

BOARD OF ETHICS
THURSDAY, JUNE 6, 2024, 5 P.M.
ART PICK COUNCIL CHAMBER
3900 MAIN STREET, RIVERSIDE

MINUTES

PRESENT IN PERSON: Vice Chair Newman, Members DeHerrera, Foreman, Hernandez, and Dr. Benson

ABSENT: Chair Vega and Member Hill-Skinner

STAFF PRESENT: Brandon Mercer and Eva Arseo

Vice Chair Newman called the meeting to order at 5:01 p.m. and led the pledge of allegiance.

PUBLIC COMMENTS

Errol Koschewitz spoke regarding Oath of Office.

CONSENT CALENDAR

It was moved by Member Foreman and seconded by Member Hernandez to approve the Consent Calendar as presented below affirming the actions appropriate to each item. The motion carried with Vice Chair Newman and Members DeHerrera, Foreman, Hernandez, and Dr. Benson voting aye and Chair Vega and Member Hill-Skinner absent.

MINUTES

The minutes of the meeting of May 2, 2024, were approved as presented.

DISCUSSION CALENDAR

ABSENCE

Following discussion, it was moved Member Foreman and seconded by Member Hernandez to record the absence of Member Hill-Skinner from the May 2, 2024, meeting as unexcused. The motion carried with Vice Chair Newman and Members DeHerrera, Foreman, Hernandez, and Dr. Benson voting aye and Chair Vega and Member Hill-Skinner absent.

PRE-CONFERENCE SCRIPT REVISIONS FOR INSTANCES OF NON-APPEARANCE OF PARTIES OF FILED COMPLAINTS

Following discussion, it was moved by Vice Chair Newman and seconded by Member Foreman to (1) revise the proposed language by City Attorney's Office to the pre-conference script for instances of the non-appearance of parties of filed complaints to pre-conferences to read, "In the event that the Complainant

and/or Public Official/Respondent are not present during the pre-conference and have not provided any reason and/or excuse to favor a continuance, it is therefore the Board's prerogative to **move forward with** the pre-conference hearing in a modified manner, based solely on the merits of what has been submitted as documentary evidence and/or formal complaint. We therefore will skip the step regarding settlement discussions under RMC 2.78.080.D.3 because both parties are not present to have such discussions."; and (2) leave all instances of "if taken as true" as is. The motion carried with Vice Chair Newman and Members DeHerrera, Foreman, Hernandez, and Dr. Benson voting aye and Chair Vega and Member Hill-Skinner absent.

AD HOC COMMITTEE - METHOD FOR PUBLIC EDUCATION UPDATE - REVIEW CODE OF ETHICS AND CONDUCT PRESENTATION FOR BOARDS AND COMMISSIONS ANNUAL REVIEW
Following discussion, it was moved by Member Foreman and seconded by Member Hernandez to assign members to present the Code of Ethics to the board and commission meetings as listed: Board of Library Trustees on June 10, 2024, at 5 p.m., by Vice Chair Newman/Member Hernandez; Commission of the Deaf on June 12, 2024, at 5:30 p.m., by Member Hernandez; Airport Commission on June 13, 2024, at 3 p.m., by Member Hill-Skinner/Chair Vega if available; Commission on Aging on June 17, 2024, at 4 p.m., by Vice Chair Newman/Member Foreman; Park and Recreation Commission on June 17, 2024, at 6:30 p.m., by Dr. Benson; Budget Engagement Commission on July 11, 2024, at 5 p.m., by Member Hernandez/Vice Chair Newman; Planning Commission on June 20, 2024, at 9 a.m., by City Attorney's Office; Commission on Disability on June 20, 2024, at 5:30 p.m., by Dr. Benson; Museum of Riverside Board on June 26, 2024, at 3 p.m., by Member Hill-Skinner/Chair Vega if available; Community Police Review Commission on June 26, 2024, at 5:30 p.m., by Chair Vega/Member Hill-Skinner if available; Human Relations Commission on June 27, 2024, at 6 p.m., by Member Hernandez; Board of Public Utilities on July 8, 2024, at 6:30 p.m., by Member Foreman/Vice Chair Newman; and Cultural Heritage Board on July 17, 2024, at 3:30 p.m., by Member Foreman. The motion carried with Vice Chair Newman and Members DeHerrera, Foreman, Hernandez, and Dr. Benson voting aye and Chair Vega and Member Hill-Skinner absent.

COMMUNICATIONS

BRIEF REPORTS ON MEETINGS ATTENDED BY BOARD MEMBER

There were no reports given at this time.

ITEMS FOR FUTURE BOARD CONSIDERATION AS REQUESTED BY BOARD OF ETHICS MEMBERS

There were no items requested at this time.

The meeting was adjourned at 6:13 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Eva Arseo", written over a horizontal line.

EVA ARSEO
Assistant City Clerk