



City of Arts & Innovation

# City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: MARCH 23, 2021

FROM: OFFICE OF HOMELESS SOLUTIONS      WARD: 1

SUBJECT: MEASURE Z – FIRST AMENDMENT TO AGREEMENT FOR UNARMED SECURITY GUARD SERVICES AT THE HULEN PLACE HOMELESS PROPERTIES WITH POWER SECURITY GROUP INC. TO EXTEND THE TERM THROUGH DECEMBER 17, 2021 FOR AN ADDITIONAL AMOUNT NOT TO EXCEED \$152,000 FOR THE ONE-YEAR EXTENSION IN ACCORDANCE WITH PURCHASING RESOLUTION 23256, SECTION 702 (G)

**ISSUE:**

Approval of a First Amendment to Agreement for Unarmed Security Guard Services at the Hulen Place Homeless Properties with Power Security Group Inc. to extend the term through December 17, 2021 for an additional amount not to exceed \$152,000 for the one-year extension in accordance with Purchasing Resolution 23256, Section 702 (g).

**RECOMMENDATIONS:**

That the City Council:

1. Approve the First Amendment to Agreement for Unarmed Security Guard Services at the Hulen Place Homeless Properties with Power Security Group Inc. to extend the term through December 17, 2021 for an additional amount not to exceed \$152,000 for the one-year extension in accordance with Purchasing Resolution 23256, Section 702 (g); and
2. Authorize the City Manager, or his designee, to sign the First Amendment to Agreement for Unarmed Security Guard Services at the Hulen Place Homeless Properties with Power Security Group Inc., including making minor and non-substantive changes.

**BACKGROUND:**

Since 2005, the City, in partnership with a broad range of non-profit organizations, social service agencies, and faith-based organizations have worked together to operate and program the Hulen Place Homeless Service Campus. The Campus provides a centralized environment to provide an array of housing and supportive services designed to assist homeless individuals and families to address their issues and achieve housing stability. The campus offers a coordinated system of care that includes strategic outreach, crisis intervention, interim housing, rapid re-housing, homeless prevention resources and coordinated case management. A central theme of the Campus is a collaborative focus on nationally acclaimed best practice strategies and is

administered consistent with the City' s adopted Housing First Plan and other rapid re-housing approaches.

In 2019, staff released Request for Proposals (RFP) No. 7651 for unarmed security guard services at the Hulen Place Homeless Service Campus. The City received 14 responses and identified Power Security Group Inc. as the most responsive organization.

On December 17, 2019, the City approved an Agreement for Unarmed Security Guard Services with Power Security Group Inc. for security guard services in the amount of \$94,080 for a one-year term with the option to renew for an additional one-year term.

**DISCUSSION:**

To provide ongoing security guard services at the Hulen Place Homeless Service Campus, staff is requesting to amend the Agreement for Unarmed Security Guard Services at the Hulen Place Homeless Properties with Power Security Group Inc. to extend the term for one additional year and increase the annual funding amount to \$152,000 for increased services. The services will be honored at the same price, therefore, Purchasing Resolution 232565, Section 702 (g) applies which states, "When Services can be Procured from a Contractor who offers the same or better price, terms and conditions as the Contractor previously offered as the Lowest Responsive Bidder under Competitive Procurement or negotiations conducted by the City or another public agency, provided that, in the opinion of the Manager, it is in the best interests of the City to do so;"

Power Security Group Inc. will provide an unarmed security guard services at the Hulen Place Campus and the parking lot located at 1919 Massachusetts Avenue daily from 7:00 a.m. to 6:00 p.m. to ensure the safety of staff and guests. The security guard will also report to City staff drop offs that are made in the area from other communities to be addressed.

The Purchasing Manager concurs that this amendment complies with Purchasing Resolution 23256, Section 702 (g).

**FISCAL IMPACT:**

The fiscal impact of this recommendation is \$152,000. Funds are available in Measure Z – Homeless Services Account Number 8002001-421000.

Prepared by: Michelle Davis, Housing Authority Manager  
Certified as to availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer  
Approved by: Moises Lopez, Deputy City Manager  
Approved as to form: Kristi J. Smith, Interim City Attorney

Attachment: First Amendment to Agreement for Unarmed Security Guard Services at the Hulen Place Homeless Properties