



City of Arts & Innovation

Community Police Review Commission Memorandum

TO: COMMUNITY POLICE REVIEW COMMISSION DATE: JUNE 25, 2025

FROM: CITY MANAGER'S OFFICE WARDS: ALL

**SUBJECT: CRIMINAL CASE BOOK FOR AN OFFICER INVOLVED DEATH FOR CASE
#2022-00362 AND #MB22 019 0001 – J. TRACY**

ISSUE:

Conclude Review Stage Two – Fact Finding, Request for Training & Investigation of the Officer Involved Death case #2022-00362 and #MB22 019 0001 – J. Tracy and begin Stage Three – Policies and Procedures Process.

RECOMMENDATIONS:

That the Community Police Review Commission:

1. Conclude Review Stage Two – Fact Finding, Request for Training & Investigation of the Officer Involved Death case #2022-00362 and #MB22 019 0001 – J. Tracy; and
2. Begin Stage Three – Policies and Procedures Process of the Officer Involved Death case # 2022-00362 and #MB22 019 0001 – J. Tracy.

BACKGROUND:

Former Chair Berrellez opened the review of the Criminal Case Book for Officer Involved Death case #2022-00362 and MB22 019 0001 – J. Tracy at the February 26, 2025 Community Police Review Commission (CPRC) meeting. Stage One of the Review Process – Commissioner Review includes the review of Officer Involved Death (OID) investigation materials. As part of the Stage One Commission Review process, the Independent Investigator assigned to the CPRC presented an overview of the OID case, a Rationale Worksheet, Fact Sheet, and projected case benchmark dates. Stage One Commission Review process was concluded at the April 23, 2025, CPRC meeting and the commission began Stage Two of the review Process.

DISCUSSION:

Stage Three of the review process includes policies and procedures. The Consultant or the Commissioners can present all relevant Riverside Police Department Policies and Procedures associated with the OID. The Consultant will also identify any other generally accepted law enforcement policies or procedures that may be applicable. The purpose is to identify areas that may give rise to policy recommendation. It is recommended that stage three be completed within 30 days of completing stage two.

Commissioners have the option to discuss any findings or recommendations for the Riverside Police Chief. The Commission may transition through more than one Review Stage during the public meeting. The list of OID Review Stages are:

Stage One – Commissioner Review

Stage Two – Fact Finding, Request for Training & Investigation

Stage Three – Policies and Procedures Process

Stage Four – Deliberation and Finding Process

Stage Five – Policy Recommendation Process (if desired)

Stage Six – Officer Involved Death Case Public Report

Stage Seven – Public Report is sent to the Chief of Police and posted on the CPRC website as public information

Approved by: Ruby Leann Castillo, Principal Management Analyst

Attached: Projected Case Benchmarks – J. Tracy