



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: OCTOBER 3, 2017

FROM: POLICE DEPARTMENT WARDS: ALL

**SUBJECT: PURCHASE OF JET-A FUEL FOR POLICE AVIATION FACILITY FUEL TANK
FOR THE PERIOD OF OCTOBER 1, 2017 THROUGH JUNE 30, 2022, FROM
EPIC FUELS, LLC, OF SALEM, OREGON, IN THE ANNUAL AMOUNT OF
\$100,000**

ISSUE:

Authorize the purchase of unleaded fuel for the Police Aviation Facility from EPIC Fuels, LLC of Salem, Oregon, for the period of October 1, 2017 through June 30, 2022, in an annual amount not to exceed \$100,000 .

RECOMMENDATION:

That the City Council authorize the purchase of unleaded fuel for the Police Aviation Facility from EPIC Fuels, LLC of Salem, Oregon for the period of October 1, 2017 through June 30, 2022, in accordance with Purchasing Resolution 22576, Section 201(g) in an amount not to exceed \$100,000 annually.

BACKGROUND:

The Riverside Police Department (RPD) Aviation Unit provides aerial support for ground operations in observing, preventing and interdicting criminal activity. In order to continue to provide this service, RPD would like to follow-on the Service Agreement between the County of Riverside and EPIC Aviation, LLC (Contract ID SHARC-40518002-06/22) for Jet-A Aviation Fuel.

DISCUSSION:

EPIC Fuels has offered the RPD the same formula pricing established with Riverside County Sheriff's Personal Service Agreement between County of Riverside and EPIC Aviation for Jet-A Fuel (Contract ID SHARC-40518002-06/22). The price for fuel is determined utilizing the Oil Price Information Service (OPIS) for the Los Angeles Region mean plus \$.1022 per gallon in addition to any applicable taxes and fees. The price includes freight to Riverside Municipal Airport.

Purchasing Resolution 22576, Section 201(g) provides that formal procurement is not required where goods can be obtained at the same price from a contractor who previously was the lowest responsible bidder under a competitive procurement and the City's Purchasing Services Manager

concur. The Purchasing Manager concurs that the recommended action is in compliance with Resolution No. 22576.

FISCAL IMPACT:

The total fiscal impact of the action is \$100,000 annually. Sufficient funds are available in the Riverside Police Department Motor Fuels and Lubricants Account No. 3120000-426300. Appropriations for future fiscal years will be included in the Police Department's Budget submissions for those fiscal years to be presented to the City Council for approval.

Prepared by: Sergio G. Diaz, Chief of Police
Certified as to
availability of funds: Adam Raymond, Chief Financial Officer/City Treasurer
Approved by: Alexander T. Nguyen, Assistant City Manager
Approved as to form: Gary G. Geuss, City Attorney