

**LETTER OF COMMITMENT WITH THE DEPARTMENT OF GENERAL
SERVICES FOR THE ACQUISITION OF A PERMANENT AND
TEMPORARY CONSTRUCTION EASEMENTS AT THE STATE
DEPARTMENT OF MOTOR VEHICLES FOR THE PALM AVENUE &
BROCKTON AVENUE RAIL CROSSINGS QUIET ZONE PROJECT NOT
TO EXCEED THE AMOUNT OF \$75,000**

Community & Economic Development Department

CITY COUNCIL

February 4, 2025

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BACKGROUND

April 10, 2018:

- Approval of conceptual design and alternative concept design for the Palm Avenue/Union Pacific Railroad crossing
- Public Works Department directed to complete the project design.



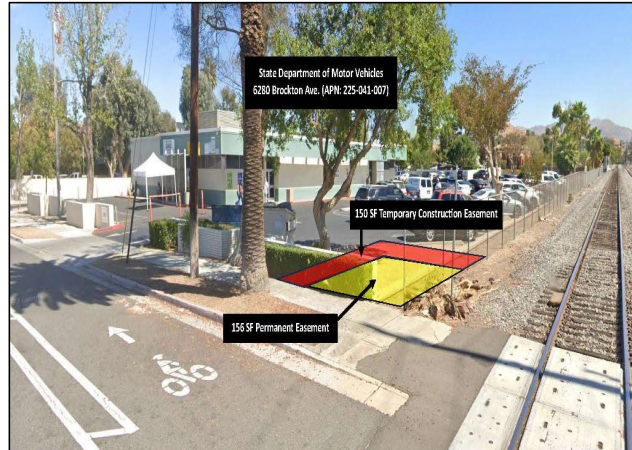
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SITE DETAILS

- 6280 Brockton Avenue
- Zone: Office
- General Plan Designation: Mixed-Use Neighborhood
- Acquisition: 156 sf permanent easement and 150 sf Temporary Construction Easement(TCE)



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DISCUSSION

- The Project requires a permanent easement and temporary construction easement (TCE) from the DMV.
- An independent third-party appraisal which valued the easements at \$7,200.
- Staff successfully negotiated the acquisition of the required interests.



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DISCUSSION (CONT.)

- DMV relies on the State Department of General Services (DGS) to process all acquisitions.
- DGS charges a fee for their review and requires a Letter of Commitment to proceed. DGS' estimated costs are approximately \$51,000.



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STRATEGIC PLAN ALIGNMENT

Strategic Priority 5 – High Performing Government

Goal 5.4 - Achieving and maintaining financial health by addressing gaps between revenues and expenditures and aligning resources with strategic priorities to yield the greatest impact.

Cross-Cutting Threads



Community Trust



Equity



Fiscal Responsibility



Innovation



Sustainability & Resiliency



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RECOMMENDATIONS

That the City Council:

1. Approve the Letter of Commitment with DGS for the acquisition of permanent and temporary construction easements located at 6280 Brockton Avenue, bearing Assessor's Parcel Number 225-041-007, not to exceed the amount of \$75,000; and
2. Authorize the City Manager, or his designee, to execute the Letter of Commitment, including making minor and non-substantive changes, and to sign all documents and instruments necessary to complete the transaction.



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