resolution, Board Members shall make every effort to notify the administrative staff 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The Board is required to express in its official minutes if the absence of the Board Member is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a Board or Commission is absent from three consecutive regular meetings unless by permission of the Board or Commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION

Staff received more than a 24-hour notification that Board Member Hudson would not attend the November 11, 2026 regular meeting.

FISCAL IMPACT

There is no fiscal impact associated with this report.

Prepared by: Isabel De Honor, Sr. Office Specialist